

**INDIAN COUNCIL OF AGRICULTURAL RESEARCH  
KRISHI BHAVAN: NEW DELHI**

F.No. FIN/22/1/2015-CDN(A&A)

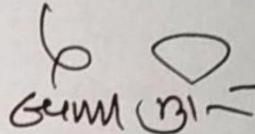
Dated the August, 2020

**ENDORSEMENT**

**Sub: Minutes of the Meeting of the Standing Committee on Government e-Marketplace (SCO-GeM) - reg.**

Ministry of Agriculture & Farmers Welfare, Deptt. Of Agriculture, Cooperation & Farmers Welfare has issued an O.M. No. 21-4/2020-GA dated the 27.08.2020 regarding the subject mentioned above.

As approved by the Competent Authority, this O.M. No. 21-4/2020-GA dated the 27.08.2020 has been posted on the ICAR Web-Site [www.icar.org.in](http://www.icar.org.in) for information, guidance and compliance.

  
28/8/2020

(Saurabh Muni)

Finance & Accounts Officer

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Krishi Bhawan, New Delhi  
Dated the 27<sup>th</sup> August, 2020

Office Memorandum

Subject: Minutes of the Meeting of the Standing Committee on Government e-Marketplace (SCO-GeM) – reg.

The undersigned is directed to refer to the subject mentioned above and to forward herewith the minutes of the meeting of Standing Committee on Government e-Marketplace (SCO-GeM) held on 21.08.2020 under the chairmanship of JS (A) for information and necessary action.

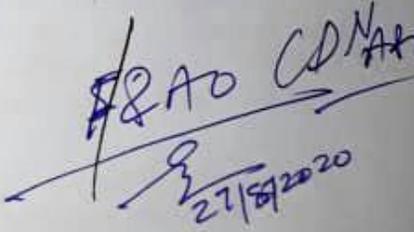
2. All the Divisional heads are requested to forward the minutes of the meeting to all the attached/subordinate offices/PSUs/Autonomous Bodies under their administrative control with the request to furnish the report regarding purchase of goods/services through GeM as well as from open market during current financial year for perusal of SCO-GeM in its next meeting.

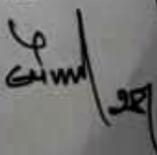
  
(V. Surendra)

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To,

1. JS (Admn.& Seeds)
2. JS (PP)
3. JS (IC & Extension)
4. JS (M&T)
5. JS (Cooperation/IT)
6. JS (DM/EA)
7. JS (Marketing)
8. JS (MIDH)
9. JS (INM)
10. Chief Controller of Accounts
11. JS (Admn.), DAHD
12. Js (Admn.), D/o Fisheries
13. Dy. CEO, GeM
14.  Director (Finance), ICAR
15. Director (IT)

  
S.O., Gen (Adm)

To be circulated - 

Dy. No. 1323  
Dir. (Fin.)  
Dated 27/8/20

Minutes of the Meeting of Standing Committee on GeM (SCO-GeM)  
held at 11:30AM on 21<sup>st</sup> August, 2020.

A meeting of Standing Committee on GeM (SCO-GeM) was held at 11:30 AM on 21<sup>st</sup> August, 2020 in Conference Room no. 1(ICAR) to review the use of GeM for procurement of goods and services in the M/o Agriculture & Farmers Welfare.

2. A list of participants is annexed.
  3. At the outset, Shri Ashwani Kumar, Joint Secretary (Admn.) welcomed the participants and flagged the issues like making of GeM portal more user friendly by increasing its user capacity, viz. items like Magazines, Journals, Books, etc for library be brought under GeM for future purchases. Chairman also desired for the development of a new software, if possible, for hassle-free access to updated reports from different divisions on "Procurement through GeM". These matters were deliberated extensively by all the participants. Representative of the GeM pointed out the issue of procurement of various items through CPP portal.
  4. The gist of decisions/discussion is as follows:-
    - I. Every division needs to appoint a nodal officer at least at the level of Deputy Secretary for the purpose of SCO-GeM meeting.
    - II. In the case of supply of inferior items/merial services, declining of supply after the acceptance, incidence of such events may be immediately raised on the GeM portal, so that GeM could take appropriate action in the matter even blacklisting of default supplier/service provider.
    - III. All the Departments / Organisations will submit a report by 10<sup>th</sup> of every month giving details of OE for the year, total procurement made, vis-à-vis through GeM & outside GeM and payment status.
    - IV. Representative from ICAR has raised an issue of Vehicle Tendering in relation to "Category of vehicles" which are not specified clearly on GeM. Further, he has also raised issue of "Laptop Bidding" on account of non-availability of requisite specifications on GeM. In reply, Dy.CEO, GeM has advised to upload the bid document with detailed specifications as required by the user. If the issue still persists, they can contact GeM for the all the possible help and solutions.
    - V. Representative of National Seeds Corporation (NSC) informed that they have procured many items like Soyabean cake, Dye calcium phosphate, Noodle make machine, Hiring of godowns, Staff recruitment agency, Fodder, Agrochemicals, Packing Material etc., outside GeM. These items should be brought under GeM and accordingly, necessary specifications may be provided by NSC to GeM so that in future, it can be procured through GeM only. Further, some vendors were not able to upload their products due to non-availability of different categories in relation to "Seed Processing Plant Machineries". Dy. CEO, GeM has assured for appropriate action on the aforesaid issue.
    - VI. Representative from Plant Protection Division has requested for items like different pesticides & other chemicals and equipments related to plant protection to be brought under GeM portal.
    - VII. In regard to issue related to non-availability of "Anti-Microbial Coating", Dy.CEO, GEM has assured for appropriate action at the earliest.
    - VIII. Dy.CEO, GeM has also briefed about the following improvements on GeM portal:-
      - i) New HR services has been added on GeM portal.
      - ii) A new feature of "Payment through GPA" (for no-PFMS users)
      - iii) "Canteen" Services are to be brought on GeM portal within 1-2 months.
- The meeting ended with the Vote of Thanks.