

INDIAN COUNCIL OF AGRICULTURAL RESEARCH
KRISHI BHAWAN: NEW DELHI 110 001

BY FAX

F.No. Fin4-6/2012-Accounts-II

Dated: 11th May, 2015

To,

The Director of all ICAR institutes/Bureaus/Directorates/PDs/NRCs/ZPDs etc.

Subject: Review of Expenditure on monthly basis in revised format- reg.

Sir,

All ICAR Institute are required to submit the status of monthly expenditure every month for review in Sr.Officers Meeting at ICAR Hqrs and also onward submission of information based on this data to Ministry of Finance.


2. The format of Monthly Expenditure are being revised keeping in view the requirement of furnishing of such information in three object heads i.e. Grant in Aid Capital, Grant in aid Salary and Grant in aid General. Further, the expenditure under 'Plan' also need to be captured as per allocation, i.e. 'NEH', 'TSP' and 'other than NEH & TSP'. Accordingly, the monthly progressive expenditure in revised format for the month of **APRIL, 2015** onwards, may be forwarded to Council by fax/e-mail at accounts.icar@yahoo.com.

3. All ICAR unit must note that these are standing instructions and the units are required to adhere to the timeline in submission of the requisite information in the **REVISED** prescribed format on monthly basis. (Annexure-I)

4. It may also be noted that the expenditure reported by the units in detailed heads as per earlier format would also be continued to be in existence for reporting by units at the end of each quarter i.e. after June, September, December, and March every year. (Annexure-II)

Yours faithfully,

Encl: (Annexure-I & II)


(Devendra Kumar)
Director (Finance)

Name of the ICAR Institute/Directorate/Centre _____

Statement of Progressive Expenditure for the month ending _____

NON -PLAN

(Rs.in lakhs)

		Grants for creation of Capital Assets(CAPITAL)	Grants in Aid - Salaries (REVENUE)	Grants in Aid - General (REVENUE)	TOTAL
1	NON PLAN - Govt.Grant				
2	Non Plan - IRGS				
	Total Non-Plan & IRGS				
3	NON PLAN SCHEME(one)Name of Scheme				
	NON PLAN SCHEME(Two)Name of Scheme				
	NON PLAN SCHEME(Three)Name of Scheme				
	Total of All Non- Plan Schemes				

PLAN

		Other than TSP & NEH	TSP	NEH	TOTAL
	INSTITUTE PLAN				
1	Grants for creation of Capital Assets(CAPITAL)				
2	Grants in Aid - Salaries (REVENUE)				
3	Grants in Aid - General (REVENUE)				
	Total Institute Plan				
	PLAN SCHEMES(one)				
	(Name of the Plan Scheme)				
1	Grants for creation of Capital Assets(CAPITAL)				
2	Grants in Aid - Salaries (REVENUE)				
3	Grants in Aid - General (REVENUE)				
	Total Plan Scheme (one)				
	PLAN SCHEMES(Two)				
	(Name of the Plan Scheme)				
1	Grants for creation of Capital Assets(CAPITAL)				
2	Grants in Aid - Salaries (REVENUE)				
3	Grants in Aid - General (REVENUE)				
	Total Plan Scheme (Two)				
	PLAN SCHEMES(Three)				
	(Name of the Plan Scheme)				
1	Grants for creation of Capital Assets(CAPITAL)				
2	Grants in Aid - Salaries (REVENUE)				
3	Grants in Aid - General (REVENUE)				
	Total Plan Scheme (Three)				
	Total of All Plan Schemes				

REVENUE GENERATION

Target	Actual Realization

Signature
Head of Finance

Plan Scheme Expenditure

Name of Plan Schemes/ AICRP/Network Project etc.	Source of fund i.e. ICAR HQ/ Icar institutes/ Education Division/ NAIP, etc.	Release to ICAR units(List of ICAR institutes should be attached	Uptodate Consolidated Expenditure as reported by implementing centres of ICAR units	Release to other than ICAR units, i.e. SAUs/NGOs etc	Actual Expenditure incurred by the institute, if any	Total utilization
1	2	3	4	5	6	7(4+5+6)

It may be noted that the expenditure related to scheme should not be release based. Actual expenditure incurred by various units need to be consolidated by Project Coordinating Centres scheme wise.

Actual Realization of Revenue Receipts	Target Achieved
1	2

Head of Institute

Signature
Head of Finance