

भारतीय कृषि अनुसंधान परिषद  
कृषि भवन नई दिल्ली

मि.स GPe-21-3 | 2021  
- समन्वय

दिनांक 02, फरवरी, 2021

सेवा में,

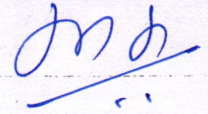
भारतीय कृषि अनुसंधान परिषद  
संस्थानों / राष्ट्रीय अनुसंधान केन्द्रों के  
समस्त निदेशक / परियोजना निदेशक

महोदय,

कृपया इस पत्र के साथ संलग्न पत्र आवश्यक कार्यवाही हेतु देखे

धन्यवाद

भवदीय



( वित्सेंट टी )

अनुभाग अधिकारी (समन्वय)



INDIAN COUNCIL OF AGRICULTURAL RESEARCH  
KRISHI BHAWAN: NEW DELHI

F. No. GAC-21-3/2021-CDN

Dated: 02 February, 2021

ENDORSEMENT

Department of Personnel & Training, Ministry of Personnel, Public Grievances and Pensions, Govt. of India, New Delhi has issued O.M. No. 32/03/2020-Welfare dated 30.12.2020 regarding Nomination of Area Welfare Officers for the calendar years 2021 and 2022 for Delhi/Delhi NCR and outside Delhi. The above mentioned O.M. dated 30.12.2020 is being uploaded on the e-office for information and necessary action.



(Jitender Kumar Meena)  
Under Secretary (GAC)

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2. All Officers/Sections at ICAR Krishi Bhawan/KAB - I & II/NASC
3. Secretary (SS), CJSC, CSWCRTI, Dehradun.
4. Secretary (SS), HJSC, ICAR.
5. Sr.PPS to DG, ICAR/ PPS FA (DARE)/ PPS to Secretary, ICAR
6. Media Unit for placing on the ICAR website.
7. Guard file/Spare copies

**IMMEDIATE**

No.32/03/2020 -Welfare  
Government of India  
Ministry of Personnel, Public Grievances & Pensions  
Department of Personnel & Training  
(Welfare Section)

3<sup>rd</sup> Floor, Lok Nayak Bhawan,  
Khan Market, New Delhi.  
Dated the 30<sup>th</sup> December, 2020

**OFFICE MEMORANDUM**


**Subject: Nomination of Area Welfare Officers for the calendar years 2021 and 2022 for Delhi/Delhi NCR and outside Delhi.**

The officers, whose particulars are indicated in the enclosed list, have been nominated as Area Welfare Officers (AWOs), for the calendar years 2021 and 2022 for the areas in Delhi/New Delhi and outside Delhi, as indicated against their names.

2. It is further stated that tenure of the Area Welfare Officers mentioned in the list shall be up to 31.12.2022 or till his/her services are required by the Government or the officer resigns or retires from service, whichever is the earlier. The AWOs will be entitled to avail of the facilities as decided by the Government from time to time. A list of their functions is also enclosed, alongwith the list of AWOs.

3. AWOs may furnish a report regarding unrecognised RWAs functioning in Government residential areas by the end of January, 2021 and devise an action plan for obtaining recognition from DoPT.

Encl.: as above.

  
(Kulbhushan Malhotra)  
Under Secretary (RWA)  
Tel: 24646961

To

1. All Ministries/Departments of Government of India.
2. Chief Secretary, Govt. of NCT of Delhi.
3. All Area Welfare Officers (As indicated in the list).
4. Secretaries of all recognized RWAs.
5. Chairman, DTC, I.P. Estate. New Delhi 110092.
6. Commissioner, Kendriya Vidyalaya Sangathan, Shaheed Jeet Singh Marg, New Delhi.
7. Vice Chairman, DDA, Vikas Sadan, INA Colony, New Delhi.
8. Chief General Manager, MTNL, Khurshid Lal Bhawan, New Delhi.

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9. Chief Post Master General, Delhi Circle, Meghdoot Bhawan, Jhandewalan, New Delhi.
10. General Manager, Delhi Milk Scheme, West Patel Nagar, New Delhi.
11. Secretary, GKK, Samaj Sadan, Lodhi Road Complex, New Delhi.
12. DG (Works), CPWD, Nirman Bhawan, New Delhi.
13. NDMC, Palika Kendra, Sansad Marg, New Delhi.
14. DGHS, Ministry of Health, Nirman Bhawan, New Delhi.
15. Commissioner, North Delhi Municipal Corporation, South Delhi Municipal Corporation and East Delhi Municipal Corporation.
16. Commissioner, Delhi Police, I.P. Estate, Delhi-2.
17. MD, Mother Dairy Fruit & Vegetable Pvt. Ltd., A-3, Sector-1, Noida (UP) 201301.
18. MD, Delhi Metro, Metro Bhawan, Fire Brigade Lane, Barakhamba Road, New Delhi.

**Note:**

It is requested that the list of Area Welfare Officers may be brought to the notice of all concerned officers/local authorities with the direction that full cooperation should be extended to the AWOs in the matters pertaining to the Central Government Employees of the area under their jurisdiction. Nominated AWOs are requested to inform the local Civil Authorities/Police Authorities about their nomination as Area Welfare Officer.

  
(Kulbhushan Malhotra)  
Under Secretary (RWA)  
Tel: 24646961

**FUNCTIONS OF AREA WELFARE OFFICER**

1. To function as coordinating officer between the CGHS Dispensary and its beneficiaries regarding complaints from either side.
  2. To attend to all emergency hospital work like help in expeditious hospitalisation of serious cases, attending to complaints regarding hospital care, etc.
  3. To serve on the CGHS Area Advisory Committee for considering suggestions for the improvement of services and facilities.
  4. To act as liaison officer for Community Hall and look to its proper functioning and improvement.
  5. To act as liaison officer between the Ministry of Personnel, PG and Pensions and the local Associations in all matters and disputes and to mediate in election disputes at the request of the parties.
  6. To investigate all cases of neighbourly disputes referred to him by the Deptt. of Personnel and furnish report on the basis of which action can be taken by the Directorate of Estates for shifting the erring party to another locality.
  7. To act as liaison officer between the Associations and Municipal authorities in all complaints regarding civic services, water electricity, street lighting, drainage, bus service, sanitary service and vaccination and inoculation services.
  8. To act as liaison officer with local police authorities regarding any incident in the locality involving law and order.
  9. To act as liaison officer with the Education Directorate regarding complaints about school timing, admission etc.
  10. To act as liaison officer between the Co-operative consumer store and the beneficiaries in the area.
  11. To act as liaison officer between CPWD authorities and the allottees regarding complaints lodged with the CPWD enquiry office for their speedy disposal.
  12. To keep in touch with all the social and cultural bodies in the area.
  13. To act as liaison officer with all activities of Grih Kalyan Kendra in the area including 'Creche'.
  14. To act as liaison officer between the colony and the Central Secretariat Sports Control Board in all activities of the Board.
  15. To mediate in family dispute to bring about harmony in the home life in the context of Home Ministry circular for maintaining the wife in a reasonable comfort and matter relating to notation of monogamy.
  16. To assist and cooperate in campaigns and measures such as vaccination in Oculation blood donation family planning etc., launched by the Ministry of Health and Family Planning.
- Note: The above list is only illustrative and not exhaustive.

**LIST OF OFFICERS NOMINATED AS AREA WELFARE OFFICERS (AWOs) FOR  
THE CALANDER YEARS 2021-2022 IN NCR and OUTSIDE DELHI**

S. No.	Name(Sh./Smt./Ms.) /Residential Address and Contact no.	Designation/Ministry/ Department	Name of Area(s)	CGHS WC Number
1.	Jai Prakash Narayan Singh, Qtr. No. 1204, Type-IV, Old Govt. Quarter, NH-4, NIT, Faridabad, Haryana-121001 Office No. 011-24368613 Mob.: 9310619264 jaymkt2010@yahoo.in	Under Secretary, D/o Drinking Water and Sanitation	NH-4, NIT, Faridabad, Haryana	NH-IV, Faridabad (70)
2.	Arbind Kumar Choudhary, 990, Type-IV, Kamla Nehru Nagar, Ghaziabad Office No.: 23070037, Resi.: 9711364971, Mob.: 9868388863 chy_arbind@yahoo.co.in	Section Officer, D/o Agriculture, Cooperation & Farmers Welfare	(Main Gaziabad area) Kamla Nehru Nagar, Raj Nagar, Kavi Nagar, Nehru Nagar, Govind Puram	Kamla Nehru Nagar (68)
3.	Rakesh Kumar, Kh-601, Amrapali Village, Nayakhand-II Indirapuram, Ghaziabad (U.P) Office: 23739028, Mob: 8800169462, raka81172@gmail.com	Under Secretary, Ministry of Road Transport and Highways	Vaishali, Kaushambi, Indirapuram	Indirapuram (D-97)
4.	Ranajan Kumar, B-106, SG, Homes, Sector-3, Vasundhara, Ghaziabad, Uttar Pradesh-201012 Office No:-23035400, Mob:9891740084/ 9013575134, ranku73@yahoo.co.in, ranku.73@sansad.nic.in	Senior Parliamentary Interpreter, Rajya Sabha Secretariat	Vasundhara & Sahibabad	Sahibabad (D-94)
5.	Dhiraj Kumar Sinha, Qtr. No. 45, Type-IV, CPWD Colony, Near	AAO, Guwahati Electrical	Guwahati	Guwahati (No. 1 & 2)

*Kul Singh*

	Geeta Nagar Police Station, Zoo-Narengi Road, Guwahati-7810274 Office No. 0361-2550315, Mob.: 9868477316 dhiraj.sinha75@gov.in / areawelfareofficerguwahati@gmail.com	Division, CPWD, M/o Housing & Urban Affairs		
6.	Avinash Raipally, Qtr. No. 82-E, GPRA Quarters, Gachibowli, Hyderabad, Telangana-500032 Off.- 040-23119986 Mob.: 9701118666 avinash.raipally@gmail.com	Associate Professor, NIFT, M/o Textiles	Hyderabad	GPRA Quarters, Gachibowli, Hyderabad (11)
7.	Mir Bashir Ahmad, Village-Dadasara, Tehsil-Tral, District-Pulwama, Kashmir, Jammu and Kashmir Office No.: 0194-2490048 Mob.: 9419050046 bashirdsr@gmail.com	Administrative Officer, M/o Social Justice & Empowerment	Jammu & Kashmir	
8.	Brijendra Kumar Tiwari, H.No. 479, Block-S, Yashoda Nagar, Kanpur-208011 Off.: 0512-2451730, Resi.:9415941927 Mob.: 7007831917 bktiwari68@gmail.com	Foreman, No. 1 BRD, Airforce Stn., Chakeri, Kanpur	Yashoda Nagar, Kidwai Nagar, Naubasta, Saket Nagar	Kendranchal Naubasta, Kanpur (KN-5)
9.	J.M Singh, Flat No. 601, 6th Floor, Q-wing, Shakti Enclave, above Bhoomi Mart, Jankalyan Nagar, Malad West, Mumbai-400095 Resi.: 9869437238, Mob: 9167366090 jmsawao@gmail.com	Assitant Enginner (Retd.), I & B, H.P.T, A.I.R, Malad West Mumbai	Mumbai	Kandivali (W), CGHS No. -20

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