

Schedule I
Powers of the officers at the Headquarters of the Council

S No	<u>Powers vested under the Bye-laws</u>			Secretary	<u>Powers delegated by the Governing body or otherwise (position as on 31.12.2006)</u>							Restrictions imposed
	Nature of power	Bye-law No.	Director- General		Dy DG	Secretary	ADG	Other scientific or technical officers of the level of ADG or above	Dy Dir Dy Secy Dir.(Fin.) Dir.(P) Dir (P&I)	US/Sr. Accounts Officer, Controller of Exam, ASRB & LA	F&AO	
1	2	3	4	5	6	7	8	9	10	11	12	13
1.	Sanction of a new scheme	6	Up to the cost of Rs 50,000/- provided that: i) Funds are available by re- appropriation or otherwise; ii) the scheme is considered urgent and its sanction cannot be deferred to the next meeting of the SFC and G.B; iii) The period of		As in col.4 in respect of schemes concerni ng their Divisions -do-							

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sanction does not exceed one year.

2. Sanction of additional grant for approved schemes

7

Up to Rs. 20,000 where cost of the approved scheme is Rs 1 lakh or less; up to Rs. 50,000 where cost of the approved scheme exceed Rs 1 lakh
Subject in either case to a maximum of 25% of the original grant period of the scheme.

3. Sanction an extension of the scheme

7(2)

For not more than six months on existing basis subject to the ratification by SFC/GB and that the total period of the scheme as a result of extension does not exceed the overall prescribed pd of 5 years

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4	(i) Schemes for organizing training programmes within the country for various clients in India & abroad; rendering individual and institutional consultancy both national and <u>inter national</u>	<u>D.G.</u> Upto Rs 1.00 crore	Subject to Rules and guidelines issued by the council in this behalf
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(ii)	Contract service and for undertaking contract research with outside <u>organization</u>	Upto Rs. 1.00 crore	-do-
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(iii)	To frame, amend or repeal rules and guidelines on above subjects	Full powers but the power to modify the basic features of; the schemes would vest with the G.B.	-do-
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(iv)

To fix charges/rates
(i) prescribe procedure their review in consultation with FA (DARE)

Full powers

-do-

(v)

To lay down principles and guidelines for sharing of fee etc; utilization of funds generated by the institutes & to lay down the policy for licensing of intellectual property and sharing of rights/income

Full powers

-do-

(vi)

To create staff welfare funds at H.Q.& institutes (o/o No. 1(1)/95: pln g (pt iv) dt 25-2-97)

Full powers

-do-

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(o/o 1(1)/95-
plng (v) dt
17-3-98)

5. Appropriation of funds 8(c) Full upto the amount provided for in the sanctioned estimates

6. Reappropriation of funds from one primary unit to another 8(h) & 8(i) Full in case of Govt. of India grants
(i) The total sanctioned budget estimate within the major head is not thereby exceeded and
(ii) Provisions under the heads 'Pay of Officers' and 'Pay of Establishment' taken to-gather for the entire grant is not augmented thereby
(iii) Reappropriation of funds form the head "salary" to any other head of account is not permitted

DDG
Full power for re-appropriation from one secondary unit to another within the same primary unit is respect of his Divisions

1 2 3 4 5 6 7 8 9 10 11 12 13

w.e.f. 1.4.1995

7.	Reappropriation of funds from one secondary unit to another within a primary unit	8(j)		Secy Full	DDG Full in respect of their Divisions Subject to restriction Reg. salary as per O.M.F 1(11)-EII (A)/94 dt. 24.2.1995 MOF. (DOE)
8.	Issue of sanctions in r/o Adhoc Schemes		D.G. in r/o schemes costing more than Rs. 50.00 lakhs		DDG in r/o schemes costing upto Rs. 50.00 lakhs
9.	Allotment of funds resumed due to indefinite postponement or abandonment of schemes	8(k)	Full to the extent required to any scheme(s) approved by the Governing Body		-do-
10.	Approval of Revolving Fund Schemes		Full power to DG		

1 2 3 4 5 6 7 8 9 10 11 12 13

the 'Head of Deptt.' Under various rules and regulations of the Govt. of India

14.

Expenditure sanction of a Misc & contingent nature

Full

Powers to the extend delegated to 'Head of Deptt'

As in Col. No. 5 vide O.O. No.-6(3)/89 Cdn. (A&A) dt. 29.7.1992 in respect of his Division

Full subject to the note in Schedule V of F.P. Rules 1978

a) Recurring upto Rs1.00 lakhs per annum in each case

b) Non recurring upto Rs. 1.50 lakhs p.a. in each case

a) Recurring upto Rs.1.00 lakhs per annum in each case

b) Non recurring upto Rs. 1.50 lakhs p.a in each case subject to the delegation of F.P. rules 1978

a) Recurring upto Rs10,000 per annum in each case

b) Non recurring upto Rs20,000 p.a in each case

0/06-2/2001- Cdn(A & A) & PT dt 5.11.04

15.

Sanctioning of advances for authorized

Full

(For other authorities same as for sanction

1 2 3 4 5 6 7 8 9 10 11 12 13

contigent
expenditure

of
expenditur
e subject
to
provisions
in G.F.R.)

16.

Misc.
expenditure
of unusual
character

9(e)

Full

Expenditure
on
entertainment
for VIPs
and gifts to
high
dignitaries

Same as
delegated to
the Ministries
of Govt of
India subject
to DFP Rules
and order
issued by
GOI/ICAR
from time to
time

Powers of
Heads of
Deptts for
recurring
/non-
recurring
expenditure
on
entertainment
(light
refreshment)
etc have
been
delegated to
the Director
(Fin)& Dy
Secy (GAC)
at ICAR HQ
subject to
the
limits/norms/
rates
prescribed in
schedule VI

0/0 No-
6-
2/2001-
Cdn-
A&A)
dated
12.8.20
04)

of
Delegation
of Powers
and
instructions
issued by
GOI/ICAR
from time to
time

17. Powers to incur expenditure for serving of mineral water in workshops/s eminars and important official meetings

DDG/ND NATP to the extent necessary and justified

0/06-3/97-cdn (A &A) dt 14.7.2000

18. Write off losses

11(a) & 43

Powers to the extent delegated to a Min./Deptt. Of the Govt. of India provided all cases involving write off of Rs. 1.00 lakh and above in the previous year ending 31st Dec. are reported to GB at its meeting convened for the budget

Powers to the extent delegated to 'Head of Deptt.'

1 2 3 4 5 6 7 8 9 10 11 12 13

estimates

19.	Execution of contracts	12 (a)	Same powers as a Secretary to GOI vide Rule 22 (b)	All contracts deeds and other instrument <u>son</u> behalf of the Society and the Governing Body beyond 2 lakhs					All contracts involving consideration up to Rs. 2 lakh (vide O.O. 26.11.91)	All contract <u>s</u> involvin <u>g</u> consider <u>ation</u> up to Rs. <u>50000/-</u>
20.	Executing Deeds of Agreements in r/o IPR of council		Rule-23				ADG (IPR)			ICAR No 6-2/2001-Cdn (A&A) dated 24.10.2002
21	Approval of the form of contracts	12(a)		Full subject to the contracts being drawn up under legal advice						
22.	Disposal of moveable property	12(b)	Full, keeping in view the instructions of the Govt. of India issued in		Full			Rs. 10000 in each case		Rs. 5000 in each case

1 2 3 4 5 6 7 8 9 10 11 12 13

this respect
from time to
time

23. File and defend suits or other proceedings 13 Full, for or against the Society

24. For engagement of ICAR'S empanelled advocates/Govt Advocates on ICAR'S prescribed rates/Govt approved rates

LA'ICA
R

ICAR
0/0
No.F. 7-
2/94-
Estt-I
dated 7-
9-2006

25. To compromise, settle or refer to arbitration 13 Full about any dispute relating to the Society

26. Investment of funds 14 Full powers to invest in such manner as may be prescribed by the Govt. of India Execution and custody of contracts, transfer deeds or other document

S
necessary
for
purchasin g

1 2 3 4 5 6 7 8 9 10 11 12 13

27	Appointment to posts	B.L. 25	Officers & scientists up to the rank of Directors in ICAR & other than DDG, ADG & Directors of Institutes	g selling or altering the investments All posts equivalent to Jr. Class I and Class II posts at the ICAR Headquarters	All posts equivalent to Class III posts at the ICAR Headquarters	ICAR letters No. 2(4)/75-Reorgn(Adm) dt.22.12.1975. Delegated by President ICAR vide O.O. No. 39-7/91-Veg dt. 7.3.199
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28.	Re-deployment of a post from one institute to another institute		At the level of DG vide 0041 (2)/2005 per IV dt 19-7-2005			0/0 6-1/2004-Cdn (A&A) dated 31.3.05 with FA's concurrence
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29.	Appointment of Eminent Scientists	B.L. 26	Full with the concurrence of the ASRB and approval of the			
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30.	Grant of Fellowships	B.L. 27	President Full, for a period not exceeding 3 years on fellowship and other conditions as prescribed by the GB									
31.	Communication of sanctions, orders, etc of competent authority	B.L. 41	Full	Full in respect of their Division w.e.f 29.7.92	Full							
32.	Authentication for orders under CCS (CC&A) & CCS (Conduct) Rules	B.L. 42		Full				Full				
33.	Signing of agreements creating obligation of any nature on the Society	B.L. 44	Full	Full								
34.	Grant of all kind of leave to Officers and establishment in the service of the Society	(Not CL)	DDG/ND/Secy /FA-DG ICAR	Scientists/ ADG's Tech staff upto class-II above class-II <u>Admn</u> staff upto-	DDG/ND US(Tech) DS (A) US (A)							

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				SO SO & US DS & Above Director & above FAO/SFA O/DD(F)	DS (A) Dir (P)] Secy Dir (fin)
35.	Sanction of undertaking of work for which a fee is offered and the acceptance of a fee	B.L. 9(f) supplementary Rule 11	Full powers		Full powers up to a maximum of Rs. 2500 in each case. In the case of recurring fees the limit applies to the total of recurring payments made to an individual in a year
36.	Sanction of undertaking of work for which an honorarium is offered and the grant of acceptance of honorarium	B.L. 9(f) FR 47	Full powers up to a maximum of Rs 1000 in the case. In the case of recurring honoraria this limit applies to the total of the recurring payments to be		Full powers up to a maximum of Rs. 2500 in each case. In the case of recurring honoraria

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by GB at its meeting held on 25.10.67

Secy, FA, DDGs, ND and ADGs who report directly to D.G. DDG/ND-All officers & staff working under them Secy -ADG'S who report directly & Dir (P)/FA,Dir(F) ADG-officers & staff working under ADG except SMD staff & officers OSD (P & I) officer & staff in D PA Dire (fin) officers & staff working in fin ~~Din.~~ ~~Dir.~~ DS/DD-officers staff working under them other than above Dir (Hindi) for his Din.

2/2001-Cdn (A&A) dated 21.9.2001
~~6-2~~
1/2004-Cdn (A&A) dt 21.6.05

41.

Sanctioning of TA advances for approved tours

9(f) & 9(g) Approved by GB at its meeting held on 25.10.1967

Full in respect of self, Personal Asstt. attached

Full in respect of Personal Asstt. attached to him

Full in respect of Personal Asstt. attached to him

Full, to Dir. Fin. Including ~~g~~ for self except

Four programs of PAs to be approved separately

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to him,
ADG and
Scientific
Officers at
the
Council's
Headquart
ers
working
in the
Division

for
DDG

from
those of
the
Officers

42. Sanction of Air-travel to non-entitled Officers 9(f) & SR 48-B (ii) Full

Full

43. To sanction re-imbursemen
t of cancellation charges on (i) unused railway tickets (excluding reservation charges)

Full in respect of officers and staff working in their Division (O.O. dt. 29.7.92) Full

In respect of officers below the rank of Dy. Secy. And non-officials

Re-imburse ment is subject to the producti
on of a certificat
e from the Controlli
ng Officer to the effect that the journey had to be cancelled solely due to unavoida
ble

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(ii) on air tickets

Full

Full in respect of staff working in their Divisions (O.O. dt. 29.7.1992

In respect of Dy. Secys, ICAR

Full Dy. Secy. Concerned

official reasons

44.

Re-imbursemen
t of conveyance charges- group C&D

US/ADG

group A&B

DS/DD/AD
G

0/0 No 6-2/2001- (Cdn/A&A) dt 21.9.200

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45.

Passing of bills for pay, TA and other allowances for head quarters staff

Full

Full

46.

(i) Passing of bills for contingent expenditure already sanctioned
(ii) Passing of bills in respect of petrol/

Full

Full

Full Dy. Secy.

Concerned

1 2 3 4 5 6 7 8 9 10 11 12 13

Diesel,
Lubricants,
etc. in
respect of
ICAR HQ
and KAB,
Pusa

47. Authorizing book adjustments Full Full

48. Attesting entries in Cash Book Full Full

49. Checking monthly Cash balance Full Full

50. Passing and counter-signing non-official and officials (where TA is payable for meetings convened by the Council) Full Full

51. To forgo recovery of irregular expenditure in an individual case in respect of items for the Dir(F)
Up to Rs.
100 DD(F)
&
Sr.
Accts.
Officer
up to
Rs. 50 F&AO
Up to
Rs. 25 In the event of irregularity being such as is likely to recur, the Council'

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check and
audit of
which Dir.
(fin) is
responsible

servant
responsi-
ble being
told that
the
expendit-
ure was
irregular
even if
no
recovery
is made
from him

52.

a) To forego
recovery in
respect of
items placed
under
objection
not because
the whole or
any portion
of the
expenditure
is
unjustifiable
in itself but
because it is
not exactly
by rule; or
the authority
for it is
insufficient,
or fool
proof, such
as is
afforded by
sub-
vouchers,

Dir (F) up to
Rs. 100 in
each case
subject to
the
following
conditions:
(i) the
expenditure
must not be
of a
recurring
nature,
(ii) where
the objection
is based on
insufficienc-
y or
sanction, the
Dir (fin)
must satisfy
himself that
the authority
empowered
to sanction
the

1 2 3 4 5 6 7 8 9 10 11 12 13

that it has not been produced in respect of item for the check and audit of which Dir. (fin) is responsible

expenditure would record sanction, if required to do so; and (iii) where the objection is based on insufficiency of proof of payment, the Dir(Fin) must satisfy himself the undue trouble would be caused by the insistence on submission of fool proof and that there is no reason to doubt that the charges has actually been paid Dir (Fin) up to Rs.500 in each case

(b) To write off expenditure placed under objection which has for any reason become irrecoverable

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53.
Acceptance
of Life
Insurance
Policies
financed
from CP/GP
fund of the
Council's
employees
at its head
quarters and
assigned to
ICAR

Dir (Fin)
Full

54. Exercise of
powers in
respect of
the Institutes
and Co-
ordinated
Projects
falling
within the
purview of
the DG at
the head
quarters of
the Council

As
detailed in
O.O. No.
7-2/77-
Ext.I dt.
14.3.1977
(Annexure
1)

Each
DDG
will
exercise
these
powers
with
respect
to those
Institutes
and co-
ordinated
Projects
only
which
have
been
allocated
to him

55. Licence fee
paid by the
Council to
the Dte. of

BL 9 (i)

Full

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Estates in respect of residential accommodation allotted as per rules fixed by the Dte. from time to time, in terms of orders published by Ministry of Works & Housing

56.	Ground rent to be paid by the Council to DDA in respect of the land already acquired through that authority strictly as per terms and conditions	9(i)	Full
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57.	Rent to be paid by the Council for buildings hired for office purposes for a fixed period	9 (i)	Full
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58. Rental call
 Telegram/
 Telex
 charges
 payable to (P)
 & T
 Department
 as per their
 rates sent for
 official
 purpose

Full

59. Expenditure
 on liveries
 for Class C
 & D
 employees
 subject to
 the
 condition
 that the scale
 of liveries
 and the rate
 of purchase
 are in
 accordance
 with the
 appropriate
 rules
 governing
 them

Full

60. Grant of
 honorarium
 to
 stenographer
 s for taking
 verbatim
 proceedings
 of the

DS (A) Full
subject to
that the
employment
to the
concerned
stenographer
is in

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Committees
of ICAR as
per rates
approve by
Govt. of
India from
time to time

accordance
with the
orders
contained in
O.O. No.
27-1/81-
Estt-II dt.
11.8.1981
Full

61.

Grant of
honorarium
to class D
employees
for
performing
the duties of
staff car
driver/dispat
ch
rider/gestetn
er operator
as per rates
and rules
approved by
the council /
Govt. of
India from
time to time.

Full

62.

Repair/main
tenance
charges of
Gestetner
machines,
typewriters,
Telex/cooler
/A.C. as per
rates
contract
approved by
the Govt. of

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India/Counc-
ii) from time
to time

63.

Sanction for
payment of
amount due
to the
beneficiaries
of deceased
employees
strictly in
accordance
with the
rules
governing
the Scheme
under ICAR
Group
Insurance
Scheme

Full
FULL

64.

Expenditure
on re-caning
of chairs as
per rates
approved by
the Govt. of
India from
time to time

9(i)

Full
FULL

65.

Powers of
the Ministry
/Department
of Govt. of
India

Full
(Delegated to
secy due to the
pressure of
work of
routine nature
with DG,
ICAR)

0/0 No
6(2)/84-
CDN
(A&A)
dt
24.10.85

1	2	3	4	5	6	7	8	9	10	11	12	13	
66.	Expenditure on transport of the participants attending the workshops, symposia, etc.		Rs 40 per head for the entire duration of workshop										Rs 40 per head for the entire duration of workshop
67.	Expenditure on items of stationery, typing, cyclostyling and all other identical items for holding workshops.		Rs 40 per delegate				Rs 40 per delegate						
68.	Expenditure on refreshment including workshops		Full	Full			Rs. 3.50 per head / session in addition to the inaugural session, extra provision at the rate of Rs. 3.50 per other invites. Total number should be restricted to 75						Full

1	2	3	4	5	6	7	8	9	10	11	12	13
69.	To sanction expenditure of lunch for Scientific Panel meetings etc				All DDGs Cost of lunch should not exceed Rs 100 per head and in exception al cases with the concurrence of FA ICAR and for foreign delegates @ Rs. 150/- per head				ADG(CSC) ADG(TC) ✓ ADG(P) Subject to observance of all procedural, codal & other formalities and rules & instructions issued from time to time by GOI/ICAR For serving tea and for hosting arranging the lunch to the participants			(0/0-6-2/2001-Cdn(A&A) dt 5-3-2002) 6-2/2001-Cdn (A&A) dt 3.4.02
70	To sanction honorarium to the Paper Setters in connection with the Junior Fellowship Examination conducted by the ICAR	9 (i)			DDG (Edn) Full, subject to the condition that: (i) Amount of honorarium shall not exceed Rs 150 per question							

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paper
(ii) The work of securing the question papers has been awarded with the approval of the competent authority

71. Write off irrecoverable losses of stores or of public money including loss of stamps not due to negligence

Dy. Secretary
Rs 500 in each case subject to prior concurrence of Finance Division

72. Purchase of postage stamps 9 (i)

Full

73. Purchase of Franks

Full

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74.	Payment of electricity bills in respect of ICAR Staff Qrs and ICAR Bhavan at New Delhi	9 (i)									D.S. (GAC) DS (Edn) Full	0/0 06(1)/99- Cdn (A&A) dt 23-12- 99
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75.	Payment of Telephone charges										Full to US (GAC)	Subject to Rules & instructi on of GOMC AR	0/0 No- 6- 2/2001- Cdn- (A&A) dt 21-9- 2001
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76.	Repair of office equipment										Full to US (GAC)	-do- -do-
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77.	Exp. on liveries										US (GAC)	Subject to the conditio n that the scale of liveries and rate/ agency of purchas are in accorda nce with appropri ate rules governi ng mem	-do-
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78.

Payment of
property tax
to

~~NDMC/MC~~

in r/o

ICAR staff
quarters and
ICAR
Bhavan at
ND

Full
(DS/GAC)

79.

Payment of
annual
repairs and
maintenance
charges to
CPWD in
respect of
ICAR
Colony,
ICAR
Bhavan,
New Delhi.,
and air
conditioning
plants
provided in
Committee
Room No. 1,
Krishi
Bhavan and
Auditorium
in ICAR
Bhavan,
New Delhi

D.S.(GAC)
Full

80.

To sanction
honorary
to the

9 (i).

DDG
(Edn.)
Full

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members of
the Selection
Committee
in
connection
with Post
Doctoral/Sr.
Fellowship
at the
approved
rates

81. To sanction 9 (i)
honarium
to the
Supervisors,
Invigilators
at the
approved
rates in
connection
with the
award of Jr.
Fellowship
Examination
conducted
by the
Council

-do-

82. Sanction for
local
purchase of
stationery in
respect of
the
Council's
H.Qrs.

Beyond Rs
25.000 up to
Rs. 50.000
per annum

DS(A)&DS
(GAC) up to
Rs 25.000
per annum

83. Acceptance
of bank

Dir. (P&I)
Up to Rs 2

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guarantee of
Nationalized
Banks
furnished by
the private
book sellers
for purchase
of
ICAR public
ations

lakhs

84. Sanctioning
of
honarium
to the
members of
the Judging
Committee
appointed by
the Council
for
evaluation
of the work
of the
candidates
for making
selection for
awards and
prizes
instituted by
the Council

Full

All Dy.
Secretaries
Full, subject
to the
condition:
(i) That the
rates of
honarium
have been
approved by
DG,ICAR
(ii) The
members of
the Judging
Committee
have been
appointed
with the
approval of
the
competent
authority

85. To sanction
expenditure
of
miscellaneo
us and
contingent

As per
orders
issued
specifically
for any
ADG

As per the
ceiling fixed
for various
Divisions

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GB

89

To sanction
expenditure
for fair
typing of the
manuscript.

Dir (P&I)
@ Rs 5 per
page of 250
words
including
cost of
stationery in
connection
with
Council's
publications
as laid down
in ICAR
O.O.
No.25(7)/90
-Pub-II dt.
26.7.1994

90.

To sanction
honarium
to the
authors of
Council's
books at
approved
rates

Dir (P&I)
Full, subject
to the
condition
that the
assignment
of work to
the authors
have been
approved by
the
competent
authorities
and prior
concurrence
of Finance
Divn is
obtained

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94. To sanction
honarium
for getting
the
Council's
translation
work done

Full, Subject
to the
conditions:
(i) That's
the names of
translators
have been
approved by
the
competent
authority;
and
(ii) That the
rates have
been
approved by
the Council
from time to
time

95. To sanction
honarium
for
evaluation
of answer
books of the
candidates
appearing in
the Jr.
Fellowship
Examination
conducted
by the
Council

DDG
(Edn.)
Full,
subject to
the
condition
that :
(i) The
work of
evaluation
of answer
books has
been
awarded
with the
approval
of the
competent

1 2 3 4 5 6 7 8 9 10 11 12 13

authority;
and
(ii) The rates have been approved by the competent authority for such work from time to time

96. To sanction expenditure towards payment in respect of ICAR Group Insurance Scheme to LIC of India, New Delhi

Dir. (Per.) / Full

97. To sanction expenditure on advertisements through Directorate of Audio & Visual Publicity

ADG (Edn.) Full, subject to the condition that the decision to get the particular matter advertised has been

Dir. (P&I)/(F) (I)/Dy.PC(A)/Dy. Secretaries. DS(GAC) Full, subject to as at col. No.8

1

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taken at
appropriate
levels

98. Exercising the powers under Rule 18 of the CCS (Conduct) Rules, 1964

Posts equivalent to the rank of DS & above

DS(A)/DIR (F) Posts up to the rank of US

99. To sanction honorarium for getting manuscripts edited and proof read by External Editors / Proof Readers.

Dir. (P&I) Full, subject to the condition that:
(i) External Editors / Proof Readers are on the approved panel of the Council
(ii) Rates are approved by the Council from time to time.

100. Passing of bills for contingent expenditure for which sanction has already been accorded by the Dir (P&I)

50% ———
Business
Management and all
SOs in
Pub. Divisio
n.

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- | | | | |
|------|---|--|---|
| 101. | All cases of revalidation of funds in respect of All-India co-ordinated Research Projects | | Full, subject to the condition that the revalidation does not involve exceeding the sanctioned outlay and that the expenditure does not become infructuous due to the equipment arriving when work is almost done or over |
| 102. | Sanction of additional grants required to meet extra expenditure on account of revision of pay & allowances in respect of All-India Coordinated Research Projects | Full, subject to the condition that the additional liability is met by adjustments from the sanctioned outlay of other Projects of the | Full, subject to the condition that the additional liability could be met out of the savings in the particular project |

1 2 3 4 5 6 7 8 9 10 11 12 13

Division
and also
subject to
intimation
of the
diversion
to ADG
(PI &M)

103. Sanction of
additional
fund
required due
to higher
cost of the
sanctioned
items in
respect of
All-India
Coordinated
Research
Project

Full, subject
to the
condition
that the
amount
required is
met out of
the
Projects's
savings

104. The powers
of
Controlling
Officers to
have
effective
control over
T.A. claims

All officers
& staff
working in
Scheme
Sections

Dir (F)
All
officers
& staff
working
in
Finance

All officers
& staff
working in
Estt.
Sections
wing. Dy.
Secretaries,
DDGs,
Directors &
ADGs at
ICAR H.
Qrs will be
their own
Controlling
Officers

1	2	3	4	5	6	7	8	9	10	11	12	13
105.	To sign the Vakalatnam @signing and verifying pleadings on behalf of Secretary, ICAR in the Courts of Law in legal matters									Legal Adviser		ICAR 0/0 No.F. 7-2/94- Estt-1 dt 7-8-2006
106.	To sanction air-travel to non-officials attending the meetings of the Council					Full						
107.	Grant of 'No Objection Certificate' for obtaining a private passport for visiting foreign countries on private purposes		Officers of the rank of DS/Directors/ ADG s and above at ICAR H.Qrs and Directors of the Institutes- Secy.		Officers of other Institutes except the Directors Office Director of the institute	Officers of the ranks of SO, US, Scientists and Sr. Analysts, etc. at ICAR H.Qrs and Officers of National Instts (Except the Directors) DS/DD				All officers below the rank of SO including Class IV employees at ICAR H.Qrs. and Class III & IV employees of ICAR Institutes - US		0/0 No-6-2/2001-Cdn (A&A) dated 21-9-2001

1	2	3	4	5	6	7	8	9	10	11	12	13
108.	<p> Holding of All India Entrance Examination under Revolving fund scheme purchase of stationery contingent advance </p>				<p> DDG (Edn) Purchase of stationery —Rs. 3.00 lakh (total) Contingen t Adv- RS. 3.00 lakh in each case </p>						<p> Subject (0/0 No- to 6-1/98- observa cdn nce of (A&A) rules dated 27- and 5-04 codal formalit ies like imitatio not tenders/ financia l concurr ance and orders/i nstructi ons issued by GOI/Co uncil from time to time </p>	
109.	<p> Sanctioning the expenditure relating to the work of Hindi Meetings/w orkshops etc including the Annual awards to the </p>		<p> <u>Director</u> <u>(Hindi)</u> to the extent already sanctioned by the competent authority and at par with Dy Directors/Dy secretaries at HQ </p>									<p> 0/0 No- 6- 2/2001- Cdn (A&A) dated 13- 12-04 </p>

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incumbents

110.

Sanctioning of computer Adv to the HQ employees in relaxation of minimum basic pay

Director (per) ICAR

Subject to observance of conditions laid down in the council's letters No- PA/US (Cash)/ 2002 dt 27-6-2002 & 8-7-2002

0/06-2/2001-Cdn (A&A) dated 20-8-01

111.

Forwardal of Applications for employment in or outside organizatios Departments in r/o (i) US/DS level officers at HQ & combined cadre of AO'S & FAO'S (ii) Group 'B' & 'C' officials of

Director (Per)

DS (A)

1	2	3	4	5	6	7	8	9	10	11	12	13
	HQ (iii) Group 'D' staff at ICAR HQ		US (A)									
112.	Power to incur recurring contingent expenditure in general for the Examination under Revolving fund.				Full to DDG (Edn)							0/0 No 6(1)/98- Cdn (A&A) dt 20-5- 99
113.	Purchase of commodities not intended for consumption but for sale or issue and fixation of prices in respect of direct trading operations of council		DG-upto Rs. 1.00 crore & if the value exceeds Rs. one crore with the concurrence of MOF.									Rule-22 of DF-P Rules 1978