

फैक्स संदेश संख्या 6142 / भा.क.अ.प. मुख्या
दिनांक 27/9/2014
पृष्ठों की संख्या 02



**INDIAN COUNCIL OF AGRICULTURAL RESEARCH
KRISHI BHAVAN: NEW DELHI**

F.No.22 (12)/2012-CDN (A&A)

Dated the 2nd September, 2014

SUB: Details information of Jr. Accts. Officer to the Comptroller posted in ICAR Institutes/Directorates/PDs/Bureaux/ NRCs : Reg.

In order to review the Finance Wing of ICAR, and for monitoring of deployment of Finance & Accts. Officer's, training need assessment etc. it has been once again decided to obtain the database, of all the Finance Officials of ICAR (from Jr. Accts. Officers to the Comptroller) working at various ICAR Institutes/Directorates/ PDs/Bureaux/ NRCs and also at ICAR Hqrs.

2. It is requested to provide the detailed information in the following tabular form, for compilation and creation of database in Finance Wing of ICAR:

Sl. No.	Name & Designation	Present place of posting	Date of Birth	Date of Joining of service in ICAR	Educational Qualification	Professional Trainings	Details of service rendered in ICAR/outside ICAR			Specific areas of training requirements (preferably 2-3)	Remarks	
							Designation	Place of Posting	Period From To			
1.	2.	3.	4.	5.	6.	7.	8.	9.	10.	11.	12.	13.

3. Information for vacant positions of Finance Officers, if any, also may be sent viz. name of the post and since when lying vacant.

4. Those who have already provided their database & further there have been no change in the information may provide only 'Nil' information.

4. This may kindly be treated **MOST URGENT**. Information may be sent on or before **15th September, 2014 positively**.

5. This issues with the approval of Director (Fin.).

(G.P. Sharma)
Deputy Director (Fin.)

Contd..2/-

Distribution:**I ICAR Research Institutes etc. :**

1. The Directors/Joint Directors/Project Directors of all Research Institutes/Project Directorates/National Research Centres and Bureaux.
2. Project Coordinators/Coordinated Research Project/Zonal Coordinators.
3. The Finance & Accts. Officer of all Research Institutes, Project Directorates, National Research Centres and Bureaux.

II ICAR Headquarters :

1. All Finance & Accts. Officers in Krishi Bhavan, KAB-I, KAB-II
2. DDG (Edn.)
3. Chairman, ASRB
4. ND, NAIP
5. PD, DKMA
6. NC, NFBSFARA
7. Sr.PPS to Secretary, DARE & DG, ICAR/PPS to Special Secretary, DARE & Secretary, ICAR/PPS to AS & FA, DARE/ICAR.
8. Shri Hans Raj, Information System Officer, DKMA, KAB-I for placing on ICAR Website.
9. Secretary (Staff Side), CJSC, NRC on Meat, Hyderabad
10. Guard file.
11. Spare copies (10)