



National Research Centre on Meat
Chengicherla, P.B. No.19, Uppal P.O.
Hyderabad-500 039

F.No. 2-8/2010-NRCM

Date: 06.12.10

NOTIFICATION

Applications are invited from the eligible candidates for recruitment to the temporary posts at NRC on Meat, Chengicherla, Hyderabad as per the details given below:

1.	Lower Division Clerk (02 Posts) - Un-served Scale of Pay – ₹ . 5200-20200/-+ Grade Pay- Rs. 1900/-	<u>Essential:</u> 1) 12 th Class (Matriculate) or equivalent qualification from a recognized Board or University. 2) Proficiency in typing at a minimum speed of 30 w.p. m. in English or 25 w. p.m. in Hindi in manual Typewriter / 35 w.p.m in computer typing (English) or 30 w.p.m. (Hindi) .	<u>Age:</u> 18 to 27 years (Relaxable to SC /ST/ OBC etc candidates as per norms)
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GENERAL INSTRUCTIONS

1. Age limit is 18-27 years as on **01.01.2011** relaxable for SC/ ST/ OBC etc. as per rules. There is no upper age limit for regular ICAR employees.
2. The last date for the receipt of application at NRC on Meat shall be within 30 days from the date of publication in the Employment News. Applications received after last date will not be considered.
3. Candidate applying for each of the above posts has to enclose a Bank Draft of Rs. 200/- (non ó refundable) in favour of ICAR unit- NRC on Meat payable at Hyderabadó No Bank Draft is required for SC/ST candidates.
4. Application should be submitted strictly in the prescribed typewritten format, along with recent photograph, attested copies of testimonials, etc.
5. Candidates are required to necessarily enclose self attested copies in support of i) Date of Birth, ii) Essential Qualifications, iii) SC/ST/ OBC etc certificates, as prescribed by Govt. of India norms. along with their applications. Such applications which do not have required self attested copies of certificates, which are incomplete defective or with unsigned declaration will be rejected. No representation or correspondence regarding such rejection shall be entertained under any circumstances.

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6. Those persons who are already in service may send their application according to rules (Through Proper Channel) and produce No objection Certificate (N.O.C.) at the time of interview.
7. The application should be submitted to the Assistant Administrative Officer, National Research Centre on Meat, P.B. No.19, Uppal Post, Chengicherla, Hyderabad- 500 039 (AP).
8. The envelope containing the application form should super-scribe as **Application for the post of Lower Division Clerk**.
9. This institution will not be responsible for any postal delay.
10. Applications received after due date for any reason including postal delay will be rejected.
11. The prescribed essential qualifications are minimum and mere fulfilling higher qualification does not entail a candidate to be called for written test/ interview. Where the number of applications received in response to the advertisement is large and it will not be convenient or possible for the Institute to call all those candidates for written test/ practical test/interview, the Director, NRC on Meat, Hyderabad reserves the right to fix the criteria for calling/selecting the candidates on the basis of qualification, experiences etc. After screening the applications, the candidates will be called for written test/ practical test/ interview.
12. The post is Non-Government under Indian Council of Agricultural Research, New Delhi, but the rules of New Pension Scheme 2004 introduced by Govt. of India are applicable which is revised by Indian Government from time to time which other service conditions Mutatis-Mutandis and as amended from time to time.
13. The post is temporary but likely to continue. Candidate must ensure that they fulfill all the eligible conditions for these posts with regards to qualifications and age.
14. Canvassing in any form will be treated as disqualification.
15. No TA shall be payable for attending the test /interview except in the cases of SC/ST candidates.
16. No correspondence will be entertained from any candidates for selection / test/ interview/ appointment. Canvassing in any form will be treated as disqualification.
17. The selected candidates will be posted at NRC on Meat, Chengicherla, and Hyderabad. However, appointee will be liable to serve in any Centre (s) of NRC on Meat or any Institute (s) of ICAR located anywhere in India.
18. The Director, NRC on Meat, reserves the right to increase or decrease the number of vacancies, change any of the conditions, change the dates of tests/ interview and reject any or all applications without assigning any reason thereof, whatsoever.

(Chandrashekhar)
Asstt. Admn. Officer
for Director NRC on Meat.

APPLICATION FORMAT

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1.	Application for the post of				
2.	Name in full (in Block letters)				
3.	Father's /Husband's name				
4.	Nationality				
5.	Date of Birth				
6.	Age as on closing date of application				
7.	Sex (Male / Female)				
8.	Address for correspondence				
9.	Email address/ contact number				
10	Whether belongs to SC/ST/ OBC/ PH etc. (enclosed attested copy of the certificate from a gazette officer)				
11.	Name of the Employment Exchange (write Registration No. and valid upto)				
12	Education / Technical Qualifications:				
S.No	Name of Exam	University/ Board	Year of passing	Grade / Division	Subject passed
13	Typing Speed: (copy of the certificate should be enclosed)			English:	_____ w.p.m
				Hindi:	_____ w.p.m.
14	Experience /proficiency (particular of all previous and employment				
	Name of employer (indicate Autonomous / Govt. / Private)	Designation	Pay Scale/ Salary	Period from to	Duty
15.	Details of application fee:				
	Name and address of the issuing Bank	Date of Issue	Demand Draft No. / Postal order	Amount (Rs.)	
16.	Any other information, the candidate may like to add				
17	Declaration: I do hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief . I understand and agree that in the event of any information being found false or incomplete /incorrect or ineligibility being detected at any time before or after selection /interview, my candidature is liable to be rejected. I shall be bound by the decision of the Director, NRC on Meat, Hyderabad.				

Place:

Date:

Signature of candidate



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NOTIFICATION OF VACANCY

NRC on Meat, Hyderabad is one of the constituent units of the Indian Council of Agricultural Research (ICAR) which is an autonomous organization under the Department of Agricultural Research and Education, Ministry of Agricultural, Government of India, invites applications for filling up of the following vacant temporary post.

1	Lower Division Clerk (02 Posts) - UR Scale of Pay – Rs. 5200-20200/-+ Grade Pay- Rs. 1900/-	<u>Essential:</u> 1. 12 th Class or equivalent qualification from a recognized Board or University. 2. Proficiency in computer typing at a minimum speed of 35 w.p. m. in English or 30 w. p. m. in Hindi in manual Typewriter / 35 w.p.m in computer typing (English) or 30 w.p.m. (Hindi).	<u>Age:</u> 18 to 27 years (Relaxable to SC /ST/ OBC etc candidates as per norms)
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The last date for receipt of filled in application at NRC on Meat shall be within 30 days from the date of publication in the Employment News. For further details, please log on to www.nrcmeat.org.in & www.icar.org.in, for further details.

(Chandrashekhar)
Asstt. Admn. Officer