

मानव संसाधन प्रबंधन एकक
भारतीय कृषि अनुसंधान परिषद
कृषि अनुसंधान भवन- II, नई दिल्ली

F. No. HRM-3(4)/2020-KAB/26

Dated:03rd February, 2021

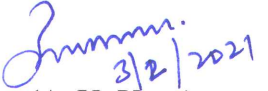
OFFICE MEMORANDUM

Subject:- Nomination for Online Orientation Training Programme for Retiring Government Officials to be conducted from 22nd to 23rd March, 2021.

The Institute of Secretariat Training and Management (ISTM), Department of Personnel & Training, Ministry of Personnel, Public Grievance & Pension, GoI, New Delhi has invited nominations for **Online Orientation Training Programme for Retiring Government Officials to be conducted from 22nd to 23rd March, 2021 at ISTM, New Delhi.** The Officers who are retiring by **31st March, 2022** and desirous to attend this programme may send their nomination in the prescribed nomination form through proper channel to HRM Unit, ICAR HQs latest by **08.02.2021** as per ATP 2020-21 for onward transmission to ISTM, New Delhi. The Nomination Form may be downloaded from ICAR website under col. Circular/HRM Unit. The nomination may not be sent directly to ISTM until it is approved by the Council.

The Officers who have already attended this training programme need not apply. The applicant will not be allowed to withdraw their nominations after acceptance by ISTM, New Delhi. The participation in the above programmes will be subject to acceptance of nomination by ISTM and also further orders from the Council.

Only nomination(s) submitted by the HRD Nodal Officers of the Institute will be considered.


3/2/2021
(A. K. Vyas)

ADG (HRM) &

Training Manager, ICAR

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sohrm2018@gmail.com

Encl.: As above.

Distribution:-

1. All Officers/ Sections of ICAR HQs.
2. All Directors of ICAR Institutes/PDs
3. All HRD Nodal officers of ICAR Instt.
4. E-office Notice Board
5. ICAR Portal
6. HRM Portal



Institute of Secretariat Training & Management

Online Nomination Form

Participants 1 of 1

*Select Course

*Have you previously attended any course at ISTM? Yes No

*Mobile No.

*First Name Middle Name *Last Name

Name in Hindi * Father's / Spouse's / Mother's / Guardian's name

*Gender *Category

*Differently Abled Yes No

*Date of Birth * Educational Qualification

* Service * Designation / Rank

*Level of Pay Matrix

*Date of Joining Service * Date of Joining Current Post

* Brief Service Particulars

ORGANISATION DETAILS

* Organisation Name * Organisation Type

* Organisation Email *Organisation Phone

* Organisation Street Address

* Organisation City *Organisation Pincode

* Organisation State

PERSONAL / RESIDENCE DETAILS

Aadhaar Number *Email

* Street Address

* City * Pincode

*State

OTHER DETAILS

* Emergency Contact Details

*How the training is likely to benefit the nominee as well as the organisation (in 2 lines).

Whether Hostel Accommodation is required Yes No

*I certify that the above information is correct

(Checked = Yes; Unchecked = No;)

This form is to be filled up by the candidate and submitted to the Institute of Secretariat Training & Management, Govt. of India. The form is to be filled up by the candidate and submitted to the Institute of Secretariat Training & Management, Govt. of India.

Enter Image Characters

