



भारतीय कृषि अनुसंधान परिषद
INDIAN COUNCIL OF AGRICULTURAL RESEARCH
कृषि भवन, डॉ. राजेन्द्र प्रसाद रोड, नई दिल्ली-110001
Krishi Bhawan, Dr. Rajendra Prasad Road, New Delhi 110001

No. (Admn.) 2-29/2019-CR(A)&RTI

February 24, 2021

To

The Directors/Project Directors of all ICAR Institutes/National Research Centres/Project Directorates/ATARIs/Bureaux

Subject: Reflection of utilization of Government e-Marketplace (GeM) in Annual Performance Assessment Report (APAR) – regarding.

Sir/Madam,

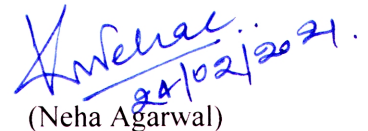
The undersigned is directed to refer to Council's Endorsement of even number dated 27.12.2019 vide which the guidelines issued by the DoPT vide O.M. No. 21011/04/2019-Estt.A-II dated 24.09.2019 on the subject cited above were issued for information and necessary action of all concerned. The said guidelines containing necessary amendments in the APAR proforma are applicable for APAR from the reporting year 2019-20 onwards. However, it has been noticed that the necessary amendments as prescribed in aforesaid DoPT guidelines have not been carried out by most of the Institutes. In maximum cases, the APARs for the years 2019-20 in respect of officers of Combined Cadre (Administrative & Finance) posted at ICAR Research Institutes are being received in the Council in pre-revised APAR format.

The revised APAR forms with proposed amendments has already been adopted at ICAR Hqrs. from the year 2019-20. Copies of the same are attached for reference and for effective implementation of DoPT guidelines. However, the revised APAR forms will follow the existing colour codes of paper as detailed below:

1. AO/ F&AO/ AD(OL)/ Law Officer/ SO/ ALA/ AAO/ AF&AO/ Security Officer/ Assistant/ JAO - white paper
2. US/ SAO/ SF&AO/ DD (OL) - light pink paper
3. DS/ CAO/ CF&AO/ DD (Fin.)/ LA/ Director (OL) - light blue paper
4. Director (SD)/Director (ICAR Hqrs.)/ Jt. Director & Registrar (ICAR Institutes) - light yellow paper

It is also intimated that APARs of officers of combined cadre (Administrative & Finance) posted at ICAR Research Institutes **will be accepted in the Council in the revised APAR format only from the year 2020-21 and onwards.**

Yours faithfully


(Neha Agarwal)

Under Secretary (Admn.)

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Encl.: As above