

भारतीय कृषि अनुसंधान परिषद

INDIAN COUNCIL OF AGRICULTURAL RESEARCH

कृषि भवन, डाँ० राजेन्द्र प्रसाद मार्ग, नई दिल्ली–110001 Krishi Bhawan, Dr. Rajendra Prasad Road, New Delhi-110001

F.No. Admn. 33-13/2019-Estt. I

Dated: 10.10.2019

To,

Director/Project Director

All the ICAR Institutes/Project Directorate/Bureaux/NRCs/ ZCUs

Sub.:- DARE/ICAR Annual Report 2019-20, Request for information - reg.

Sir/Madam.

In connection with the preparation of DARE/ICAR Annual Report 2019-20, it is requested to provide information pertaining to the total number of employees (including SC/ST/OBC/PwD) working in your institutes in Administration and Skilled Supporting Staff Categories for the duration w.e.f. 01st November 2018 to 31st October, 2019 in the prescribed proforma (enclosed). It may be ensured that categorization of employees may be done as per the attached proforma only.

This information is required for uploading in the Annual Report of DARE/ICAR for the year 2019-20. The information may be provided through email on himanshu.icar@nic.in latest by 23rd October, 2019.

Yours faithfully

(Ravi Chauhan)

Under Secretary (Admn.) Email: rchauhan.icar@nic.in

Copy to:

- 1. Director (P)/Deputy Secretary (TS).
- 2. US (P) with the request to kindly provide consolidated information in the attached proforma in respect of scientific cadre employee at ICAR institutes and ICAR HQ.
- 3. US (Tech) with the request to kindly provide consolidated information in the attached proforma in respect of Technical cadre employee at ICAR institutes and ICAR HQ.
- 4. Media Unit for upload on the ICAR Website.
- 5. E-office Notice Board.
- 6. Secretary, CJSC/HJSC, ICAR

ANNUAL REPORT 2019-20

Administrative/Skilled Supporting Staff Category

| SI. No | Class of Posts | Total Posts sanctioned | Total employees in position | SC Employees | | ST Employees | | OBC Employees | | PwD Employees | |
|-----------|--------------------------------------|------------------------|--|--------------|----------------------|--------------|----------------------|---------------|----------------------|---------------|----------------------|
| | | | | No. | % to total employees | No. | % to total employees | No. | % to total employees | No. | % to total employees |
| 1. | Administrative Posts | | | | | | | | | | |
| a. | (Category "A" posts) | | | | | | | | | | |
| | Joint Director cum Registrar | A Company of | | | | | | | | | |
| | Chief Administrative Officer | | | | | | 1 | | | | |
| | Senior Administrative Officer | | | | | | | | | | |
| | Administrative Officer | | | | | | | | | | |
| | Comptroller | | | | | | | | | | |
| | Chief Finance & Accounts Officer | | | | | | | | | | |
| | Senior Finance & Accounts Officer | | | | La graphical const | | | | | | |
| | Finance & Accounts Officer | | | | | | | | | | |
| | Deputy Director (Official Language) | | | | | | | | | | |
| | Assistant Director (Official | | | | | | | | | | |
| | Language) | | | | | | | | | | |
| b. | (Category "B" posts) | | | | | | | | | | |
| | Assistant Finance & Accounts Officer | | | | | | | | | | |
| | Assistant Administrative Officer | | Control of the second s | | | | | | | | |
| | Personal Secretary | | | | | | | | | | |
| | Personal Assistant | | | | | | | | | | |
| | Assistant | | | | | | | | | | |
| | Assistant Legal Advisor | | | | | | | | | | |
| | Junior Accounts Officer | | | Egic Co. | | | | | | | |
| C. | (Category "C" posts) | | | | | | | | | | |
| | UDC | | | | - | | Ι Ι | | | | 1 |
| | Stenographers | | | | | | | | | | |
| | LDC | | | | | | | | | | |
| | Total: | | | | | | | | | | |
| 2. | Supporting Skilled Staff | | | | | | | | | | |