

Indian Council of Agricultural Research
Krishi Bhavan New Delhi

F.No.Admn/2/2/2017-W.S.

Dated the 19th April, 2018

Office Order

In continuation of the Office Order of even number dated 06.06.2017 it has been decided with the approval of the Competent Authority that the following allocation of work/responsibilities shall be followed by the concerned divisions as detailed below :-

1. Vigilance Division will be the central nodal agency of ICAR for monitoring and disposal of complaints generated from various sources including the complaints coming through PMO/CPGRAMS/CVC, complaints received through senior authorities like Minister(s)/DG, ICAR/Secretary, ICAR and also complaints received in the Vigilance Division or in the general receipt Section(R&D) of ICAR.
2. The Vigilance Division will do the preliminary examination of the complaint. If there is vigilance angle involved, the matter will be processed by the Vigilance Division itself by following appropriate steps already defined for the purpose. If the matter does not involve vigilance angle, the complaint will be forwarded to concerned Division to be dealt by them and dispose of the complaint with a copy to Vigilance Division for record keeping.
3. If on account of the preliminary investigation by the concerned Division with regard to non-vigilance angle cases and otherwise concerning discipline punctuality and other administrative/scientific matters, it is found that there is a need for taking disciplinary action against the ICAR official(s), the concerned Establishment Division (Personnel/Administration/Technical) will take appropriate disciplinary action as per laid down procedure.
4. In respect of cases involving Vigilance angle, the allocation of work responsibility at various stages of disciplinary action have already been defined vide O.O.No.Admn./2/2/2017-WS dated 6th June, 2017.

S Dasgupta
(Suparna Dasgupta)
Under Secretary(WS)

Distribution:

1. Sr.PPS to DG,ICAR
2. PPS to Secretary, ICAR
3. PPS to FA(DARE/ICAR)
4. CVO(DARE/ICAR)
5. Director(P),ICAR
6. Under Secretary(DA&A),ICAR/Under Secretary(Vig.),ICAR
7. All officers/Sections of the ICAR Headquarter at Krishi Bhavan /Krishi Anusandhan Bhavan-I/II(including ASRB,NAIP&DKMA)/NASC, Pusa
8. All Directors/Project Directors of ICAR Res., Inst./NRCs/PDs/Bureaux
9. PD,DKMA for uploading above office order on the ICAR website
10. E-office notice board.