



F.No. HRM-3/09/2022-KAB./१०

Dated 17 June, 2022

OFFICE MEMORANDUM

Subject:- Inviting nomination for Residential Training Programme on Public Procurement (Basic/Advanced) and Arbitration for Government Officers being organized at Arun Jaitely National Institute of Financial Management (AJNIFM), Faridabad during October 2022 to March 2023 – reg.

Arun Jaitely National Institute of Financial Management (AJNIFM), Faridabad has invited nomination for the Training Programme on Public Procurement (Basic/Advanced) and Arbitration. The programme is meant for officers/staff currently engaged in the area of Public Procurement directly or indirectly. As the officers/staff keeps on rotating due to transfers etc., the officers /staff who are currently not dealing in the area can also be sent for these training. The schedule of training programmes from October 2022 to March 2023 is attached herewith. (Annexure-I)

The aims of the Training Programme are to upgrade the capacities of the officers/staff with all relevant rules and procedures of public procurement in the year 2022-23.

The Officials who need to attend above training programme may send their nomination through proper channel (**HRD Nodal Officer/Director of the concerned Institutes/Reporting Officers**) to HRM Unit, ICAR HQs for onward transmission to AJNIFM, Faridabad. The nomination form may be downloaded from ICAR website under **Col.Circular/HRM Unit**. The nomination form is also enclosed here. **The nomination may not be sent online directly to AJNIFM, Faridabd until it is approved by the Council.** The participants are requested to apply to respective training programme through TMIS portal also and the confirmation of the same may also be mentioned in the forwarding letter.

The Officials who have already attended the training programme need not apply for the same training programme. The applicants will not be allowed to withdraw their nominations after acceptance by AJNIFM, Faridabd. The participation in the above training programme will be subject to acceptance of nomination by AJNIFM, Faridabd and also further orders from the Council. However, the TA as admissible under rules will be borne by the Institute concerned of the participants.

Those officers who have not undergone Public Procurement (Basic) Programme should apply only for the Basic Programme. The officers who were previously trained on the topic Public Procurement (Basic) may only be nominated for the training programme Public Procurement (Advanced)

(Handwritten Signature)
17/6/2022

(A K Vyas)
ADG (HRM) &
Training Manager, ICAR

Email: akvyas.icar@nic.in;

nkjjp1971@gmail.com, sohrm2018@gmail.com

Encl: As above

Distribution:-

1. All Officers/ Sections of ICAR HQs at KB/KAB-I&II/ NASC, New Delhi.
2. All Directors/HRD Nodal Officers of the ICAR Institutes.
3. E-office Notice Board.
4. ICAR Portal/ HRM Portal.
5. Guard file.

The Schedule of Training Programme's from October 2022 to March 2023

Months		Dates/Slots	Name of Training	Last date for nomination receiving in ICAR
October - 2022	1.	10 – 15 October	MDP on Public Procurement (Basic)	10 August 2022
	2.	17 – 21 October	MDP on Public Procurement (Advanced)	17 August 2022
	3.	31 October -02 November	MDP on Arbitration	31 August 2022
November- 2022	1.	14 – 19 November	MDP on Public Procurement (Basic)	14 September 2022
	2	21 – 26 November	MDP on Public Procurement (Basic)	21 September 2022
	3	28 Nov. to 02 December	MDP on Public Procurement (Advanced)	28 September 2022
December- 2022	1	05 – 07 December	MDP on Arbitration	06 October 2022
	2	12 – 17 December	MDP on Public Procurement (Basic)	12 October 2022
	3	19 – 24 December	MDP on Public Procurement (Basic)	19 October 2022
	4			
January 2023	1	02 – 06 January	MDP on Public Procurement (Advanced)	02 November 2022
	2	09 – 11 January	MDP on Arbitration	09 November 2022
	3	16 – 21 January	MDP on Public Procurement (Basic)	16 November 2022
	4	30 Jan.to 04 February	MDP on Public Procurement (Basic)	30 November 2022
February 2023	1	06 – 10 February	MDP on Public Procurement (Advanced)	06 December 2022
	2	13 – 15 February	MDP on Arbitration	13 December 2022
	3	20 – 25 February	MDP on Public Procurement (Basic)	20 December 2022
	4	27 Feb. to 04 March	MDP on Public Procurement (Basic)	27 December 2022
March 2023	1	13– 17 March	MDP on Public Procurement (Advanced)	13 January 2023
	2	20 – 22 March	MDP on Arbitration	20 January 2023



वित्तसंगणनां भूमिसर्वी

NOMINATION FORM

Training Programme on Public Procurement (Advanced)

Name _____

Male Female

Designation: _____

Organisation: _____

Dates of Program that you want to attend: _____

Address for communication _____

_____ City _____ Pincode _____

Phone (O) _____ (R) _____ Mobile: _____

Email: _____ Fax: _____

Brief Experience of dealing with Procurement Matters

Have you attended the Training on Public Procurement (6 Days) at NIFM. If yes when _____

Signature of the Candidate

TO BE FILLED IN BY THE SPONSOR

Name of the sponsor _____ Designation _____

Address for communication _____

_____ City _____ Pin _____

Phone _____ Fax _____ Email _____

Detail of Fee Sent (If applicable)

Signature of the Sponsor
with stamp of the organisation

Date: _____

Please return the duly filled form to: advancedprocure@nifm.ac.in

For further details, please refer our website: www.nifm.ac.in or contact the Programme Director

NATIONAL INSTITUTE OF FINANCIAL MANAGEMENT

(Ministry of Finance, Government of India)

Sector-48, Pali Road, Faridabad – 121 001, Haryana

Telephone: (O) 0129-2465444 & Fax: 0129-2418867, 2418879

PS: Photocopy of this form can also be used