



INDIAN COUNCIL OF AGRICULTURAL RESEARCH
KRISHI BHAVAN, NEW DELHI-110001

F. No. 1-18/2017-Budget

Dated the 9.11.2017

OFFICE MEMORANDUM

The undersigned is directed to request the units of ICAR to furnish expenditure details, in the enclosed format, till the month of October, 2017. The detailed expenditure is required for the purpose of finalization of RE 2017-18 allocations of the units. The said information may be furnished till 13.11.2017 through e-mail at budget.icar@gmail.com. In case, the above information is not received by the stipulated time, the RE 2017-18 proposals submitted by the units may not be considered.


(Sunita Arya)

Sr Finance & Accounts Officer (Budget)

Distribution :-

- i) All Directors of the Institutes
- ii) Shri Hans Raj DKMA for uploading on the website

Name of the Unit: _____

Name of the SMD _____

(Rs. In lakhs)

S. No.	Head	Other than NEH	NEH	TSP	Grand Total
	Grants for creation of Capital Assets				
1	Works				
	A. Land				
	B. Building				
	i. Office building				
	ii. Residential building				
	iii. Minor Works				
2	Equipments				
3	Information Technology				
4	Library Books and Journals				
5	Vehicles & Vessels				
6	Livestock				
7	Furniture & fixtures				
8	Others				
	Total – CAPITAL (Grants for creation of				
	Grants in Aid - Salaries (REVENUE)				
1	Establishment Expenses				
	Salaries				
	i. Establishment Charges				
	ii. Wages				
	iii. Overtime Allowance				
	Total – Establishment Expenses (Grant in Aid				
	Grants in Aid - General (REVENUE)				
1	Pension & Other Retirement Benefits				
2	Traveling Allowance				
	A. Domestic TA / Transfer TA				
	B. Foreign TA				
	Total – Traveling Allowance				
3	Research & Operational Expenses				
	A. Research Expenses				
	B. Operational Expenses				
	Total - Research & Operational Expenses				
4	Administrative Expenses				
	A. Infrastructure				
	B. Communication				
	C. Repairs & Maintenance				
	i. Equipments, Vehicles & Others				
	ii. Office building				