

MODEL ACT

for Agricultural Universities in India

(Revised 2009)



भारतीय
ICAR

INDIAN COUNCIL OF AGRICULTURAL RESEARCH

New Delhi

**Model Act
for
Agricultural Universities in India
(Revised 2009)**



Indian Council of Agricultural Research
Krishi Anusandhan Bhawan, Pusa
New Delhi 110 012

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Foreword

INDIAN Council of Agricultural Research undertakes planning, development, coordination and quality assurance in higher agricultural education in the country through partnership and efforts of the components of the ICAR – Agricultural Universities System. ICAR has put in a number of initiatives for quality assurance in agricultural education. To provide legal base for establishment, functioning and uniformity of agricultural universities, ICAR developed ‘Model Act for Agricultural Universities in India’ in 1966 which has undergone revisions in 1984 and 1994. However, with changing environment due to establishment of more than one university in a state, creation of multi-campi and sectoral universities and changing research and education priorities, the revision of the ICAR Model Act was considered necessary.

The Committee appointed by ICAR for the revision of Model Act articulated the views of the Vice-Chancellors expressed in their annual conferences, the Indian Agricultural Universities Association and the university authorities as expressed through website. In the revised Model Act – the provisions of all chapters including definitions, territorial jurisdiction, objectives of the university, admissions to the university, powers and functions of the university, its councils/bodies and officers have been rationalized and made specific; composition of the Board of Management has been modified and one representative of state legislative bodies such as Assembly/Council or any autonomous/para-statal/Zila parishad body included as a member; composition and functions of Academic, Research and Extension Councils have been modified and the Registrar and Comptroller included as permanent invitee; in the three member Search Committee for Vice-Chancellor, one nominee of the Government included replacing Chairman, UGC or his nominee; nomenclature of University Officers has been rationalized and functions of Directors of Education specified, integration of education, research and extension emphasized and the composition and objectives of State Coordination Committee/Council for Higher Agricultural Education and Research in the State Coordination Committee/Council for Higher Agricultural Education and Research in the States having more than one

agricultural university, have been redefined. It is hoped that the revised Model act will receive due attention of the State Governments and the State Agricultural Universities for enhancing the uniformity of structure, governance and efficiency of the agricultural universities.

The council is highly thankful to Dr S L Mehta, Chairman of the Committee for his unstinted guidance and esteemed members of the committee for their contribution in revision of the Model Act.

I compliment Dr S P Tiwari, Deputy Director General (Education) for his continued guidance and support, and Dr R K Mittal, ADG (EQR) for overall coordination of the meetings and their outputs.



(Mangala Rai)

Secretary,
Department of Agricultural Research and Education
and
Director General
Indian Council of Agricultural Research

28 November 2009

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Model Act
for
Agricultural Universities in India
(As revised in 2009)

THE (name of the University) ACT,
20..... An Act to establish and incorporate a University
for the development of agricultural sciences in the State/
Union Territory

Be it enacted by the
Parliament/State Legislature of the Republic of India in
the year as follows:

CHAPTER I

Preliminary

1. Short title and commencement

- (1) This Act may be called the..... (name of the university) Act.
- (2) It shall come into force on such date as the Government may, by notification in the Government gazette, announce.

2. Definitions

In this Act and all Statutes and Regulations made thereunder, unless the context otherwise requires:

- (1) “Academic Council” means the Academic Council of the University.
- (2) “Act” means the Agricultural University Act.
- (3) “Agriculture” includes the disciplines of:
 - (a) Natural Resource Management;
 - b) Crop Improvement including Production and Protection;
 - (c) Horticulture;
 - (d) Veterinary, Animal Sciences and Fisheries;
 - (e) Dairy Science and Technology;
 - (f) Forestry;
 - (g) Agriculture Engineering and Technology;
 - (h) Food Technology;
 - (i) Home Science;
 - (j) Agri-business Management;
 - (k) Basic Sciences and Humanities in relation to Agriculture;
 - (l) Any other subject related to Agriculture.
- (4) “Authority” means any authority of the University as specified in this Act;
- (5) “Board” means Board of Management of the University;

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- (6) “Board of Studies” means academic affairs committee at faculty level;
- (7) “College” means a constituent college of the University under its direct administrative and financial control and management;
- (8) “Chancellor” means Chancellor of the University;
- (9) “Comptroller” means Comptroller of the University;
- (10) “Dean” means Head of the constituent College;
- (11) “Dean of Faculty” means Head of the subject matter faculty.
- (12) “Dean Student Welfare” means Dean of Student Welfare, Counseling and Student Placement.
- (13) “Director” means Director of Education, Director of Research, and Director of Extension/Extension Education;
- (14) “Extension Council” means Extension Education Council of the University;
- (15) “Faculty” means Faculty in the University as specified in the Act and the Statutes;
- (16) “Government” means Government of the State/UT
- (17) “Governor” means the Governor of the State/UT
- (18) “Head” means Head of the Department of the University;
- (19) “Hostel” means a place of residence for students of the University maintained or recognized by the University;
- (20) “KVK” means Krishi Vigyan Kendra under the jurisdiction of the University;
- (21) “Officer” means an officer of the University as specified in the Act/Statutes;
- (22) “Prescribed” means provision as set forth in the statutes of the University;
- (23) “Registrar” means Registrar of the University;
- (24) “Research Council” means Research Council of the University;

- (25) “Statutes” means the statutes of the university governing matters of policy, procedure etc. as set forth in Sections 39 and 40 of this Act;
- (26) “Student” means the person admitted and enrolled in a constituent college/unit of the University for taking a course of study for a degree, or other academic Programme duly instituted;
- (27) “Teacher” means a person not below the rank of Assistant Professor appointed or recognized by the University for the purpose of imparting instruction and/or conducting and guiding research and/or extension education programmes, and may include any other person who may be declared by the Statutes to be a teacher;
- (28) “University” means..... (name of the University) as constituted under this Act;
- (29) “Vice-Chancellor” means Vice-Chancellor of the University.

CHAPTER II

The University

3. Establishment and Incorporation of the University

- (1) There shall be established in and for the State of UT.....
a university by the name of the.....
- (2) The University shall consist of a Chancellor, a Vice-Chancellor, Board of Management, Academic Council, Research Council, Extension Council and other authorities and officers and constituent bodies as set forth in this Act or as provided in the Statutes.
- (3) The University shall be a body corporate having perpetual succession and a common seal and shall sue and be sued by its name.
- (4) In all suits and other legal proceedings by or against the University, the pleading shall be signed and verified by the..... (officer) and all processes in such suits and proceedings shall be issued to and served on the..... (officer).
- (5) The Headquarters of the University shall be at.....

4. Territorial Jurisdiction and Constituent Bodies

- (1) With respect to teaching at the University or college level, research, and extension education programmes in the field of agriculture broadly defined in this Act, the territorial jurisdiction and responsibility for this University shall extend to the..... (area to be specified).
- (2) All colleges, research stations, KVKs and other institutions coming under the jurisdiction and authority of this University shall come in as constituent units of the University under the full management and control of the university officers and authorities. No unit shall be recognized as an affiliated unit.
- (3) The University may assume responsibility for the establishment, development and operations of its constituent bodies in the territorial jurisdiction and abroad as may be required.

5. Objectives of the University

The University shall be (deemed to be) established and incorporated for the following purposes:

- (1) Making provision for imparting education towards development of quality human resource, in different branches of study as stated under section 2(3);
- (2) Furthering the advancement of learning and conducting of research;
- (3) Undertaking extension education;
- (4) Promoting partnership and linkages with national and international educational institutions;
- (5) Such other purposes as the University may from time to time determine.

6. Admission to the University

- (1) The University shall, subject to the provisions of this Act and the statutes, be open to all persons provided that nothing in this section, shall require the University to admit to any course of study any person who do not meet the prescribed academic standards for admission or to retain on the rolls of the University, persons whose academic records are below the minimum standards required for the award of a degree or whose personal conduct is such as to be inimical to the purpose of the University or to the appropriate rights and privileges of other students and staff.
- (2) Subject to the provisions under sub section (1), the university shall reserve seats for Scheduled Castes, Scheduled Tribes and categories specified by the Government or candidates from other States in India, provided that no such person shall be entitled to be admitted to the university unless he or she meets the standards prescribed in respect of such candidates.

7. Powers and functions of the University

The University shall have the following powers and functions:

- (1) To provide for undergraduate and postgraduate instructions in agriculture as stated in section 2(3) and other areas as the University may deem fit.
- (2) To provide for conduct of research in agriculture.
- (3) To facilitate dissemination of the findings of research and technical information through an extension education programme.
- (4) To institute courses of study and hold examinations for and confer degrees, and other academic distinctions on persons who have pursued and qualified for a prescribed course of study or research or both in the University or including part courses and/or research carried out in any other university or recognized institutions for the purpose.
- (5) To confer honorary degrees and other distinctions as prescribed.
- (6) To provide training for farmers, field workers, rural youth and other persons not enrolled as regular students of the University.
- (7) To have collaboration in academic, research and extension education programmes with other universities, ICAR Institutes and Public and Private R&D organizations/institutions.
- (8) To acquire, hold and retain property, both movable and immovable, to lease, sell or otherwise transfer any movable or immovable property which may have become vested or have been acquired by it for the purpose of the University, and to receive and borrow money from the Central Government, State Government or any other approved sources and do all other things necessary for the purpose of this Act.
- (9) To establish and maintain colleges, Research Stations, KVKs and units thereof relating to Agriculture and allied Sciences as stated in section 2(3).
- (10) To create teaching, research and extension education posts with the approval of the Government and to appoint persons to such posts.

- (11) To create administrative and other posts with the approval of the Government and to appoint persons to such posts.
- (12) To institute and award fellowship, scholarships, stipends, prizes in accordance with the Statutes.
- (13) To fix, demand and receive such fees and other charges as may be prescribed.
- (14) To institute and maintain residential accommodations for students and staff of the University as appropriate.
- (15) To supervise and control the residence, conduct and discipline of the students of the University, and to make arrangement for promoting their health and welfare.
- (16) To do all such acts and things whether incidental to the powers aforesaid or not as may be required in order to further the objects of the University.

8. Visitation and inspection

- (1) The Chancellor shall have the right to cause an inspection to be made by such person or persons as he may direct, of the University, its buildings, laboratories and equipments and of any constituent units of the University and may cause an inquiry to be made in the like manner of any matter connected with the University.
- (2) The Chancellor, shall, in every case, give due notice to the University of his intention to cause an inspection or enquiry.
- (3) The Chancellor shall communicate to the University with reference to the result of such inspection or inquiry, and may after ascertaining the opinion thereon of the University, advise the University upon the action to be taken and fix a time limit for taking action.
- (4) The University shall, within the time limit so fixed, report to Chancellor the action which has been taken or is proposed to be taken on the advice tendered by the Chancellor.
- (5) The Chancellor may, where action has not been taken by University to the satisfaction of the Chancellor within the time limit fixed and after considering any explanation

furnished or representation made by the University, issue such directions as the Chancellor may think fit and the University shall comply with such directions.

- (6) Notwithstanding anything contained in the preceding subsections of this section, if at any time the Chancellor is of the opinion that in any manner the affairs of the University are not managed in furtherance of the objects of the University, or in accordance with the provisions of this Act, and the statutory regulations or the special measures desirable to maintain the standards of University teaching, examination, research or extension, he may indicate to the University any matter in regard to which it desires an explanation, and call upon the University to offer such explanations, within such time as may be specified by the Chancellor. If the University fails to offer any explanation within the time specified or offer an explanation which, in the opinion of the Chancellor is unsatisfactory, the Chancellor may issue such instructions as appeared necessary and desirable to him in the circumstances of the case and may exercise such powers as necessary for giving effect to the instructions.
- (7) The University shall furnish such information relating to the administration of the University as the Chancellor may require.

CHAPTER III

Authorities of the University

9. Authorities of the University

The following shall be the authorities of the University namely:

- (1) Board of Management;
- (2) Academic Council;
- (3) Research Council;
- (4) Extension Council/Extension Education Council;
- (5) Faculties and their Board of Studies;
- (6) Such other bodies of University as may be declared by the Statutes to be authorities of University.

10. Board of Management and its Constitution

- (1) The Chancellor shall, soon after the first Vice-Chancellor is appointed, constitute the Board of Management.
- (2) The Board of Management shall constitute of the following:
 - (i) The Vice-Chancellor –Chairperson.
 - (ii) Principal Secretary/Secretary, Department of Agriculture, State Government or his nominee not below the rank of Joint Secretary.
 - (iii) Principal Secretary/Secretary, Finance Department of the State Government or his nominee not below the rank of Joint Secretary.
 - (iv) Principal Secretary/Secretary from the Department of Animal Husbandry/Fisheries/Forestry or his nominee not below the rank of Joint Secretary, may be nominated by the State Government keeping in view the teaching and research programmes at the University.
 - (v) One eminent educationist (not below the rank of Professor) from the field of Agriculture and allied sciences to be nominated by the Chancellor.

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- (vi) One representative of State Legislative bodies such as Assembly/Council or any other autonomous/para-statal/Zila Parishad body, with substantial contribution towards rural upliftment and empowerment, to be nominated by the Chancellor.
 - (vii) One outstanding woman social worker having background of rural advancement to be nominated by the Chancellor.
 - (viii) One progressive farmer from the jurisdiction of the University to be nominated by the Government.
 - (ix) One distinguished agro-industrialist to be nominated by the Government.
 - (x) One eminent educationist from outside the University from the field of Agriculture and allied science to be nominated by the Vice-Chancellor.
 - (xi) One representative from the Indian Council of Agricultural Research (ICAR) to be nominated by the Director General, ICAR.
 - (xii) One Director to be nominated by the Vice-Chancellor.
 - (xiii) One Dean to be nominated by the Vice-Chancellor.
 - (xiv) Registrar – Secretary.
- (3) The term of the office of the Members of the Board other than the *ex-officio* members shall be two years.
- (4) When a vacancy occurs in the office of any member by the reason of death, resignation or any cause other than the expiry of term, the vacancy shall be filled in accordance with the provisions of this section and the person who fills such vacancy shall hold office for the residue of the term for which the person whose place he/she fills would have been a member.
- (5) No action or proceedings of the Board shall be invalid merely on the ground of the existence of any vacancy or defect in the constitution of the Board.
- (6) One third of the members of the Board shall form quorum at a meeting of the Board. Provided that if a meeting of the Board is adjourned for want of quorum, no quorum shall be necessary at the next meeting called for transacting the same business.

- (7) No other officer or employee of the University shall be eligible to be a member of the Board under clause (v) to (x) of sub-section (2) of this section.
- (8) The Board for the purpose of consultation may invite any person having experience or special knowledge on any subject under consideration to attend its meeting. Such person may speak or otherwise take part in the proceedings of such meeting but shall not be entitled to vote. Any person so invited shall be entitled to such allowances for attending the meeting as may be prescribed.
- (9) Normally the Board shall on dates to be fixed by the Vice-Chancellor meet at least twice a year. However, Vice-Chancellor may whenever, he thinks fit and shall, upon the requisition in writing signed by not less than five members of the Board, convene a special meeting of the Board.

11. Powers and Functions of the Board

- (1) Subject to the provisions of this Act and the Statutes, the Board shall be the Chief Executive Body of the University and shall manage and supervise the properties and activities of the University and shall be responsible for the conduct of all administrative affairs of the University not otherwise provided for in this Act.
- (2) Without prejudice to the generality of the foregoing powers, the Board shall exercise and perform the following powers and functions:
 - (i) to consider and approve the financial requirements, estimates and the budget of the University;
 - (ii) to hold and control the property and the funds of the University and issue any general directive on behalf of the University;
 - (iii) to accept or transfer any property on behalf of the University.
 - (iv) to administer funds placed at the disposal of the University for the purpose intended;
 - (v) to arrange for the investment and withdrawal of the funds of the University;

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- (vi) to borrow money for capital investments with prior approval of the State Government and make suitable arrangements for its repayment;
- (vii) to accept on behalf of the University trusts, bequests and donations;
- (viii) to consider and approve the recommendations of the Academic, Research and Extension Councils where required;
- (ix) to direct the form and use of the common seal of the University;
- (x) to appoint such committees and bodies as it may deem necessary and set down the terms of reference thereof in accordance with the provisions of this Act and the Statutes;
- (xi) to consider and approve establishment, amalgamation and abolition of College, Department, Centre or Research Station/Sub-Station on the recommendation of Academic Council, Research Council or Extension Council. New college/faculty shall be established only after approval from the Government.
- (xii) to create teaching, research and extension education posts with the approval of the State Government.
- (xiii) to approve the recommendations of Selection Committee in the prescribed manner for appointment of officers, teachers and employees of the rank of Assistant Professor and above.

12. Academic Council

- (1) Academic Council shall consist of the following members:
 - (i) The Vice-Chancellor – Chairperson
 - (ii) Directors of Research and Extension
 - (iii) All Deans
 - (iv) Two Heads of the Department from each faculty nominated by the Vice-Chancellor on rotational basis

- (v) One teacher of the Professor rank from each faculty to be nominated by the Vice Chancellor on rotational basis
- (vi) One eminent agriculture educationist from outside the University to be nominated by the Vice-Chancellor
- (vii) Registrar
- (viii) Director of Education – Member Secretary

Comptroller and University Librarian shall be the non-member invitees.

- (2) Academic Council may co-opt as members not more than two persons for such period and in such manner as may be prescribed so as to secure adequate representation of different sectors of Agriculture and allied fields.
- (3) All members of the Academic Council other than the *ex-officio* members and members referred in sub-section (2) shall hold office for a term of two years.
- (4) One third of the members of the Academic Council shall form quorum at a meeting of the Council.

Provided that if a meeting of the Council is adjourned for want of quorum, no quorum shall be necessary at the next meeting for the transaction of the same business.

- (5) Normally the Academic Council shall meet once in each semester on such dates as may be fixed by the Vice-Chancellor. However, special meetings of the Academic Council can be called by the Vice-Chancellor.

13. Powers and Functions of the Academic Council

- (1) The Academic Council shall, subject to provisions of this Act and the Statutes, have the power by regulations of prescribing all courses of study and determining curricula, and shall have control on teaching and other educational programmes within University, and shall be responsible for the maintenance of standards thereof.
- (2) It shall have power to make regulations consistent with this Act and the Statutes relating to all academic matters subject to its control and to amend or repeal such regulations.

- (3) In particular, and without prejudice to the generality of the foregoing power, the Academic Council shall have power:
- (i) To advise the Board and Vice-Chancellor on all academic matters.
 - (ii) To make recommendations for the institution of Professorships, Associate Professorships, Assistant Professorships and other teaching posts including posts in research and extension education and in regard to the duties thereof.
 - (iii) To make recommendations for adjunct professorship.
 - (iv) To make recommendations for the establishment/ amalgamation/abolition of Faculty, College, Department of teaching, research and extension education.
 - (v) To make regulations regarding the admission of students to the University, and determine the number of students to be admitted.
 - (vi) To make regulations relating to the courses of study leading to degrees, diplomas and certificates.
 - (vii) To make regulations relating to the conduct of examinations and to maintain and improve standards of education.
 - (viii) To make recommendations to the Board regarding conferment of honorary degree.
 - (ix) To make recommendations regarding the qualifications to be prescribed for teachers in the University.
 - (x) To exercise such other powers and perform such other functions as may be conferred or imposed on it under the provisions of this Act, by the Board or Vice-Chancellor.

14. Research Council

- (1) There shall be a Research Council consisting of the following members:
- (i) The Vice-Chancellor – Chairperson;
 - (ii) The Directors of Agriculture/Horticulture/Animal

Husbandry/Fisheries and Chief Conservator of Forests (depending upon research mandate and programmes of the University) of the Government;

- (iii) Directors of Education and Extension;
- (iv) All Deans;
- (v) All Heads of Departments/Associate Directors;
- (vi) Research Council may co-opt as members not more than four persons including one progressive farmer for such period and in such manner as may be prescribed so as to secure adequate representation of different sectors of agriculture and allied fields;
- (vii) Director of Research – Member Secretary.

Registrar and Comptroller shall be the non-member invitees.

15. Functions of Research Council

- (1) The Research Council shall consider and make recommendations in respect of:
 - (i) Research programmes and projects undertaken or to be undertaken by the various University scientists in the field of Agriculture and allied sciences and their prioritization, monitoring and evaluation;
 - (ii) Physical, fiscal and administrative facilities required for implementing research projects;
 - (iii) Orienting research to meet farmers and other stake holder's needs;
 - (iv) Public-Private Partnership in research;
 - (v) Any other matter pertaining to research programmes which may be referred to by the Vice-Chancellor or the Board or any other authority of the University.

16. Extension Council/Extension Education Council

- (1) There shall be an Extension Council consisting of the following members:
 - (i) Vice-Chancellor – Chairperson;
 - (ii) Directors of Agriculture/Horticulture/Animal Husbandry/Fisheries and Chief Conservator of Forests (depending upon mandate and programmes of the University) of the Government;
 - (iii) Director of Education, Research and all Associate Directors/Joint Directors;
 - (iv) All Deans;
 - (v) All Heads of the Departments/Regional Research Station/Centers;
 - (vi) Two eminent persons in the field of Extension Education from outside nominated by the Vice-Chancellor;
 - (vii) Two progressive farmers to be nominated by the Vice-Chancellor;
 - (viii) Vice Chancellor may co-opt up to two members from related organizations;
 - (ix) Director of Extension – Member Secretary.

Registrar and Comptroller shall be the non-member invitees.

17. Functions of the Extension Council/Extension Education Council

- (1) Extension Council shall consider and make recommendations in respect of:
 - (i) The Extension Education Programmes and Projects of the University;
 - (ii) Coordination of Extension Education activities;
 - (iii) Development of farmers' Education, Training and Advisory Services;
 - (iv) Monitoring and evaluation of the Extension Education Programmes and Projects of the University;
 - (v) Any other matter referred to it by the Vice-Chancellor, Board or any other authority of the University.

18. Faculties and Board of Studies

1. The University shall have the faculties.
2. Each faculty shall have Board of Studies consisting of the following members:
 - (i) Dean of Faculty – Chairperson;
 - (ii) Deans of the constituent colleges of the faculty;
 - (iii) All Heads of the Departments of the concerned faculty;
 - (iv) One elder faculty member from each Department nominated by the Dean of Faculty;
 - (v) A senior Head of the Department – Member Secretary.
3. The functions of each faculty shall be as follows:
 - (i) To review teaching programme and suggest improvement thereof.
 - (ii) To consider the recommendations of the Committee of Courses and Curricula or similar body of department/faculty and submit to the Academic Council for approval.
 - (iii) To perform such other functions as may be assigned to it by the Academic Council or Vice-Chancellor.

19. Constitution of Committees

Every authority shall have the power to appoint Committees which may unless otherwise provided in this Act or Statutes consist of the members of the authority and such other persons as it may deem fit.

20. Provisions in relation to Membership of Authorities

- (1) Save as otherwise provided in this Act, if any member other than *ex-officio* member of any authority or body of the University, is unable by reason of his death, resignation, removal or otherwise to complete his full term of office, the vacancy so caused shall as soon as convenient, be filled by appointment, nomination or co-option, as the case may be and the person so appointed, nominated or co-opted shall fill such vacancy for the un-expired portion of the term for which the member in whose place such person is

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appointed, nominated or co-opted would otherwise have continued in office.

- (2) The Board may remove any person from membership of any authority or body of the University on the ground that such person has been convicted of any offence involving moral turpitude or conduct not befitting the office held by the concerned member with the approval of the Chancellor, except that prior approval of the Chancellor shall not be necessary where such a person has been convicted by a competent Court of law.

Provided that no such order shall be made against any person without giving reasonable opportunity of being heard.

- (3) A person who is a member of any authority or body of the University as a representative of another body whether of the University or not, shall cease to be a member of such authority or body if before the expiry of the term of his membership he ceases to be a member of that other body by which he was appointed or nominated.
- (4) Whenever any person becomes a member of any authority or body of the University by virtue of the office held by him, he shall forthwith cease to be a member of such authority or body if he/she ceases to hold such office before the expiry of the term of his membership;

Provided that he shall not be deemed to have ceased to hold his office merely by reason of his proceeding on leave for a period not exceeding four months.

- (5) Any member, other than an *ex-officio* member of any authority or body of the University may resign his office by letter addressed to the Vice-Chancellor and such resignation, upon acceptance, shall take effect from the date on which the same is submitted.

21. Validity and Protection of Acts

- (1) The University shall adhere to the acts and laws of the Union and the State.
- (2) No act or proceeding of any authority or body of the University shall be invalid by reason of the existence of any

vacancy among its members or by reason of some person having taken part in the proceedings who is subsequently found to have been not entitled to do so.

- (3) Save as otherwise provided in this Act, all the acts done or orders made in good faith by the University or any of its authorities shall be final and no suit shall be instituted against or damages claimed from the University or its authority for anything done or purported to have been done in pursuance of this Act or the Statutes or the Regulations.
- (4) No suit or other legal proceeding shall lie against any officer or other employee of the University in respect of anything which is in good faith done or intended to be done in pursuance of this Act or any Statutes made there under.

CHAPTER IV

Officers of the University

22. Officers

The following shall be the officers of the University, namely:

- (i) The Chancellor;
- (ii) The Vice-Chancellor;
- (iii) The Directors;
- (iv) The Deans;
- (v) The Registrar;
- (vi) The Comptroller;
- (vii) The University Librarian;
- (viii) Such other persons in the service of the University as may be declared by the Statutes to be the Officers of the University.

23. The Chancellor

- (1) The Governor of the State of shall by virtue of his office be the Chancellor of the University.
- (2) The Chancellor shall be the Head of the University and shall when present, preside at the Convocation of the University.
- (3) Every proposal to confer an honorary degree shall be subject to the confirmation of the Chancellor.
- (4) The Chancellor may by an order in writing annul any order or proceeding of the officer or authority of the University which is not in conformity with this Act and Statutes

Provided that before making any such order he shall call upon the officer or authority concerned to show cause why such an order should not be made and if any cause is shown within the time specified in this behalf, he shall consider the same.

- (5) The Chancellor shall exercise such powers and perform such other duties as are conferred on him by this Act or the Statutes.

24. The Vice-Chancellor

- (1) The Vice-Chancellor shall be a whole time officer of the University and he shall be appointed by the Chancellor from the panel of eminent educationists in Agricultural Sciences drawn by the Search Committee. The Search Committee shall consist of the following Members:

- (i) Director General, ICAR
- (ii) One nominee of the Government
- (iii) One nominee of the Chancellor

Provided that one of these Members shall be nominated by the Chancellor to act as Convener;

Nominee of the Government and the Chancellor shall be in the rank of Vice Chancellor or equivalent.

- (2) A person who has attained academic excellence and demonstrated leadership qualities in research, education and extension shall be eligible for candidature to the post of Vice Chancellor.
- (3) Notice of Search Committee shall be widely publicized and go to all Agricultural Universities/institutes. The Search Committee will select and suggest a panel of the three names.
- (4) The Vice-Chancellor shall hold office for a term of five years or until he attains the age of 70 years, whichever is earlier. The emoluments and other conditions of the service of the Vice-Chancellor shall be such as may be prescribed by UGC/ICAR.
- (5) The Vice-Chancellor may relinquish his office by resignation in writing under his hand addressed to the Chancellor which shall be delivered to the Chancellor normally 60 days prior to the date on which the Vice-Chancellor wishes to be relieved from his office, but the Chancellor may relieve him earlier.
- (6) In the event of a temporary vacancy of the post of Vice-Chancellor or his absence on leave or for any other reason, senior most Director/Dean of Faculty/Registrar of the University, with the approval of the Chancellor, may perform the duties of the Vice-Chancellor but his period shall not exceed six months.

- (7) The Vice-Chancellor shall not be removed from his office except by order of the Chancellor passed on the ground of mis-behaviour or incapacity or if it appears to the Chancellor that the continuance of the Vice-Chancellor in office is detrimental to the interests of the University, after due inquiry by such person who is or has been a Judge of High Court to be nominated by the Chancellor in which the Vice-Chancellor, shall have an opportunity of making his representation.

25. Powers and Duties of the Vice-Chancellor

- (1) The Vice-Chancellor shall be the Principal Executive Officer of the University and *ex-officio* Chairman of the Board, Academic Council and other authorities and shall in the absence of the Chancellor, preside at the Convocation of the University and confer degrees on persons entitled to receive them.
- (2) The Vice-Chancellor shall exercise overall control over the affairs of the University and shall be responsible for due maintenance of discipline in the University.
- (3) The Vice-Chancellor shall convene meetings of the Board of Management, Academic Council, Research Council and Extension Council.
- (4) The Vice-Chancellor shall ensure faithful observance of the provisions of this Act and Statutes and Regulations.
- (5) The Vice-Chancellor shall be responsible for the presentation of the annual financial estimates and the annual accounts to the Board of Management.
- (6) The Vice-Chancellor may take any action in any emergency which in his opinion calls for immediate action. He shall in such case and as soon as may be thereafter report his action to the authorities who would ordinarily have dealt with the matter. If the authority disagrees with the action of the Vice-Chancellor the matter shall be referred to the Chancellor whose decision shall be final.
- (7) Where any action taken by the Vice-Chancellor under sub-sections (6) affects any person in the service of the University to his disadvantage, such person may prefer an appeal to the

Board within thirty days from the date on which such person has been served a notice of the action taken.

- (8) If the Vice-Chancellor is satisfied that a decision of the Board is not in the best interest of the University, he shall refer it to the Chancellor whose decision thereon shall be final.
- (9) Subject to the provisions of the preceding sub-sections, the Vice Chancellor shall give effect to the decisions of the Board regarding the appointments, promotions and dismissal of officers, teachers and other employees of the University.
- (10) The Vice-Chancellor shall be responsible for the proper administration of the affairs of the University and for a close co-ordination and integration of teaching, research and extension.
- (11) The Vice-Chancellor shall exercise such other powers and perform such other duties as are conferred or imposed upon him under the provisions of this Act and the Statutes.

26. Other Officers of the University

General Terms & Conditions: The officers of the University referred to in clause (iii) to (viii) of section 22 shall be appointed by the Vice-Chancellor with the approval of the concerned authority of the University on such terms and conditions as may be prescribed.

Provided that the Vice-Chancellor may make appointments of such officers as a temporary measure for a period of six months under intimation to the concerned authority of the University.

27. Directors, Deans, Registrar, Comptroller etc.

(1) Director of Education

- (a) Shall be responsible for planning and academic coordination for teaching, quality of education, policy matters and system regarding resident instruction, overseeing the examination and evaluation, development and enforcement of curricula, development of educational technology and teachers' training programme(s), HRD of faculty, etc.
- (b) Shall function as Member Secretary of the Academic Council.

OFFICERS OF THE UNIVERSITY

(2) Director of Research

Shall be responsible for the direction and coordination of research programmes in the University as laid down in section 29 and efficient working of Research Stations.

(3) Director of Extension/Extension Education

Shall be responsible for the Agriculture Extension Education programmes as laid down in Section 30.

(4) Dean

Shall be Head of the College and be responsible for teaching, research and extension activities in the College.

(5) Dean of Faculty

Shall be the Chairman of Board of Studies of the concerned faculty and shall be responsible to the Vice Chancellor for the organization and implementation of the teaching programme of the faculty.

(6) Dean of Students Welfare

- (a) Shall plan and direct the programme of students' advisement and counseling and to enlist the co-operation of prospective employers and employment agencies to assist in the placement of graduates of the University and to promote discipline amongst the students of the University.
- (b) Shall plan and organize students' extra-curricular activities such as sports, cultural and other recreational activities, NCC, NSS and communication skill improvement and other allied activities.
- (c) Shall make arrangements and supervise management of students' hostel, cafeteria and mess.
- (d) Shall supervise and control medical and health services and other welfare measures in the University.

(7) Registrar

- (a) Shall be *Ex-officio* Secretary of the Board of Management and permanent invitee of all councils.
- (b) Shall be responsible for the due custody of records and common seal of the University.

- (c) Shall be responsible for establishment matters and general administration in the University as prescribed.
- (d) Shall be responsible for admissions of UG and PG and conduct and management of examinations at UG and PG, maintenance of permanent records of the students at the University including the courses taken, credits obtained, degrees, prizes or other distinctions and other items pertaining to academic performance and discipline of the students.

(8) Comptroller

- (a) Shall be responsible for preparation of the budget, the statement of accounts, management of the funds and investments of the University.
- (b) Shall be responsible for ensuring that expenditure is made as authorized.
- (b) Shall arrange periodical internal inspection of the accounts maintained in various units of University.
- (d) Shall be responsible for the maintenance of the accounts of the University in the form and manner as approved by the Board and keep constant watch on the state of cash and bank balance and on the state of investment.
- (e) Shall see that the asset registers are maintained up-to-date and that the regular stock checking is conducted.

(9) University Librarian: He shall be responsible for the maintenance and management of the University Library Information System and to guide and co-ordinate library activities of all the constituent units of the University.

(10) Subject to the provisions of this Act, the Officers of the University referred to in clauses (iii) to (viii) of section 22 shall perform such other duties as may be prescribed or as may be assigned to them from time to time, by the Vice-Chancellor.

CHAPTER V

Education, Research and Extension

28. Education

- (1) Subject to provisions of this Act, education in the University shall include Bachelor's, Master's and Doctoral degree programmes and short-term diploma/certificate courses in the disciplines of Agriculture and allied sciences as prescribed.
- (2) The educational programmes would maintain congruence with the State and National policies.
- (3) The University shall put in place initiatives for e-learning, distributed/distance education, ICT-enabled knowledge sharing etc.
- (4) Programmes of Agricultural Education should aim at producing competent and skilled graduates and post-graduates.

29. Research

- (1) Subject to the provisions of this Act and the Statutes, the University shall carry on strategic, basic and applied research in Agriculture.
- (2) The University through its research organization shall be the principal agency of control over research activities in Agriculture, Animal Husbandry and other allied branches in its jurisdiction.
- (3) The University with the concurrence of Government may establish Regional/Zonal Research Stations and Sub-Stations in different agro-climatic zones in its territorial jurisdiction for the conduct of research including operational research.

30. Extension

- (1) Extension Education programmes shall be established in the University and shall, subject to the provisions of this Act and the Statutes, ensure technology assessment and refinement and facilitate adoption of technology based on research findings

to farmers and others for accelerated agricultural growth. It shall conduct demonstrations and training programmes for the benefit of various stakeholders. Extension Education programmes shall be coordinated with various units of the University and other appropriate agencies of the Centre and the State.

- (2) The University shall be responsible for developing models of Agricultural Extension in the State.

31. Integration of teaching, research and extension

- (1) In consultation with the appropriate officers of the University, the Vice-Chancellor shall be responsible for taking such steps as may be necessary for the full integration of teaching, research and extension activities of the University.
- (2) Every faculty member borne on teaching cadre shall devote some time (not exceeding 30% and as decided by the Vice Chancellor in consultation with the appropriate officers of the University) in an academic year for undertaking research and/or extension besides teaching. Likewise a faculty member borne on research or extension shall spend some time in teaching.
- (3) All teaching, research and extension staff located in the college shall be under the administrative control of Dean of the College and overall technical control of Director (Research) and Director (Extension) as the case may be.
- (4) The University shall develop its programme of research and extension keeping in view the regional needs of the State and provide the appropriate technological backstopping, to the Government and other stakeholders.

CHAPTER VI

Funds and Accounts

32. The University Funds

- (1) The University shall have a General Fund to which shall be credited:
 - (i) Its income from fees, endowments and grants and income from properties of the University including hostel, experimental stations and farms;
 - (ii) Contribution and grants made by the Government on such conditions as are consistent with the provision of this Act;
 - (iii) Other contributions, grants, donations, benefications and loans and other receipts.
- (2) The University shall form a fund called the Foundation Fund from contributions and grants made by the Central Government or the State Government or approved agency for being credited to that fund and such other sums as may be specified by the Board, shall be credited to this fund. The Board may as and when necessary retransfer such amount as may be specified, from the Foundation Fund to the General Fund, in manner prescribed.
- (3) The University shall furnish statements of accounts, reports and other particulars to the Government relating to any grant made by the Government and shall take such action and furnish such statements, accounts, reports and other particulars relating to the utilization of any grant within such time and manner as the Government may direct.
- (4) It shall be competent for the University in furtherance of its objectives to accept the grants from the Government or any other State Government or the Central Government or Statutory Bodies or endowments or donations under such conditions as may be agreed upon between the University and the granter or donor.

33. Management of Funds

The General Fund, Foundation Fund and other funds of the University shall be managed according to the provisions laid down by the Statutes.

34. Accounts and Audit

The Annual Statement of accounts (based on the double entry system of accounting) of the University shall be prepared by the Comptroller and certified by an authority to be nominated or authorized by the Board. The Statement shall include all the money accruing to or received by the University from whatever source and all amount disbursed and paid by the University. Such statement shall be submitted to the Government by the Board normally within six months after close of the financial year to which these pertain.

35. Provident Fund, Pension and Insurance

- (1) The University shall constitute for the benefit of its officers, teachers, ministerial staff and other employees, in such manner and subject to such conditions as may be prescribed, such pension, gratuity, insurance, provident fund, contributory pension fund as it may deem fit.
- (2) For such pension, gratuity, insurance and provident fund so constituted by the University, the Government should declare that the provisions of the Provident Funds Act shall apply to such funds as it were Government provident Fund.

Provided that the University shall have power in consultation with the Finance Committee and the Board to invest Provident Fund amount in such manner as it may determine.

36. Government Grants

The Government shall every year make the following lump sum grants to the University, namely:

- (i) A grant not less than the estimated expenditure of pay and allowances of the staff contingencies, supplies and services of the University for proper functioning of University;

- (ii) A grant to meet the actual pensionary and all other retirement liabilities of the pensioners of the University;
- (iii) The State Government shall also make non-lapsable lump sum grant to the University in respect to schemes included in the Five Year Plans and transferred to it for implementation by the University of an amount equal to the net outlay in the annual plan.

37. Finance Committee

- (1) The Board shall constitute a Finance Committee consisting of:
 - (i) The Vice-Chancellor – Chairperson;
 - (ii) Principal Secretary/Secretary (Finance) to the State Government or his nominee not below the rank of Joint Secretary;
 - (iii) Principal Secretary/Secretary (Agriculture) to the Government;
 - (iv) One Director/Dean from amongst the Board Members to be nominated by the Vice-Chancellor;
 - (v) One nominee of the Board;
 - (vi) Comptroller – Member Secretary.

Registrar shall be the non-member invitee.

- (2) Finance Committee shall have the following functions:
 - (i) To examine the annual accounts and budget estimates of the University and to advise the Board thereon;
 - (ii) To review the financial position of the University from to time;
 - (iii) To make recommendations to the Board on all matters relating to the finances of the University.

Statutes and Regulations

38. Statutes

Subject to the provisions of this Act, the Statutes of the University may provide for any matter connected with the affairs of the University and shall, in particular, provide for the following, namely:

- (1) Constitution, powers and duties of the Authorities;
- (2) Creation, composition and functions of the other Bodies or Committees necessary or desirable for improving the academic life of the University;
- (3) Designations, powers, functions, duties, manner of appointment and selections, and terms and conditions of service of the officers other than Chancellor and Vice-Chancellor;
- (4) Classification, qualification and manner of appointment, terms and conditions of services and duties of teachers and non-teaching staff of the University;
- (5) Terms and conditions of service of the Vice-Chancellor;
- (6) Establishment, amalgamation, sub-division or abolition of faculties, Departments/Research Stations/Centres or other units of the University
- (7) Establishment of pension and insurance schemes for the benefit of officers, teachers and other employees of the University and rules, terms and conditions of such schemes;
- (8) Holding of Convocation to confer degrees and diplomas;
- (9) Conferment and withdrawal of honorary degrees and academic distinctions;
- (10) Conditions of service, remunerations and allowances including traveling and daily allowances to be paid to officers, teachers and other persons employed under the University;
- (11) Conditions and mode of appointment and the duties of examining bodies and examiners;

- (12) Management of Colleges/Centres/Divisions/Departments/Regional Stations/other KVKs/institutions founded or maintained by the University;
- (13) Constitution of Selection Committee for appointment of teachers and other staff;
- (14) All other matters which by this Act are to be provided by the Statutes.

39. Statues how made

- (1) Statutes under this Act shall be proposed by the Board and submitted to the Chancellor for his assent and shall be valid only after the assent is received and notified by the Vice-Chancellor;
- (2) Any Statute may be amended or repealed by the Board with the assent of the Chancellor;
- (3) All Statutes made under this Act shall be published in the official gazette.

40. Regulations

- (1) The authorities of the University may make regulations consistent with this Act and the Statutes for:
 - (i) Laying down the procedure for their meetings and number of members required to form the quorum;
 - (ii) Providing for matters which by this Act and the Statutes are to be regulated by Regulations;
 - (iii) Providing for any other matter solely concerning the authority and not provided for by this Act and the Statutes.
- (2) The Academic Council may subject to the provisions of Act and the Statutes, make regulations providing for courses of studies, system of examination, academic calendar, award of degrees and diplomas of the University and other matters related to Resident Instruction.
- (3) The regulations made by any authority of the University shall be subject to such directions as the Board may from time to time give in this behalf.

- (4) Academic Council of the University may make regulations for:
- (i) The holding of Convocations to confer degrees and diplomas;
 - (ii) The conferment of honorary degrees, academic distinctions and withdrawal of degrees;
 - (iii) The establishment and abolition of hostels maintained by the University;
 - (iv) The institution of fellowships, scholarships, stipends, bursaries, medals and prizes and the conditions of award thereof;
 - (v) The entrance or admission of the students to the University and their enrollment and continuance as such and the conditions and procedures for dropping students from enrollment;
 - (vi) The fees which may be charged by the University;
 - (vii) The course of study to be laid down for all degrees, diplomas and certificates of the University;
 - (viii) The conditions under which students shall be admitted to the degrees, diplomas, or other courses and examinations of the University and their eligibility for the award of degrees and diplomas;
 - (ix) The conditions for conferment of degrees and other academic distinctions;
 - (x) The maintenance of discipline among the students of the University;
 - (xi) The special arrangements, if any, which may be made for residence, discipline and teaching of women students and the provision of special courses of study for women;
 - (xii) The conditions of residence of students of the University and the levy of fees for residence in hostels.

CHAPTER VIII

Miscellaneous

41. Residence of students

The students shall reside in the accommodation maintained by the university or approved by the Vice-Chancellor subject to the conditions as may be prescribed. However, the Vice-Chancellor or an authorized officer of the University may permit the student(s) to reside with their parents or in private accommodations when no such accommodation is available with the University.

42. Annual Report

The annual report of the University shall be prepared by the Registrar or any other officer, assigned under the direction of the Vice-Chancellor normally within six months from the close of the Financial Year and circulated to the Members of the Board before the meeting at which it is to be considered. The Board shall after consideration of the annual report forward a copy thereof to the Government.

43. Delegation of powers

The Vice-Chancellor may, by Statutes, delegate the powers exercisable under this Act or the Statutes made there under, to any authority, officer, heads of colleges/divisions/departments/institutions or units/office subject to such conditions and restrictions as the Vice-Chancellor may deem proper.

44. Constitution of *ad-hoc* committees

Notwithstanding anything in this Act and until such time as the authorities are duly constituted, the Vice-Chancellor may subject to the approval of the Board, after it has been constituted appoint committees temporarily to exercise, perform and discharge any of the powers, functions and duties of such authority under this Act.

45. Disputes as to constitution of Authorities or Bodies

If any question arises as to whether any person has been duly appointed or is entitled to be a member of any authority or other body of University, the matter shall be referred to the Chancellor whose decision thereon shall be final;

Provided that before taking any such decision, the Chancellor shall give the person affected thereby reasonable opportunity of being heard.

46. Legal Proceeding

All suits and other legal proceedings by or against the University shall be instituted, prosecuted or defended on behalf of the University by the Registrar or any other officer specifically nominated in this behalf by the Vice-Chancellor.

47. Appointment to posts in connection with the affairs of University

- (1) Subject to the provisions of this Act and the Statutes made there under, appointment to posts and services in connection with the affairs of the University may be made by the Vice-Chancellor with the approval of the concerned authority as prescribed.

Provided that such approval of Board shall not be necessary in respect of appointment of posts carrying scales of pay lower than the pay scale of an Assistant Professor.

- (2) Notwithstanding anything contained in this Act and until such time as the Statutes are made or the authorities of the University are constituted, appointments to posts and services in connection with the affairs of the University may be made by the Vice-Chancellor on such terms and conditions as may be approved by the Chancellor.

48. State Coordination Committee/Council for Higher Agricultural Education and Research (For the States with more than one Agricultural University)

- (1) There shall be State Coordination Committee/Council in the State with more than one Agricultural University for purpose of effective coordination in the activities of all Agricultural

Universities in the State. The composition of coordination committee shall be as under:

- (a) The Chancellor – Chairman;
- (b) Agriculture Minister – Vice Chairman;
- (c) The Committee/Council shall consist of the following other members:
 - (i) The Vice-Chancellors of the Agricultural Universities in the State;
 - (ii) The Principal Secretary/Secretary of Agriculture, Animal Husbandry, Horticulture, and Fisheries, Finance and Planning to Government as ex-officio members;
 - (iii) DDG (Education) or his nominee from ICAR;
 - (iv) Principal Secretary/Secretary to the Governor of the State – Convener.
- (2) Functions of the State Coordination Committee/Council:

The Committee would act as a Coordinating body between agricultural universities in the State towards:

 - (i) Harmonization of Academic programmes and regulations;
 - (ii) Ensuring complementarity and synergy among Agricultural Universities in the State through planning and advisories in education, research and extension;
 - (iii) Suggesting new initiatives and action plans for joint endeavors of the State Agricultural Universities and development departments for accelerating agricultural growth;
 - (iv) Addressing the generic and Inter-University issues/concerns;
 - (v) Ensuring autonomy of the Universities in the State.
- (3) The Committee shall meet at least twice in a year.

49. Transitional Provisions

- (1) Notwithstanding anything contained in this Act or in the other Universities Act in the State or in the Statutes or regulations made under any of these enactments any student

who immediately before the commencement of this Act was studying in a college which has been or may hereafter be admitted to the privileges of the University for degree, diploma or certificate of the (other) Universities, in accordance with the regulations of the University be permitted:

- (a) to complete his course in accordance with the curriculum of studies of (other university in state) University;
 - (b) to be examined by the University and if on the results of such examination he qualifies, be entitled to be conferred a corresponding degree or diploma or certificate of the University;
 - (c) to appear at the examination within two years of the normal period required for completing the said course of studies.
- (2) In the year of the establishment of the University, University examinations of all courses in different faculties and disciplines shall be conducted by other Universities in the State as the case may be, and in subsequent years, the examination shall be conducted by the University.
- (3) Notwithstanding anything contained in (other Universities in the state) Universities Act, or in Statutes or Regulations made there under, College of Agriculture/Veterinary and other colleges in allied fields (as approved by Government) shall after the commencement of this Act, be dis-affiliated from other University in the state and shall be maintained by the University as constituent College.
- (4) All employees of the College, Research Institutes and other offices and institutions of Government Departments whose services along with the Unit have been transferred to the University shall be deemed to be transferred employees of the Government. Such transferred employees shall be governed in accordance with the terms and conditions as determined by the Board in consultation with the Government while those who have been employed by the University shall be subject to the provisions of this Act and the Statutes made there under. The transferred Government employees may opt for the University service on such terms and conditions as may be prescribed through statutes.

50. Removal of difficulties

- (1) If any difficulty arises in giving effect to the provisions of this Act, the Government may, by order do anything which appears to it necessary for the purpose of removing the difficulty.
- (2) No order made under sub-section (1) shall be questioned in any Court of law on the ground that no difficulty, as is referred to in the said sub-section, existed to be removed.
- (3) Every order published, under this section shall as soon as may be after its publication laid before both Houses of the State Legislature.

