



भारतीय कृषि अनुसंधान परिषद
INDIAN COUNCIL OF AGRICULTURAL RESEARCH

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F.No. Admn.33-2/2019-Estt. I

Dated the 16th April, 2019

To

The Director/Project Directors of all ICAR Research Institutes/Project Directorates/National Research Centres

Sub: Nominations for the Trainer Development Programme – reg.

Sir/Madam

This is to inform that a proposal has been approved by the Competent Authority of ICAR to initiate a Training of Trainers (TOT) Programme in the areas of Administration and Finance in ICAR to supplement the core faculty of NAARM, Hyderabad. The purpose of this TOT Programme is to develop a pool of trainers from the serving officers of the council, who have an aptitude and good domain knowledge to serve as resource person in imparting training in various areas organized by NAARM for Administration and Finance.

To make this group of trainers effective, it is planned to expose the candidates first on generic skills in a three to five days course and depending on their receptiveness they will be put through a detailed programme of one week to ten days in Design of Training (DOT) in their domain areas.

In view of the above, it is now proposed to invite nomination from the officers from Administration and Finance (viz. Dy/D/Registrar/CAO/SAO/AO/Dy/D/DS/US/LA SO/Comptroller/SFAO/FAO) who want to serve as a resource person in imparting training under the aegis of NAARM. Those who are willing to be a part of this Training of Trainer (TOT) Programme shall be required to submit nominations in the format given in Annexure – I and send it through proper channel to the HRM Unit of the ICAR Hqrs. on the given address or the same can also be sent by e – mail to the section officer of the HRM Unit, ICAR for further necessary action.

Address- Section Officer, HRM Unit, ICAR, KAB II, Pusa, New Delhi - 110012

E-mail – sohrm2018@gmail.com, nkjjp1971@gmail.com,

Ph. No. – 011-25842262, 25842279

The nomination may be forwarded by 30.04.2019.

Yours faithfully

(Kanhaiya Chaudhary)
Director on Special Duty

Copy for information:

1. Director, NAARM, Hyderabad
2. ADG (HRM), ICAR Hqrs. for further necessary action please.
3. Director(Finance), ICAR
4. PSO to Secy(D)ADG, ICAR/AS(D) & Secretary, ICAR/PPS to AS&FA, DARE/ICAR
5. OSD to DG, ICAR
6. Principal Scientist/Section Officer, HRM Unit
7. Media Unit for uploading on ICAR Website.
8. E-office Notice Board

Annexure – I

1. Name:
2. Date of Birth:
3. Designation:
4. Career Summary:
5. Present Place of Posting:
6. Training undergone in the last five years:
7. Whether any Training of Trainer Programme attended, with details:
8. Area of Expertise:
9. Why does he/she wishes to become a trainer? (In 50 words)
10. Please share your ideas on emerging trends of Training and Development (in 200 words only)