



MOST IMMEDIATE

**INDIAN COUNCIL OF AGRICULTURAL RESEARCH
KRISHI BHAVAN, NEW DELHI 110 001**

F.No.12 (4)/2016-Gov. Cell

Dated the 18 January, 2017

CIRCULAR

The 239th meeting of the Governing Body of ICAR Society which was scheduled to be held on 1st February, 2017 shall now be held on 14th February, 2017 at 10.00 a.m. in Conference Hall, ICAR Conference Facility, NASC Complex, Pusa, New Delhi.


(Ravi Chauhan) 18/1/17

Under Secretary (Admn.)

DISTRIBUTION:

1. All Officers/Sections at ICAR Hqrs including KAB I & II, Pusa, New Delhi.
2. PSO to DG, ICAR
3. PPS to Additional Secretary (DARE) & Secretary, ICAR
4. PPS to AS(D) & FA, DARE/ICAR
5. Caretaker, NASC Complex, Dev Prakash Shastri Marg, Pusa, New Delhi for booking of Conference Hall, ICAR Conference Facility, NASC Complex and also for making necessary arrangements.
6. Estt. II Section for deputing 2 (two) Stenographers (English) and 1(one) Hindi at 10.00 a.m. on **14th February, 2017** for taking verbatim proceedings of GB Meeting. The names of the Stenographers may be intimated to Governance Cell.
7. Estt. III Section for deputing 2-3 persons for assisting in making arrangements for GB Meeting **14th February, 2017**. The persons so deputed may be instructed to report at Governance Cell in the afternoon on **13th February, 2017**.
8. Senior Photo Officer, ICAR for making necessary arrangement to cover the meeting.
9. Under Secretary (E&M) for making arrangements for stay of Governing Body Members at International Guest House, NASC Complex, New Delhi.
10. Caretaker, International Guest House, NASC Complex, New Delhi for necessary action. List of GB Members is also enclosed.
11. E&M Section for making **floral arrangement** in Conference Hall on the day of the meeting.

12. *Estt.V Section for arranging vehicles.*
13. *Secretary (Staff Side), Central Joint Staff Council for information.*
14. *Media Unit for uploading this circular on ICAR web site.*
15. *Guard File/Spare Copies.*