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**INDIAN COUNCIL OF AGRICULTURAL RESEARCH
KRISHI BHAWAN : NEW DELHI**

F. No.(GAC)8(14)/2015-Estt-V

Dated: 22/11/2016

To


**M/s Mukhija Travels,
811-A, Pocket-II,
Paschim Puri,
New Delhi-110063 (Fax No. 42131702 M: 9810103308)**

Sub: - Hiring of Taxies for outstation journey (as and when required) etc. from time to time for official use in ICAR Hqrs.

Sir,

I am directed to refer to Council's tender dated 29.07.2016 and your Quotation No. NIL dated 09/09/2016 on the above cited subject and to convey the approval of the Council for hiring of Taxies from your firm on the rates as mentioned in the **Annexure** initially for a period of one year (Extendable) w.e.f. 01/12/2016 from the date of acceptance, at the following terms & conditions:-

- I. The vehicles have to be provided as and when required. **Only Commercial Vehicles are required to be deployed and model of provided vehicles should not be prior to the year 2014.**
- II. The vehicles are required to be provided in good running condition for duty as and when required. The drivers will be required to maintain a daily logbook for point to point travel.
- III. You are requested to deposit an amount of ₹10,000/- (Rupees ten thousand only) as Security Deposit through a Bank Guarantee or a demand draft in favour of Secretary, ICAR, Krishi Bhawan, New Delhi within seven days from the date of issue of this letter.
- IV. **The vehicle must be registered in Delhi and authorized to ply in NCR. NCR Tax will not be paid by the Council. All the taxies so provided to the Council should conform to the regulating norms with regard to operation of vehicles as taxi in NCR.**
- V. Toll Taxes/Parking charges shall be paid extra on production of receipts.
- VI. Drivers should have mobile phone connectivity and should have a valid Driving license issued by RTO, Delhi and their address and Police Verification etc. should be available with the agency and the same be furnished to this office.
- VII. The dead mileage from garage will not be counted for daily mileage/travel.

Received

28/11/16

Contd..2/-

- II. The period of contract shall be initially for one year, extendable for further two years on year to year basis (total 3 Years) subject to the satisfaction of the Council and can be terminated at any time by giving one month's notice.
- IX. The vehicle shall be properly insured and should carry necessary fitness certificate from concerned authority including pollution certificate etc.
- X. ICAR shall not be responsible for any challan, loss, damage or any accident of the vehicle or to any other vehicles or for the injury to the driver or to any other third party. The loss or damage or legal expenses on this account shall be borne by the agency.
- XI. The agency shall bear all costs on account of fuel, oil, spares, comprehensive insurance, repair and maintenance etc. of the vehicles. The salary and other costs of drivers shall also be borne by the agency.
- XII. The agency should abide by rules laid down by any authority relevant to the deployment of vehicles as taxi.
- XIII. In case of any breakdown of vehicle on duty, the agency shall make arrangement for providing another vehicle immediately. In such a case, mileage from garage to the point of breakdown would not be paid.
- XIV. Vehicle shall be made available on all days including Saturdays, Sundays, Holidays & late night also as may be required.**
- XV. In case the agency fail to provide required vehicle after receiving the message for the same even on telephone/writing, at short notice, the vehicle so required will be arranged at the cost/risk of the agency.
- XVI. In case of any dispute the decision of Secretary, ICAR will be binding and no representation will be made against the decision of the Secretary, ICAR.
- XVII. The agency shall provide statutory benefits to the drivers as provided under relevant law.
2. Acceptance of the contract for hiring of Taxi on the basis of the terms and conditions mentioned in Tender Notice/Tender Document issued vide F.No.(GAC)8(14)/2015-Estt.-V dated 29/07/2016, be sent to this office urgently.
3. The bill may be submitted in triplicate to Under Secretary(GAC), ICAR, Krishi Bhawan, New Delhi.
4. An agreement has also to be signed, a specimen of which is being provided separately.

Yours faithfully,

Ajaj Veema

22.11.16

(Ajaj Veema)

Under Secretary(GAC)

अजय वर्मा / AJAJ VEEMA
अवर सचिव
भारतीय कृषि संशोधन परिषद / I.C.A.R.
कृषि भवन, नई दिल्ली-110001
Krishi Bhawan, New Delhi-110001

Copy to:

1. PS to DS(GAC)
2. Audit-I Section
3. D.D.O. Unit

Annexure

Sl. No.	Description	M/s Mukhija Travels				
		AC				Non-AC
		Indica/WagonR/Similar	Indigo/Swift Dzire/Similar	Ciaz/SX4/Similar	Innova/Tavera/Similar	Indica/Similar
1.	Charges for outstation per KM (Min. 200 KM Per Day Charges).	7	10	10	12	6
2.	Charges for additional vehicle as and when required for local journey (8 hrs/80 Kms).	—	—	—	—	900
3.	Charges for every additional Km beyond 80 Kms.	—	—	—	—	6
4.	Charges for every additional Hour beyond 8 Hrs.	—	—	—	—	20
5.	Outstation night charges.	90	150	150	150	90
6.	Local night charges.	—	—	—	—	40

Ajainir
22.11.16

(Ajai Verma)
Under Secretary (GAC)

अजय वर्मा
भारतीय कृषि
कृषि भवन
Krishi Bhavan, New Delhi-110 001