

फैक्स संदेश संख्या 6755/भा.कृ.अ.प. मुख्या,
दिनांक 24/9/2014
पृष्ठों की संख्या 02

INDIAN COUNCIL OF AGRICULTURAL RESEARCH
KRISHI BHAVAN: NEW DELHI



F. No.: FIN/19/14/2011-CDN (A&A)

Dated the 24th Sept, 2014

OFFICE ORDER

In pursuance of decision taken by the Director General, ICAR regarding functioning of the set-up of Finance & Accounts wings of Extension Division and Education Division located at KAB-I & II, New Delhi respectively and also to comply with the mandatory requirement of Public Finance Management System (PFMS) vide O.O. No. 29/6/2012-FR dated the 16th Jan, 2014, issued by FR Division of Planning Commission, for release of Govt. grants, following revised arrangements are communicated for compliance in supersession of the previous orders in this regard:

a) Revised set up and Functioning

- i) The proposals for release of funds to various units under the Administrative Control of the DDG (Edu.) and DDG (Extm.) will continue to be processed at his end and will be put up for financial concurrence of the IFD on file.
- ii) The IFD at ICAR Hqrs. will process the proposal on the file for taking concurrence of the AS&FA.
- iii) On receiving the financial concurrence of IFD the respective SMDs will issue the related sanction order. The sanction order will specifically indicate the Diary No. of the IFD's concurrence.
- iv) After obtaining the financial concurrence and sanction of the grants to be released, the bill will be raised by the DDO and forwarded to IFD for release of payments as being followed in other SMDs.
- v) Releases will be made by the IFD from ICAR Hqrs. Krishi Bhavan, New Delhi, including monitoring of UCs/AUCs and unspent balances.

b) Manpower

- i) Two Assistants posted vide Council's O.O. No. 22(3)/99-CDN (A&A) dated the 10th June, 2002 and in addition one Assistant and two LDC presently working in the Finance & Accounts Units of the Education Division and the audit and account staff working in the Extension Division will shift to ICAR Hqrs. at Krishi Bhavan and will function directly under the IFD.
- ii) The Sr. Finance & Account Officer placed with the Education Division will also sit at Krishi Bhavan and function directly under IFD.
- iii) S.O (Fin. & Acctts.), Education Division will also sit at Krishi Bhavan and function directly under IFD.

c) Records

- i) All the records and files maintained at Finance & Accounts units of the above SMDs including paid vouchers; cash book etc. will be transferred by the SMDs and it will be maintained in the IFD at ICAR Hqrs. at Krishi Bhavan, New Delhi.
- ii) Cash book, cheque book and other records related to banking transactions will also get transferred and operated from the IFD at ICAR Hqrs.

d) Operation of Bank Account

- i) The bank accounts of the SMDs presently located at KAB-I will continue to operate till further orders. However, remittances will be made from ICAR Hqrs. using ECS/RTGS/NEFT, as applicable.
- ii) In order to comply with the mandatory requirement of PFMS arrangements will be made subsequently to discontinue the bank account of the SMDs at KAB-II and releases will be made from Central Bank Account of ICAR Hqrs.

The above procedure will also be followed in respect of IP & TM Division also.

The revised guidelines come into force with immediate effect.

Devendra Kumar
(Devendra Kumar)
Director (Fin.) 26.9.2014

Distribution:

I ICAR Research Institutes etc:

1. All Vice Chancellors/ Comptrollers of State Agricultural Universities (SAUs)
2. Directors/Joint Directors/Project Directors of all Research Institutes/Project Directorates/National Research Centers and Bureau.
3. Project Coordinators/Coordinated Research Projects.
4. Finance & Accounts Officers of all Research Institutes/Project Directorates/National Research Centers and Bureau.
5. ZPDs for information and necessary action including communication to all KVKs.

II ICAR Headquarters:

1. All Officers/Sections, ICAR, Krishi Bhavan, New Delhi including Krishi Anusandhan Bhavan I & II, NASC, Pusa, New Delhi.
2. ADG (CDN)/ADG (PIM)/ADG (IP & TM)/PD, DKMA.
3. Sr. PPS to Secretary, DARE & DG, ICAR/PPS to Additional Secretary, DARE & Secretary, ICAR/PPS to AS&FA, DARE/ICAR.
4. Director (Administration), ICAR, New Delhi, with a request to issue necessary orders for transfer and postings of Sr. F&A.O., Education Division, S.O. (Fin. & Accts) Education Division and other staff of the Finance & Accounts wings of the Education Division and the Extension Division, at the earliest.
5. Sh. Hans Raj, Information System Officer, DKMA, KAB-I for placing the Office Order on ICAR Web-Site.
6. Secretary (Staff Side), CJSC, NRC on Pig, Guwahati.
7. Guard file.
8. Spare copies (10)