



**INDIAN COUNCIL OF AGRICULTURAL RESEARCH
KRISHI BHAVAN : NEW DELHI**

F.No.10- 1/2009-A/cs-II

Dated: 12th January, 2010

To

The Director(s),
ICAR Institutes.

Sub: Non-submission of Bank Reconciliation Statement (BRS) on time

Sir,

I am to state that the Director General, ICAR had taken a meeting of the Finance Division on 08.01.2010 to discuss various financial matters. The meeting was attended by the Additional Secretary and Secretary ICAR also. During the meeting the issue pertaining to Bank Reconciliation Statement was also discussed as the information pertaining to BRS was compiled and presented in the meeting. Few of the Institutes have not sent the BRS at all during current financial year. The D.G. has taken a very serious view for non submission of the BRS by many ICAR Institutes on prescribed time which is 10th day of the succeeding month. Some of the institutes have been sending the BRS on time also and deserved appreciation. The status as on 12th January, 2010 in respect of BRS for all ICAR institutes is enclosed for the needful timely action by institutes not sending the information on time.

It is therefore requested to kindly look into the matter to ensure that Bank Reconciliation Statement is sent every month on time henceforth. Action required to clear the pending items in the BRS also is of utmost importance and may be taken care of.

This may please be treated as **Most Urgent.**

Yours faithfully,


(G.P. Sharma)

Sr. Finance & Accounts Officer

Enclosure: As above

Copy to:

- 1) PS to the Secretary and DG, ICAR for information
- 2) PS to the Additional Secretary and Secretary ICAR for information
- 3) PS to Additional Secretary and Financial Advisor ICAR for information
- 4) The Director (Finance) ICAR for information
- 5) Shri B.N. Chattopadhyay, Media and Information Unit for uploading on ICAR website.

**LIST OF INSTITUTES SHOWING THE STATUS OF BANK RECONCILIATION
STATEMENT DURING 2009-10.**

**BRS RECEIVED UPTO
THE MONTH OF**

S.No.

1	CICR, NAGPUR	DEC,09
2	CRIJAF, BARRACKPORE	NOV,09
3	CRRI, CUTTACK	NOV,09
4	CTRI, RAJAHMUNDRY	NOV,09
5	IARI, NEW DELHI	OCT,09
6	IGFRI, JHANSI	NOV,09
7	IIPR, KANPUR	NOV,09
8	IISR, LUCKNOW	NOV,09
9	NBAIM, MAU NATH BHANJAN, (U P)	SEP,09
10	NBPGR, NEW DELHI	NOV,09
11	SBI, COIMBATORE	NOV,09
12	VPKAS, ALMORA	SEP,09
13	NRC GROUNDNUT, JUNAGADH	OCT,09
14	NRC RAPESEED MUSTARD, BHARATPUR	OCT,09
15	NRC SORGHUM, HYDERABAD	DEC,09
15(A)	NRC POMEGRANATE, SOLAPUR	DEC,09
16	NRC SOYBEAN, INDORE	DEC,09
17	NRC INT.PEST MANAGEMENT, PUSA	NOV,09
18	NRC ON PLANT BIOTECH., NEW DELHI	MAR,09
19	NBAII (PD BC) BANGALORE	DEC,09
20	PD MAIZE, NEW DELHI	NOV,09
21	PD OILSEEDS, HYDERABAD	NOV,09
22	PD RICE, HYDERABAD	OCT,09
23	PD WHEAT, KARNAL	DEC,09
23-A	DSR, MAU	NOV,09
24	CARI, PORT BLAIR	NOV,09
25	CIAH, BIKANER	OCT,09
26	CISH, LUCKNOW	NOV,09
27	CITH, SRINAGAR	NOV,09
28	CPCRI, KASARAGOD	AUG,09
29	CPCRI, KAYANGULAM	NOV,09
30	CPCRI, VITTHAL	NOV,09

31	CPRI, SIMLA	DEC,09
32	CTCRI, THIRUVANTHAPURAM	NOV,09
33	IIHR, BANGALORE	NOV,09
34	IISR, CALICUT	NOV,09
35	IIVR, VARANASI	SEP,09
36	NRC BANANA, TIRUCHIRAPALLI	NOV,09
37	NRC CASHEW, PUTTUR	NOV,09
38	NRC CITRUS, NAGPUR	DEC,09
39	NRC GRAPES, PUNE	NOV,09
40	NRC MED. & ARO. PLANTS, ANAND	NOV,09
41	NRC MUSHROOM, SOLAN	NOV,09
42	NRC OILPALM, PEDAVEGI	NOV,09
43	NRC ONION & GARLIC, PUNE	NOV,09
44	NRC ORCHIDS, SIKKIM	NOV,09
45	NRC SEED SPICES, AJMER	MAR,09
46	NRC LITCHI, MUZAFFARPUS	NOV,09
47	CAZRI, JODHPUR	NOV,09
48	CRIDA, HYDERABAD	NOV,09
49	CS & WCR & TI, DEHRADUN	NOV,09
50	CSSRI, KARNAL	OCT,09
51	ICAR RES. COM. NEH REGION, BARAPANI	JUN,09
52	ICAR RES. COM. EASTERN REG., PATNA	NOV,09
53	ICAR RES. COMPLEX, GOA	NOV,09
54	IISS, BHOPAL	DEC,09
55	NBSS & LUP, NAGPUR	SEP,09
56	WTC FOR ER, BHUBANESWAR	NOV,09
57	NRC AGROFORESTRY, JHANSI	DEC,09
58	NRC WEED SCIENCE, JABALPUR	SEP,09
59	PD CROPPING SYSTEM, MODIPURAM	NOV,09
60	CIAE, BHOPAL	SEP,09
61	CIPHET, LUDHIANA	NOV,09
62	CIRCOT, MUMBAI	NOV,09
63	Indian Institute of Natural Resins& Gums, Ranchi	NOV,09
64	NIRJAFT , KOLKATA	AUG,09
65	CARI, IZATNAGAR	NOV,09
66	CIRB, HISSAR	NOV,09
67	CIRG, MAKHDOOM	NOV,09
68	CSWRI, AVIKANAGAR	NOV,09
69	IVRI, BANGALORE	NOV,09
70	IVRI, BHOPAL (HSADL)	NOV,09
71	IVRI, IZATNAGAR	OCT,09
72	IVRI, MUKTESWAR	NOV,09
73	NBAGR, KARNAL	NOV,09

74	NDRI, BANGALORE	DEC,09
75	NDRI, KARNAL	NOV,09
76	NIANP, BANGALORE	NOV,09
77	NRC CAMEL, BIKANER	DEC,09
78	NRC EQUINES, HISSAR	NOV,09
79	NRC MEAT, HYDERABAD	OCT,09
80	NRC MITHUN, JHARNAPANI	NOV,09
81	NRC PIG, GHUHATI	NOV,09
82	NRC YAK, DIRANG	SEP,09
83	PD ADMAS, BANGALORE	DEC,09
84	PD FOOT & MOUTH DISEASE	DEC,09
85	PD CATTLE, MODIPURAM	NOV,09
86	PD POULTRY, HYDERABAD	NOV,09
87	CIBA, CHENNAI	DEC,09
88	CICFRI, BARACKPORE	DEC,09
89	CIFA, BHUBANESHWAR	DEC,09
90	CIFE, MUMBAI	OCT,09
91	CIFT, COCHIN	NOV,09
92	CMFRI, COCHIN	NOV,09
93	NBFGR, LUCKNOW	NOV,09
94	NRC COLD WATER FISHERIES, BHIMTAL	NOV,09
95	IASRI, NEW DELHI	NOV,09
96	NCAP, NEW DELHI	NOV,09
97	NAARM, HYDERABAD	OCT,09
98	NRC WOMEN, BHUBANESHWAR	DEC,09
99	ZC-TOT - I, LUDHIANA	DEC,09
100	ZC-TOT - II, KOLKATA	DEC,09
101	ZC-TOT - III, BARAPANI	NOV,09
102	ZC-TOT - IV, KANPUR	JUN,09
103	ZC-TOT - V, HYDERABAD	DEC,09
104	ZC-TOT - VI, JODHPUR	NOV,09
105	ZC-TOT - VII, JABALPUR	NOV,09
106	ZC-TOT - VIII, BANGALORE	DEC,09
107	A.S.R.B., NEW DELHI	NOV,09
108	(i) HEAD QTR (UNIT)	<u>MAR,09</u>
	(ii) HEAD QTR (GENERAL A/C PLAN)	DEC,09
	(iii) HEAD QTR (GENERAL A/C NON-PLAN)	DEC,09
	(iv) HEAD QTR (IPR)	DEC,09
	(v) HEAD QTR (EDUCATION DIVISION)	NOV,09
109	PUBLICATION DIVISION, NEW DELHI	SEP,09
110	N.A.I.P. (PIU UNIT), NEW DELHI	DEC,09