

मानव संसाधन प्रबंधन एकक
भारतीय कृषि अनुसंधान परिषद
कृषि अनुसंधान भवन- II, नई दिल्ली

F.No. HRM-3(4)/2021-KAB. /55

Dated:- 8th April, 2021

OFFICE MEMORANDUM

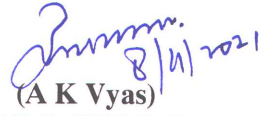
Subject:- Training Course/Workshop on Administrative Vigilance: Role of IO/PO (AV1-12) to be conducted from 14 June 2021 to 18 June 2021.

The Institute of Secretariat Training and Management (ISTM), DoP&T, Ministry of Personnel, Public Grievances and Pensions, GoI, New Delhi has invited nominations for Training Course/Workshop on Administrative Vigilance: Role of IO/PO (AV1-12) for dealing Assistants, Section Officers and above level Officers from 14 to 18 June 2021.

The aim of the above Training Course/Workshop is to develop the skills required for functioning as Inquiry Officers and Presenting Officer.

The Officers who need to attend above Training Course/Workshop may send their nomination in the prescribed nomination form through proper channel to HRM Unit, ICAR HQs latest by **15.04.2021** for onward transmission to ISTM, New Delhi. The Nomination Form may be downloaded from ICAR website under **Col. Circular/HRM Unit**. The nomination form is also enclosed here. The nomination may not be sent online directly to ISTM until it is approved by the Council.

The Officers who have already attended this Training Course/Workshop need not apply. The applicants will not be allowed to withdraw their nominations after acceptance by ISTM, New Delhi. The participation in the above Workshop will be subject to acceptance of nomination by ISTM, New Delhi and also further orders from the Council.


(A K Vyas)

**ADG (HRM) &
Training Manager, ICAR**

E-mail:- adghrm.icar@gmail.com; nkjjp1971@gmail.com;
sohrm2018@gmail.com;

Distribution:-

1. All Officers/ Sections of ICAR HQs at KB/KAB-I&II/ NASC, New Delhi
2. All HRD Nodal Officers of the ICAR Institutes
3. E-office Notice Board
4. ICAR Portal
5. Guard File



Institute of Secretariat Training & Management

Online Nomination Form

Participants 1000

*Select Course

Select Course ▼

*Have you previously attended any course at ISTM?

☐ Yes ☒ No

*Mobile No.

+91

*First Name

Select title ▼

Middle Name

*Last Name

Name in Hindi

* Father's / Spouse's / Mother's /
Guardian's name

*Gender

Select Gender ▼

*Category

Select Category ▼

*Differently Abled

☐ Yes ☒ No

*Date of Birth

* Educational Qualification

* Service

Select Service ▼

* Designation / Rank

Select Designation / Rank ▼

*Level of Pay Matrix

Select Level ▼

*Date of Joining Service

* Date of Joining Current Post

* Brief Service Particulars

ORGANISATION DETAILS

* Organisation Name

* Organisation Type

Select Organisation Type ▼

* Organisation Email

*Organisation Phone

* Organisation Street Address

* Organisation City

*Organisation Pincode

* Organisation State

Select Organisation State ▼

PERSONAL / RESIDENCE DETAILS

Aadhaar Number

*Email

* Street Address

* City

* Pincode

*State

Select Residence State ▼

OTHER DETAILS

* Emergency Contact Details

*How the training is likely to benefit
the nominee as well as the
organisation (in 2 lines).

5/6/2019

Online Nomination Form | Institute of Secretariat Training & Management | Govt. of India

Whether Hostel Accommodation is required


☒ Yes ☐ No

*I certify that the above information is correct

(Checked = Yes; Unchecked = No;)

आमंत्रित व्यक्ति को नियुक्ति के लिए आवश्यक सभी दस्तावेजों के साथ आवेदन पत्रों को हमें प्रेषित करने के लिए अनुरोध किया जाता है।
आवेदन पत्रों में निम्नलिखित जानकारी शामिल होनी चाहिए:

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