

**INDIAN COUNCIL OF AGRICULTURAL RESEARCH
KRISHI BHAWAN, NEW DELHI**

F. No. FIN/22/6/2022-CDN(A&A)

Dated: 9th June, 2022

Sub: Information in respect of consultants hired by Ministries/Department of GOI: reg.

Reference is invited to Department of Expenditure O.M. No. 25(15)/E.Coord/2022 dated 23.05.2022 in which information in respect of consultants hired have been sought.

Accordingly, all the DDGs are requested to collate the information in r/o such consultants under their respective institutes/units as per the proforma attached along with the O.M. and send the same to CDN(A&A) Section so that the compiled information may be sent to MoF at the earliest.

In respect of the various Divisions/Units of ICAR Hqrs, GAC Division/CDN Section may compile the information in respect of consultants hired as per the proforma and send the same to IFD at the earliest.

Institutes may send the information through respective SMDs only. Further, the above information may be sent by the DDGs and GAC Division by **30th June, 2022** positively.



(Amitabh Singh)
Sr. Finance & Accounts Officer

Distribution:

1. All DDGs
2. DS(GAC)
3. Directors/Joint Directors/Project Directors of all Research Institutes/Project Directorates/National Research Centers and Bureaux
4. All Officers/Sections at ICAR, Krishi Bhawan/KAB-I & II/NASC
5. Sr. PPS to Secretary, DARE & DG, ICAR/PPS to Additional Secretary, DARE & Secretary, ICAR/PPS to AS&FA, DARE/ICAR
6. CTO(DKMA) for uploading on ICAR website
7. DS(ICT) for uploading on ICAR e-office noticeboard
8. Guard File.

Note: Everyone concerned is requested to download copies of the letter as per requirement as physical copy will not be sent separately.

940

Office of Dir (Admn.)

Dy. No. 940/R

Date 2/6/22

सचिव (डेयर) एवं मनि. (शा.कृ.अनु.प.) का कार्यालय
Office of Secy. (DARE) & DG (ICAR)
Office Dy. No. 11599/32
Date 28/5/2022

F.No. 25(15)/E.Coord/2022
Government of India
Ministry of Finance
Department of Expenditure
E.Coord Branch

e-Dairy No. 1167097 Cdn. Tech.
Dated 31/5/2022

CDN (A & A) Section
No. 260
8/6/2022

North Block, New Delhi
Dated 23rd May, 2022

Office Memorandum

Subject: Information in respect of consultants hired by Ministries/Department of GoI - reg.

I am directed to enclose herewith a proforma, seeking information in respect of consultants hired by Ministries/Departments of Government of India.

2. All the Ministries/Departments are requested to provide the information as per enclosed Proforma at the earliest.

Encl: as above

This pertains to CDN(A&A), we may refer it to
CDN(A&A) for doing needful.

Sunita Saxena
(Sunita Saxena)
Deputy Secretary to the Government of India
Tele: 2309 5604

To,
SO(CDN-A&A)
All Secretaries to the Government of India

All Financial Advisers of Ministries/Departments

Sh. Ashutosh
06/06/22

Secy CD/- In mtg

ASCD

Director (Admn.)

US (Tech. Cdn.)

DSC Admn. V
30/5

Ref above

Dy. No. 31/5/22

31/05

Ma Tech. Coordination Division is

not dealing with the hiring of consultants etc.

Ravi
31/5/22

Establishment
also don't deal with
the such cases.
Dir(A) may see
for further advice.

USECDR

Dir(A)

MS

AS (TC)
31/5/22

INFORMATION IN RESPECT OF CONSULTANTS

1. Name of the Ministry/Department: _____

2. Details of Domestic Consultants:

Level	Numbers of consultant	Average/Range of Remuneration	Normal Tenure
A. Young Professionals			
B. Professionals			
C. Domain Experts			

-Total Number of Consultants _____

3. Details of Domestic Consultants (Retired Govt. Servants)

Level	Numbers of consultant	Average/Range of Remuneration	Normal Tenure
A. Upto SO level			
B. US level			
C. DS/Dir. Level			
D. JS & above			

-Total Number of Consultants _____

4. Personnel hired from outsourced Agencies – (House Keeping Staff,, Data entry operators, MTS , other, pls. specify)

Category	Agency/Vendor	Nos. of Personnel Outsourced
A. House Keeping Staff		
B. Data Entry operator		
C. MTS		
D. Others,Pl.specify		

Total No. of Outsourced Personnel _____