

INDIAN COUNCIL OF AGRICULTURAL RESEARCH

KRISHI BHAWAN : NEW DELHI

F.No.GAC-4(1)2020-Cdn.

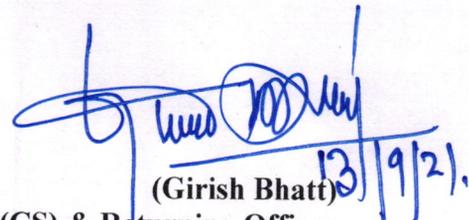
Dated: 13<sup>th</sup> September, 2021

**CIRCULAR**

It has been decided with the approval of Competent Authority to conduct election of Secretary (Staff Side), Central Joint Staff Council (CJSC) of the Indian Council of Agricultural Research (ICAR) by means of Postal Secret Ballot. The election shall be from amongst the duly elected members of the Institute Joint Staff Councils (IJSCs) and Headquarters Joint Staff Council (HJSC) representing the CJSC who are holding their respective positions as on the date of issue of this Circular. The undersigned has been nominated as the Returning Officer for conducting the election. Accordingly, a form for filing the nominations and an undertaking to be submitted by the contesting members along with the nomination form is enclosed for commencement of the election proceedings. (The nomination form is also available on the web site of ICAR). The schedule for conduct of election is given below:

- |  |   |   |
|--|---|---|
| 1. Receipt of nomination papers                  | : | 13.10.2021 (Wednesday)                          |
| 2. Scrutiny of Nomination                        | : | 14.10.2021 (Thursday)                           |
| 3. Declaration of nominations received           | : | 18.10.2021 (Monday)                             |
| 4. Withdrawal of Nominations                     | : | 25.10.2021 (Monday)                             |
| 5. Declaration of valid nominations for election | : | 29.10.2021 (Friday)                             |
| 6. Issue of ballot papers                        | : | 05.11.2021 (Friday) to<br>11.11.2021 (Thursday) |
| 7. Receipt of ballot papers                      | : | Upto 5.00 PM on<br>02.12.2021 ( Thursday)       |

8. Counting of postal ballots received and declaration of : 03.12.2021 (Friday)  
final results



(Girish Bhatt) 13/12/21

Director (CS) & Returning Officer  
Room No. 205A, Krishi Bhavan, New Delhi

**Distribution:**

1. All Directors/Project Directors of ICAR Institutes/NRCs/PDs/Bureaux
2. All Members of IJSC/HJSC representing CJSC
3. Sr. PPS to DG, ICAR
4. PPS to Secretary, ICAR
5. PD, DKMA for uploading on the website of ICAR

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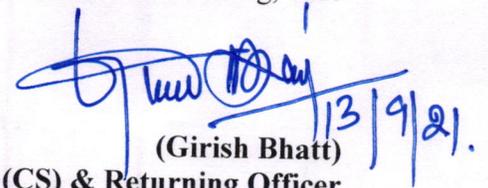
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Dated: 13<sup>th</sup> September, 2021

**CIRCULAR**

In continuation of the circular of even number dated 13.9.2021 notifying the programme for conduct of election of Secretary (Staff Side), Central Joint Staff Council (CJSC) by means of postal secret ballot, the terms and conditions governing the election are as under:

1. The nominations can be filled only by elected members of the CJSC who are otherwise eligible to cast vote in the election.
2. Only one nomination form duly filled in all respect shall be submitted by the contesting candidate.
3. The schedule for filling the nominations etc. as indicated in the Council's circular dated 13.9.2021.
4. The candidate who is eligible to cast vote can propose or second only one nominee at one time. In case he/she proposes/seconds more than one nomination, all the nominations proposed/seconded by him/her will stand cancelled. In other words, a member who has the right to cast vote can sign only one nomination as proposer or seconder. In no case he/she will be allowed to sign more than one nomination form as proposer or seconder.
5. The counting of ballots received will take place in the premises of Krishi Bhavan, New Delhi. The contesting candidates may make their presence at the time of counting, if so desire.

  
(Girish Bhatt)

Director (CS) & Returning Officer  
Room No. 205A, Krishi Bhavan, New Delhi

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NOMINATION FORM FOR ELECTION OF SECRETARY (STAFF SIDE),  
CENTRAL JOINT STAFF COUNCIL (CJSC), ICAR (2021)  
THROUGH POSTAL SECRET BALLOT

Name of the candidate Nominated : \_\_\_\_\_  
Designation and place of working : \_\_\_\_\_  
Name & Designation with Address of the Proposer : \_\_\_\_\_  
Signature of the Proposer : \_\_\_\_\_  
Name and Designation with Address of the Seconder : \_\_\_\_\_  
Signature of the Seconder : \_\_\_\_\_  
Signature of the Nominee in token of his/her consent for nomination : \_\_\_\_\_

**FOR OFFICIAL USE**

Nomination form checked and found in order / not found in order due to the following defect.

**(Girish Bhatt)**  
**Director (CS) & Returning Officer**  
**Room No. 205A, Krishi Bhavan, New Delhi**

**ACKNOWLEDGEMENT RECEIPT**

Received the nomination of Shri/Smt./Ms. \_\_\_\_\_  
for the election of Secretary (Staff Side), Central Joint Staff Council, ICAR

**(Girish Bhatt)**  
**Director (CS) & Returning Officer**  
**Room No.-----, Krishi Bhavan, New Delhi**

**UNDERTAKING SUBMITTED FOR NOMINATION CONCERNING ELECTION OF SECRETARY (STAFF SIDE), CENTRAL JOINT STAFF COUNCIL AND ELIGIBILITY FOR CASTING OF VOTE**

I hereby confirm that my CJSC membership is valid as on the date of election of Secretary (SS), CJSC.

I understand that in the event of my membership of the IJSC/HJSC being found invalid my nomination shall be liable to be cancelled.

Signature \_\_\_\_\_

Name & Designation of the Member \_\_\_\_\_

Name of the Institute \_\_\_\_\_

Date \_\_\_\_\_

**Verified by:**

Signature \_\_\_\_\_

Name and seal of CAO/SAO/AAO  
Along with date