



ईकस संदेश संख्या...1136.../भा.क.उ.व. मुख्या.
दिनांक...20/02/2015...
पृष्ठों की संख्या...02...

INDIAN COUNCIL OF AGRICULTURAL RESEARCH
KRISHI BHAVAN, NEW DELHI

F.No/FIN/22/16/2009-CDN (A&A)

Dated the ^{20th} Feb, 2015

OFFICE MEMORANDUM

SUB: Availing facility of ICAR Guest House while on official tour: Reg.

This is in continuation to OM of even number dated 10.7.2009 vide which clarification was issued on GOI OM NO. 19030/3/2008-E.IV dated 23.9.2008 on the subject mentioned above. Instructions issued vide OM of even no. dated 21.1.2011 envisaged that the Officers of the rank of ADGs and above in ICAR may stay in hotel as per entitlement in exceptional cases only where ICAR Guest Houses are at significant distance from the State/District Hqs or they find it obligatory to stay at the same place alongwith functionaries from other departments of Govt. of India/State Govt. in the interest of work of ICAR/DARE.

It is hereby again reiterated that before availing facility to stay in hotel, while on official tour, the availability of accommodation in ICAR Guest Houses needs to be explored first and only on account of non-availability of rooms in ICAR Guest House(s), the option of availing facility of accommodation in a local Hotel may be exercised.

The Councils' instructions issued vide OM of even no. dated 21.1.2011, therefore, remain in tact for the Officers of the rank of ADGs and above.

The Directors of the Institute and Controlling Officers are also required to exercise proper vigil in the matter.

(G.P. Sharma)
Deputy Director (Fin.)

Distribution:

I ICAR Institutes:

1. Directors/Joint Directors/Project Director of all Research Institutes/Project Directorates and National Research Centres/Bureaus
2. Project Coordinators/Coordinated Research Project/Joint Project Directors.
3. The Finance & Accts. Officers of all Research Institutes, Project Directorates and National Research Centres.

Contd...2/-

2

II ICAR Headquarters:

1. All Officers/Sections, ICAR, Krishi Bhavan, New Delhi including Krishi Anusandhan Bhavan I & II, NASC, Pusa, New Delhi
2. ADG (CDN)/ADG (PIM)/PD, DKMA
3. ND, NAIP/ Chairman, ASRB
4. NC, NFBSFARA
5. Director (A), ICAR Hqrs/ Director (DARE)
6. Sr. PPS to Secretary, DARE & DG, ICAR/PPS to Additional Secretary, DARE & Secretary, ICAR/PPS to SS & FA, DARE/ICAR
7. Shri Hans Raj, Information System Officer, Agriculture Knowledge Management Units (AKMU), KABI Pusa, New Delhi-12 for placing the above mentioned OM in the ICAR Website.
8. Secretary (Staff Side)
9. Guard file
10. Spare copies-10