



भारतीय कृषि अनुसंधान परिषद
INDIAN COUNCIL OF AGRICULTURAL RESEARCH
कृषि भवन, डॉ. राजेन्द्र प्रसाद रोड, नई दिल्ली-110001
Krishi Bhawan, Dr. Rajendra Prasad Road, New Delhi-110001

F.No. Admn.33-5/2023-Estt.I

June 30, 2023

CIRCULAR

Subject: Streamlining of action on administrative and financial irregularities in the Council – regarding.

It has come to the notice of the Council that administrative and financial irregularities are being committed either unknowingly or deliberately, to grant undue benefits to Council's employees, resulting in pecuniary loss to the Council. Such cases include - (i) Wrong fixation of pay & pension and recovery required thereupon, award of wrong promotions, grant of additional increments to ineligible officers and payment of arrears (ii) Irregular award of purchase orders, work orders, contract orders, (iii) Other matters relating to violation of rules, regulations, instructions and/or delaying things resulting in undue benefit to an employee and pecuniary loss to the Council.

To streamline dealing of such irregularities in a timely manner and to minimize loss to the Council occurring due to negligent and deliberate acts of erring officers, it has been decided that such matters which are currently dealt through SMDs will be dealt through Administration Division of Council. The Institutes and the SMDs shall immediately bring to the notice of the Administration Division of the Council such irregularities along with facts and documents of the case. The SMDs will not hold any proposal or initiate action on its own.

Further, if it is found that such cases and files are held up at the Institute or at the SMD level and not brought to the knowledge of the Administration Division of Council, the concerned officers will be held accountable and appropriate action will be taken against them.

This issues with approval of Competent Authority.

(Rajeev Lal)
Joint Secretary (Admn.)

Distribution:

1. PSO to DG, ICAR/Sr. PPS to Secretary, ICAR/PPS to FA, ICAR.
2. All DDGs, ICAR Hqrs.
3. JS (Per.)/JS(Fin.)/Directors/Deputy Secretaries at ICAR Hqrs.
4. The Directors/Project Directors of all ICAR Institutes/National Research Centres/Project Directorates/ATARIs/Bureaux.
5. Social Media & Website Management Unit, DKMA, ICAR for placing on the Council's website.
6. e-office Notice Board (This document may be downloaded from e-office as per the need as it is not being distributed separately).