

भारतीय कृषि अनुसंधान परिषद
कृषि भवन नई दिल्ली

मि.स. 21-4/2021 - समन्वय

दिनांक 15th फरवरी, 2021

सेवा में,

भारतीय कृषि अनुसंधान परिषद
संस्थानों/राष्ट्रीय अनुसंधान केन्द्रों के
समस्त निदेशक/परियोजना निदेशक

महोदय,

कृपया इस पत्र के साथ सलग्न पत्र आवश्यक कार्यवाही हेतु देखें

धन्यवाद

भवदीय



(विन्सेंट टी)

अनुभाग अधिकारी (समन्वय)

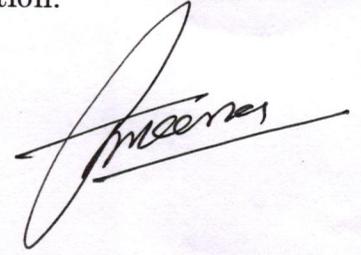
**INDIAN COUNCIL OF AGRICULTURAL RESEARCH
KRISHI BHAWAN: NEW DELHI**

F. No. GAC-21-4/2021-CDN

Dated: 15th February, 2021

ENDORSEMENT

Department of Agriculture, Cooperation & Farmers Welfare, Ministry of Agriculture, Cooperation & Farmers Welfare, Govt. of India, Krishi Bhavan, New Delhi has issued O.M. No.21-4/20-GA dated 14.1.2021 regarding Minutes of the Meeting of the Standing Committee on Government e-Marketplace(SCO-GeM) and Department of Public Enterprises, Ministry of Heavy Industries & Public Enterprises, Govt. of India, Lodhi Road, New Delhi has issued O.M. No.DPE-7(4)/2017-Fin. dated 15.1.2021 regarding Procedure for payments for Goods/Services to Sellers/Service Providers in Government e-Marketplace (GeM)-through PFMS and by non-PFMS Agencies/Entities(NPAE)-Revision. The above mentioned O.Ms. dated 14.1.2021 and 15.1.2021 is being uploaded on the ICAR website www.icar.org.in and e-office for information and necessary action.



**(Jitender Kumar Meena)
Under Secretary (GAC)**

Distribution :-

1. Directors/ Project Directors of all ICAR Institutes, National Research Centres/ Project Coordinators/Coordinated Research Projects /ATARIs / Bureaux for information and compliance.
2. All Officers/Sections at ICAR Krishi Bhawan/KAB - I & II/NASC
3. Secretary (SS), CJSC, CSWCRTI, Dehradun.
4. Secretary (SS), HJSC, ICAR.
5. Sr.PPS to DG, ICAR/ PPS FA (DARE)/ PPS to Secretary, ICAR
6. Media Unit for placing on the ICAR website.
7. Guard file/Spare copies

F.No.21-4/2020-GA
Government of India
Ministry of Agriculture & Farmers Welfare
Department of Agriculture, Cooperation & Farmers Welfare

Krishi Bhawan, New Delhi
Dated the 14th January, 2021

Office Memorandum

Subject: Minutes of the Meeting of the Standing Committee on Government e-Marketplace (SCO-GeM)

The undersigned is directed to refer to the subject mentioned above and to forward herewith the minutes of the meeting of Standing Committee on Government e-Marketplace (SCO-GeM) held on 12.01.2021 under the chairmanship of JS (A) for information and necessary action.

2. All the Divisional heads are requested to forward the minutes of the meeting to all the attached/subordinate offices/PSUs/Autonomous Bodies under their administrative control with the request to furnish the report regarding purchase of goods/services through GeM as well as from open market during current financial year for perusal of SCO-GeM in its next meeting.



(Aditya Pratap Yadav)

Under Secretary to the Government of India

Tele. 23384929

e-mail : aditya.yadav@nic.in

To,

1. JS (Admn.& Seeds)
2. JS (PP)
3. JS (IC & Extension)
4. JS (M&T)
5. JS (Cooperation/IT)
6. JS (DM/EA)
7. JS (Marketing)
8. JS (MIDH)
9. JS (INM)
10. Chief Controller of Accounts
11. JS (Admn.), DAHD
12. Js (Admn.), D/o Fisheries
13. Director (Category Management), GeM
14. Director (Finance), ICAR
15. Director (IT)
16. Sr. General Manager (Production & MM), NSC, Beej Bhawan, Pusa Complex, New Delhi

Minutes of the Meeting of Standing Committee on GeM (SCO-GeM) held at 03:00PM on 12nd January, 2021.

A meeting of Standing Committee on GeM (SCO-GeM) was held at 03:00 PM on 12nd January, 2021 in Conference Room no. 138 to review the use of GeM for procurement of goods and services in the M/o Agriculture & Farmers Welfare.

2. A list of participants is annexed.
3. At the outset, Shri Ashwani Kumar, Joint Secretary (Admn.) expressed the displeasure towards the participants for not coming or coming late to the meeting and flagged the issues like making of GeM portal more user friendly, robust and responsive. These matters were deliberated extensively by all the participants. Representative of the GeM pointed out the issue of procurement of various items through CPP portal.
4. The gist of decisions/discussion is as follows:-
 - I. Organizing a training session on GeM for all the participants through WEBINAR in next two-three weeks and continuing the same exercise for the participants at least once in every six months on the possible changes that would be made on the GeM portal in future was discussed.
 - II. Maximum proportion of "Procurement outside GeM" accounts for ICAR, NSC (Kolkata Office) & Central Farm Machinery Training & Testing Institute, Budni. These organizations may be advised to ensure that maximum procurement may be made through GeM to the extent possible.
 - III. Many organizations are not submitting the report regarding procurement made under Head OE every month. All the Departments / Organizations will ensure to submit the report by 10th of every month giving details of OE for the year, total procurement made, vis-à-vis through GeM & outside GeM and payment status. Organization should ensure to give correct figures to have a clear view of the progress made.
 - IV. Representative from NSC has informed about the difficulty of having a "Single Buyer" in some of the categories of products making "BID" process difficult. Director-Category Management (GeM) has assured of all the possible help. NSC should be in touch with him. Progress made in this regard may be reviewed in the next SCO-GeM meeting.
 - V. JS(Admn.) has desired for creating a formal group on Social Platform containing the Nodal officers of all the divisions for interexchange of information and put down reminders for timely submission of Monthly GeM Reports.
 - VI. Representative from Plant Protection Division has requested for items like different pesticides & other chemicals and equipments related to plant protection to be brought under GeM portal. Director-Category Management (GeM) has informed that the new feature of "Custom Bid" may be used for the same.
 - VII. JS (Admn.) has informed the Director-Category Management (GeM) of the mismatch of the specifications that appears while products are ordered on GeM portal and the same are delivered to the buyer. Further, many cases of delay in delivery of products to buying authorities has been brought to notice.
 - VIII. For any assistance, Sh. Anoop Dhanvijay, Director-category Management may be approached. Following are his contact details :- Mob. No.- 9873755759, E-mail id- director-category1@gem.gov.in.

The meeting ended with the Vote of Thanks.

Meeting of SCO-GeM to be held on 12.01.2021 at 3:00 P.M

S.No.	Name of the officer	Designation	Ministry/Department	Contact no./e-mail	Signature
1.	Gurpreet Gadhok	DS (MLT)	DACLFW	gurpreet.gadhok@nic.in	Gurpreet 12/1/21
2.	A N Singh	TD (DPPBS)	DACLFW DPPBS	anarsingh -ppbs@gov.in	AN Singh 12/1/21
3.	Rakesh Kumar	DS(A)	FISHERIES	rk.singh67@nic.in	RK
4.	Debakant Mishra	DS	DoF	mishra.dinakant@gov.in	Debakant
5.	Neelam Sharma	US	DAC INM.		Neelam
6.	KCGAUMAM	Sr. D.O CCA, mto Agriculture	O/o CCA mto Agriculture		KCGAUMAM
7.	D. Ponnai	US (EXTN)	DAC & FW	ponni.d@nic.in	Ponnai
8.	Sube Singh	DD	CACP	ddthree.caep-agri@gov.in	Sube Singh
9.	Meenakshi Choudhary	SSD	CACP	ssofour.caep-agri@gov.in	Meenakshi
10.	Ruman Singh	GeM Executive Assistant	GeM.	ea-director category 1a gem.gowin	Ruman Singh
11.	Udai Singh	GeM Sr. Const.	GeM	udai.singh@nic.in	Udai Singh

585244/2021/Coordination Section

No. DPE-7(4)/2017-Fin.
Government of India
Ministry of Heavy Industries & Public Enterprises
Department of Public Enterprises

Public Enterprise Bhawan in
Block No. 14, CGO Complex
Lodhi Road, New Delhi- 110003

Date: 15th January, 2021

OFFICE MEMORANDUM

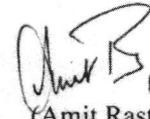
Sub: Procedures for payments for Goods / Services to Sellers / Service Providers in Government e- Marketplace (GeM)- through PFMS and by non- PFMS Agencies/ Entities (NPAAE)- Revision- regarding

Reference is invited to this Office OM of even number dated 12.02.2020 forwarding Department of Expenditure (DoE) OM No. F.6/18/2019.PPD dated 23rd January, 2020 on the subject cited above for information and compliance by CPSEs.

2. In continuation of the above reference, the undersigned is directed to forward a copy of the Department of Expenditure's OM No.F.6/18/2019.PPD dated 29th December, 2020 issued with respect to Para 7A(iv) of the DoE OM dated 23.01.2020 on matters relating to blocking of funds for information and compliance.

3. All Administrative Ministries/Departments are requested to ensure compliance of the above mentioned order by the CPSEs functioning under their administrative control.

4. This issues with the approval of competent authority.


(Amit Rastogi)
Director
Tel.24362061

Encl.: As above

To

- i) The Secretaries to the Administrative Ministries/Departments of CPSEs
- ii) Chief Executives of CPSEs

Copy for information to

Shri Kotluru Narayana Reddy, Deputy Secretary, D/o Expenditure, 512, Lok Nayak Bhawan, New Delhi, w.r.t OM No. F.6/18/2019.PPD dated 29.12.2020

585244/2021/Coordination Section

No. F.6/18/2019.PPD
Government of India
Ministry of Finance
Department of Expenditure
Procurement Policy Division

512, Lok Nayak Bhawan, Khan Market,
New Delhi Dated the 29th December, 2020.

OFFICE MEMORANDUM

Subject: Procedures for payments for Goods/ Services to Sellers/ Service Providers in Government e- Marketplace (GeM) - through PFMS and by non- PFMS Agencies/ Entities (NPAE) -- reg.

Ref: OM No. 6/18/2019-PPD dated 23.01.2020 on the subject above.

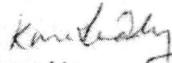
Kind attention is invited towards para 7A (iv) of above referred Office Memorandum (copy enclosed) vide which provision of blocking of funds had been stipulated for ensuring availability of funds in appropriate head at the time of placement of Orders and to ensure timely payments to sellers/vendors. This Department is in receipt of references made from various Ministries/ Departments with respect to issues faced by them in the optimum utilization of available funds due to said provision for blocking of funds.

2. In order to alleviate the operational issues as well as to ensure optimum utilization of available funds, the following additions are being made in para 7A (iv) of this department's OM No. 6/18/2019-PPD dated 23.01.2020:

- a) The provision of fund blocking equivalent to full contract value is applicable only for contracts with delivery periods of up to 20 days. For contracts with longer delivery periods, fund blocking of appropriate amounts shall be initiated at a date 20 days prior to expected delivery date or on the date of invoice generation by the Seller in GeM whichever is earlier. In case of non-availability of required funds at that point of time, both buyer and seller shall be alerted, and the Buyer, the HoD, the DDO/ PAO and finally upto AS&FA of concerned Ministry/Department shall be alerted by email and SMS by GeM. On failure in making available the required funds in the appropriate head of account within 10 days, seller has right to decline supply and to seek contract cancellation without any administrative action against the seller. Also, in such a case, any delay in delivery by the seller will also become exempt from the provision of Liquidated Damages.
- b) Functionality to un-block the blocked funds in exceptional cases/ emergency cases with some validations: Head of Department (HoD) of the organization on GeM can unblock certain % of blocked funds of a contract (may be upto 100%) with the approval of associated finance of the Ministry/Department or the CPSE in exceptional cases/ emergency cases after giving a clear undertaking that he will ensure timely

availability of funds and unblocking will not lead to delay payments to sellers. However, such unblocking will not allowed if the seller has already raised an invoice (before 1st March of Financial Year).

- c) **Funds for the relevant financial year should be blocked only if the delivery period is such that the delivery is scheduled before the 1st of March of that financial year.** If the delivery is scheduled in March of that financial year or scheduled in the next financial year then fund blocking is optional for buyer in current financial year and mandatory only in the next financial year in the 1st week of April.



(Kotluru Narayana Reddy)

Deputy Secretary to the Govt. of India

Tel: 24621305

Email: kn.reddy@gov.in

To,

All the Secretaries and Financial Advisers to Government of India

Copy to:

1. CGA, CGDA, FC/Railway Board - For information and necessary action.
2. Secretary, Department of Public Enterprises with a request to issue appropriate instructions to Public Sector Undertakings in this regard.