



**INDIAN COUNCIL OF AGRICULTURAL RESEARCH  
KRISHI BHAWAN : NEW DELHI**

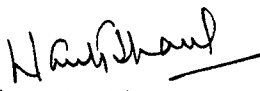
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Dated, the 19<sup>th</sup> October, 2015

**CIRCULAR**

It has been directed by Secretary, DARE & DG, ICAR that all the files / receipts movement in DARE / ICAR shall be done through the File Tracking System of the e-office application of NIC that has already been implemented in DARE / ICAR.

In case of any query / problem in using the File Tracking System, please contact e-Governance Cell of ICAR in Room No. 210, Krishi Bhawan, New Delhi. Help is also available on phone nos. 23388991 (ext. 201/228).

  
(Namrta Sharma)  
Deputy Secretary (CS)

**Distribution :**

1. Sr. PPS to DG, ICAR/PPS to Secretary, ICAR/PPS to FA(DARE/ICAR)
2. All DDGs/ADGs at ICAR Hqrs. New Delhi
3. All Officers / Sections at ICAR Hqrs. KB/KAB-I/KAB-II/NASC Complex
4. Information System Officer, DKMA, KAB-I for uploading a copy of this circular on ICAR website
5. Guard File / Spare Copies