



**INDIAN COUNCIL OF AGRICULTURAL RESEARCH
KRISHI BHAWAN, DR. RAJENDRA PRASAD ROAD
NEW DELHI - 110001**

F.No.3(12)/12-Esst.I

Dated the 19th June, 2017
21st

To,

Directors/Project Directors of all Research Institutes/
Project Directors/Zonal Project Directors (ATARI)/
National Research Centres.

Sub.: Provisional Inter-se-seniority of Assistant Administrative Officers in ICAR Institutes who joined as Assistant Administrative Officer on or after 01.01.2014 to 31.03.2017 on regular basis-information regarding.

Sir,

I am to invite your kind attention to Council's letter No. 3(2)/2012-Esst.I dated 05.08.2016 circulating therewith the Final Seniority List of Assistant Administrative Officers as on 31.12.2013. It has now been proposed to prepare an up-to-date Seniority List of Assistant Administrative Officer of ICAR Research Institutes who have been regular appointed / promoted to the grade of Assistant Administrative officer on or after 01.01.2014 to 31.03.2017.

It is, therefore, requested that the particulars of all Assistant Administrative Officers who were appointed / promoted on or after 01.01.2014 to 31.03.2017 may please be forwarded to the Council in the enclosed prescribed proforma attaching therewith attested copies of documents, such as (a) DPC note, (b) Proceeding of DPC, (c) Appointment Orders etc. immediately.

Yours faithfully,

(Ravi Chauhan)

Under Secretary (Admn.)

Encl. As above

Prescribed Format

<u>S.No.</u>	<u>Name of Incumbent</u>	<u>Institute to which attached</u>	<u>Date of Birth</u>	<u>Education Qualification</u>	<u>Category</u>	<u>Date of Initial appointment in ICAR</u>	<u>Whether permanent or Temporary</u>	<u>Date of continuous appointment to the grade of AAO</u>	<u>Mode of Recruitment Whether DR/Promotee</u>	<u>Remarks</u>
--------------	--------------------------	------------------------------------	----------------------	--------------------------------	-----------------	--	---------------------------------------	---	--	----------------

Estl. II

Media unit is requested to kindly upload the circular related to seniority of APO, on the ICAR website please.

Shumil
28/6/17
S.O. GSH-I

~~US(A)~~
Media Unit