



## **Citizen's/Client's Charter**

**for**

## **Crop Science Division**

**(2014-2015)**

Address: Indian Council of Agricultural Research (ICAR)  
Krishi Bhawan, Dr. Rajendra Prasad Road  
New Delhi - 110001

Website ID : [www.icar.org.in](http://www.icar.org.in)

Date of Issue : July, 2014  
Next Review : June, 2015

## **Vision Mission**

### **Vision**

Productivity enhancement in field crops.

### **Mission**

Developing high yielding crop cultivars (varieties/hybrids) endowed with tolerance to various biotic and abiotic stresses.

### Main Services/Transactions

S. No.	Service(s) /Transaction(s)	Weight	Responsible person along with designation	Email	Mobile & Land line phone	Process	Document(s) Required	Fees		
								Category	Mode	Amount
1.	Supply of breeder seeds of field crops	100	Dr J.S. Chauhan ADG (Seeds)	adgseed.icar@nic.in	09414025636 (O) 011-23382257	Submission of consolidated allotment for breeder seed by DAC. Directing the institutes for providing the service	Receipt of indent	NA	NA	NA

### Service Standards

S.No.	Service(s)/Transaction(s)	Weight	Success Indicator(s)	Service Standards	Unit	Weight	Data Source
1.	Supply of breeder seeds of field crops	100	Supply of breeder seed to the indenting agency after receipt of consolidated breeder seed requirements from DAC	35	Working days	100	DARE/ICAR, Project Directors /Project Coordinators of Crop Science Division

### Grievance Redress Mechanism

<b>S.No.</b>	<b>Name of the Public Grievance Officer</b>	<b>Helpline Number</b>	<b>Mobile Number</b>	<b>Email</b>
1	Deputy Director General (Crop Science)	011-23382545	09868228624	ddgcs.icar@nic.in

## List of Stakeholders/Clients

S.No.	Stakeholder/Clients
1.	DoA&C
2.	SAUs
3.	State Agricultural Departments
4.	NSC
5.	Seed Sector (Public /Private)
6.	NGOs working with ICAR

## Responsibility Sub-Centers i.e. Institutes

S.No.	Name of the Responsibility Sub-Centers i.e. Institutes	Landline Number	Mobile Number	Email	Address
1	Central Institute for Cotton Research	07103-275536	09423075781	<a href="mailto:krkranthi@gmail.com">krkranthi@gmail.com</a> <a href="mailto:cicrcmunit@yahoo.co.in">cicrcmunit@yahoo.co.in</a> <a href="mailto:circnagpur@gmail.com">circnagpur@gmail.com</a>	P.B.No.02, Shankar nagar, P.O. Nagpur-440010, Maharashtra
2	Central Research Institute for Jute & Allied Fibres	033-25356124	09330993914	<a href="mailto:director@crijaf.org.in">director@crijaf.org.in</a> <a href="mailto:crijaf-wb@nic.in">crijaf-wb@nic.in</a>	Barrackpore, Kolkata-700120, West Bengal
3	Central Rice Research Institute	0671-2367757	09437579257	<a href="mailto:directorcricuttack@gmail.com">directorcricuttack@gmail.com</a> <a href="mailto:directorcrri@sify.com">directorcrri@sify.com</a> <a href="mailto:crrietc.@nic.in">crrietc.@nic.in</a>	Cuttack-753006, Odisha
4	Central Tobacco Research Institute	0883-2448995 0883-2449871-4	09866667273	<a href="mailto:rmcctri@rediffmail.com">rmcctri@rediffmail.com</a> <a href="mailto:ctri@sify.com">ctri@sify.com</a>	Bhaskar Nagar, Rajamundry-533105 East Godavari Distt., Andhra Pradesh
5	Directorate of Maize Research	011-25841805	09868231805	<a href="mailto:pdmaize@gmail.com">pdmaize@gmail.com</a>	Pusa Campus, New Delhi- 110012
6	Directorate of Rice Research	040-24591216	09440880366	<a href="mailto:pdrice@dricar.org">pdrice@dricar.org</a>	Rajendra Nagar Hyderabad -500030 Andhra Pradesh
7	Directorate of Wheat Research	0184-2267490	09416800857	<a href="mailto:wheatpd@gmail.com">wheatpd@gmail.com</a>	P.B. No. 158, Kunjpura Road,

				pdwheat@dwr.in	Karnal -132001, Haryana
8	Directorate of Oilseeds Research	040-24015222	09866013146	director@dor-icar.org.in	Rajendranagar, Hyderabad- -500030 Andhra Pradesh
9	Directorate of Seed Research	0547-2530326	09452883308	pd_dsr2005@yahoo.co.in pddsrmou@gmail.com	Village: Kushmaur, P.O. NBAIM, Mau -275101, Uttar Pradesh
10	Indian Agricultural Research Institute	011-25843375 011-25842367		director@iari.res.in	Pusa, New Delhi-110012
11	Indian Grassland & Fodder Research Institute	0510-2730666	09415412144	igfri.director@gmail.com	Near Pahuj Dam, Gwalior Road, Jhansi-284003, Uttar Pradesh
12	Indian Institute of Pulses Research	0512-2570264 0512-2572011	08005383963	director@iipr.ernet.in	Kalyanpur, Kanpur-208024 Uttar Pradesh
13	Indian Institute of Sugarcane Research	0522-2480726	09839040995	rcm_iisr@rediffmail.com <a href="mailto:directoriisrko@gmail.com">directoriisrko@gmail.com</a> iisrko@sancharnet.in	Raebareli Road, P.O.: Dilkusha, Lucknow-226002, Uttar Pradesh
14	National Bureau of Agriculturally Important Micro-organisms	0547-2530158 0547-2530080	09415843371	nbaimicar@gmail.com	Kushmaur, Post Box No.6, P.O. Kaithauli, Mau Nath Bhanjan-275103, Uttar Pradesh
15	National Bureau of Plant Genetic Resources	011-25843697	09999105667	director@nbpgr.ernet.in	Pusa Campus, New Delhi-110012
16	National Centre for Integrated Pest Management	011-25843936 011-25843935	09582289566	ipmnet@ncipm.org.in chirantan_cha@hotmail.com	LBS Bldg., Pusa Campus New Delhi-110012
17	National Research Centre on Plant Biotechnology	011-25848783	09818386057	pd@nrcpb.org	LBS Building Pusa Campus, New Delhi - 110012
18	Directorate of Groundnut Research	0285-2673382	09426220996 09227730868	director@nrcg.res.in	Ivenagar Road P.B.No 5, Junagadh-362001, Gujarat
19	Directorate of Sorghum Research	040-24018651	09848378035	<a href="mailto:jvp@sorghum.res.in">jvp@sorghum.res.in</a> dsrhyd-ap@nic.in	Rajendranagar, Hyderabad- 500030

					Andhra Pradesh
20	Directorate of Soybean Research	0731-2476188	09425682110	director@dsrindore.org dsdirector@gmail.com	Near IT Park, Khandwa Road, Indore- 452001 Madhya Pradesh
21	Directorate of Rapeseed-Mustard Research	05644-260495 05644-260379 05644-260898	09414026465	director_drmr@gmail.com dhiraj542004@gmail.com	Sewar, Bharatpur-321303, Rajasthan
22	National Bureau of Agriculturally Important Insects	080-23414220	09844167020	<a href="mailto:rjrabindra@rediffmail.com">rjrabindra@rediffmail.com</a> directornbii@gmail.com	P.B.No.2491, H.A.Farm Post: Hebbal, Bellary Road, Bangalore-560024, Karnataka
23	Sugarcane Breeding Institute	0422-2472986	09442547504	sugaris@vsnl.com director@sugarcane.res.in	Coimbatore-641007, Tamil Nadu
24	Vivekanand Parvatiya Krishi Anusandhan Sansthan	05962-230208 05962-230060	09456103022	vpkas@nic.in	Almora-263601, Uttarakhand
25	National Institute of Biotic Stress Management	0771-2444697	09582898997	director.nibsm.cg@nic.in	Baronda Farm, Bardoli PO, Tilda Tehsil, Raipur 493225, Chhattisgarh
26	Indian Institute of Agricultural Biotechnology	0651-2261156	-	ramani_9@scientist.com	Garhkhatanga, Ranchi, Jharkhand

### Indicative Expectations from Service Recipients

S.No.	Indicative Expectations from Service Recipients
1	Timely submission of consolidated allotment of breeder seed by the agencies/DoAC
2	Timely lifting of breeder seed by the indenter/allottee
3	Timely payment by the indenter to breeder seed producing Institute/AICRP