

TENDER DOCUMENT  
(Advertised Tender Enquiry)

Tender Notice No. NAARM/TN/05/PS/11-12, dated 12<sup>th</sup> January, 2012

OPEN TENDER ENQUIRY  
FOR SUPPLY & INSTALLATION OF MODULAR KITCHEN, WATER SOFTENER PLANT, NON LINEAR  
VIDEO EDITING SYSTEM, DIGITAL SLR CAMERA, DESKTOP COMPUTERS UNDER BUYBACK  
OFFER  
UNDER MODIFIED GFR, 2005 – GOI  
IN TWO BID SYSTEM (TECHNICAL & FINANCIAL)

NAME AND ADDRESS OF BIDDER

M/s. -----

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NATIONAL ACADEMY OF AGRICULTURAL RESEARCH MAANGEMENT  
(*Indian Council of Agricultural Research*)

Rajendranagar: Hyderabad-500 407

☎ # (40) 24581 345 / 406 # (40) 24015 912

Website # <http://www.naarm.ernet.in>

JANUARY 2012



### CHECK LIST

Please verify the following documents before submission of the tender in two bid system (Technical/financial) as per sequence listed below to avoid rejection or disqualification of your tender

**Please note that all the required documents may please enclose with the tender as a proof**

1. Cost of Tender Schedule: DD for Rs. 500/-. Tender Document can also download through Website: <http://www.naarm.ernet.in/> on or after 12<sup>th</sup> January, 2012
2. Earnest Money Deposit/Bid Security (Non Refundable): EMD should be drawn on any nationalized bank as indicated in the notice inviting tenders in favour of ICAR UNIT – NAARM A/c" towards cost of tender document as indicated in the notice inviting tenders. The EMD should be enclosed with the technical bid for the quoted item in tender document to participate in the tender opening meeting. Without proper EMD the technical bid for the quoted items in the tenders will not be considered
3. Following documents as indicated in the tender document printed on the tenderer's letterhead with dated signature and seal.
  - Tender Form (do not write the details about submission of EMD)
  - Price Schedule with terms and conditions;
  - Statement on Compliance of the Technical Specs with deviations, if any;
  - Performance Statement;
  - Service Support Details (local service centre);
  - Other formats, if any provided in the tender; and
  - Technical literature of the products offered along with necessary brochures of the related item quoted in the particular tender by the bidder
4. Certificates of registration for Sales Tax, value aided taxes, central excise duty issued by appropriate Government for the required services with the seal of the tenderer.
5. VAT registration certificate
6. Authorization letter from the Original Equipment Manufacturers only
7. Dealership Certificate
8. Manufacturer's authorization certificate
9. Certificate of Incorporation issued by the appropriate Government.
10. Income tax clearance certificate issued by the concerned IT circle for the preceding three years with the seal of the tenderer.
11. PAN card proof / distributor certificate
12. Certificates issued by clientele where the similar supplies were rendered / being rendered as specified in the performance statement for the past 3 years (please enclose Xerox copies of orders)
13. The entire original tender document (technical & financial bids) with seal and signature of the authority authorized to sign this tender on each page along with price schedule at the time of submission of tender document(s) win the due date. Otherwise, tender will not be considered at any cost.
14. Important clause:
  - a. Technical & financial bid & EMD (**with details on bidders letter head**) should be sealed separately by the bidder in separate covers duly superscribed and these sealed covers are to be put in a bigger cover which should also be properly sealed and duly superscribed and submit to the above office as the date and time specified above.
15. Taxes (VAT/ST), Transport Charges, Validity of Tender, Delivery Terms, Discount, payment terms and other firm's conditions may please indicate clearly at the time of submitting the tender.
16. NISC certificate if, registered as small scale industries
17. Any other document or information as required in the tender document. Your tender must bear seal and signature of the authority authorized to sign this tender on every page
18. The above information and documents mentioned above are needs to be enclosed in the technical document, otherwise the bids which were received summarily rejected without assigning any reason.

Time and Date for receipt of Tenders: Up to 1200 hrs IST on 02.02.2012

Time and Date for opening of Tenders: At 1400 hrs IST on 02.02.2012

Stores & Purchase Officer

**NAARM (ICAR)**

1

Modular kitchen, water softener plant, non linear video editing system, Digital SLR camera, Desktop computers  
under buyback offer



NATIONAL ACADEMY OF AGRICULTURAL RESEARCH MANAGEMENT  
 (Indian Council of Agricultural Research)  
 Rajendranagar, Hyderabad – 500 407 (AP), India  
 ☎ (40) 24581 345 /406 ❖ Fax 24015 912  
 Website # <http://www.naarm.ernet.in/>

[Tender Notice No. NAARM/PS/TN/05/2011-12, DT. 12<sup>th</sup> January, 2012]

OPEN TENDER ENQUIRY  
 FOR SUPPLY & INSTALLATION OF MODULAR KITCHEN, WATER SOFTENER PLANT, NON LINEAR  
 VIDEO EDITING SYSTEM, DIGITAL SLR CAMERA, DESKTOP COMPUTERS UNDER BUYBACK  
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 IN TWO BID SYSTEM (TECHNICAL & FINANCIAL)

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III	General Conditions of Contract	or otherwise collect the hardcopy from in-charge, purchase section, NAARM, Rajendranagar, Hyderabad-407
IV	Special Conditions of Contract	during working hours from 9.00 am to 4.00 pm.
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GOVERNMENT OF INDIA  
NATIONAL ACADEMY OF AGRICULTURAL RESEARCH MANAGEMENT  
RAJENDRANAGAR: HYDERABAD – 500 407  
Phones: 24581 345/ 406, Fax: 24015 912  
Website: <http://www.naarm.ernet.in/>

SECTION I  
NOTICE INVITING TENDERS

OPEN TENDER ENQUIRY  
FOR SUPPLY & INSTALLATION OF MODULAR KITCHEN, WATER SOFTENER PLANT, NON LINEAR  
VIDEO EDITING SYSTEM, DIGITAL SLR CAMERA, DESKTOP COMPUTERS UNDER BUYBACK  
OFFER  
UNDER MODIFIED GFR, 2005 – GOI  
IN TWO BID SYSTEM (TECHNICAL & FINANCIAL)

Tender No. NAARM/TN/PS/05/2011-12

12<sup>TH</sup> January, 2012

NAARM is a premier publicly funded Training and Research Management Organization under ICAR, DARE, Min. of Agriculture, GOI. The Director, NAARM Rajendranagar, Hyderabad – 500 407, AP, India now invites sealed tenders **in two bid system (technical bid/financial bid)** for supply & installation of Modular Kitchen, Water Softener Plant, Non Linear Video Editing Station, Digital SLR Camera, Computers under buyback offer from the eligible bidders/reputed manufacturers/ authorized dealers/suppliers as per terms, conditions, guidelines, policies and procedures for purchase of goods under rule –6.9, page No. 38 of chapter VI [Manual on policies and procedures of purchase of goods] as the detailed specifications/ quantity are given in the schedule VI of requirement. The rate quoted should be for complete unit as per specifications.

Sl. No.	Brief description of Equipment / Goods	Qty. & Technical specs	Bid Security (Rs.)
1.	Modular Kitchen – 1 set	For details Pl see the section VI for the individual items	2% of the value of the goods to be quoted of the individual item.
2.	Water Softener Plant – 1 No.		
3.	Non Linear Video Editing System – 1 set		
4.	Digital SLR Camera – 1 No.		
5.	Computers under buyback offer – 37 Nos.		

The bidders should submit separate tender for technical bid (technical specifications/details along with terms & conditions & financial bid (commercial conditions) for each item. Tender for different equipment/items should not be quoted together. The technical bid must be accompanied bid security (also known as earnest money deposit) in the form of Account Payee Demand Draft (drawn from any nationalized bank), Fixed Deposit Receipt, Banker's Cheque or Bank Guarantee from any of the commercial banks in an acceptable form in *favour of ICAR Unit – NAARM Account*, payable at Hyderabad for the quoted item as per terms & conditions in the tender. Those who are registered with Central Purchase Organization, National Small Industries Corporation (NSIC) or the concerned Ministry or Department are exempted for submission of Bid Security. The details of EMD (mention the information of DD No., date, amount in the firm's letter head safeguarding the purchaser's interest in all respects against bidder's withdrawing or altering its bid during the bid validity period) should be sealed in separate cover indicating the Advt. No. date & name of the quoted item of the tender for each item. The details of Bid security do not indicate any where in the technical bid except the details mentioned in the separate cover contains EMD. The technical bids will not be considered under any



circumstances with out bid security in a separate cover (as per details given in the tender document) for participation in the tender opening.

The bid security is normally to remain valid for a period of forty five days beyond the final bid validity period. Bid security of the unsuccessful bidders will be returned at the earliest after expiry of the final bid validity and latest on or before the 30<sup>th</sup> day after the award of the contract. All the bids/tenders must be accompanied with bid security and delivered to the above office before due date and time indicated in the notification.

The bidders should submit bid with entire original tender document in two bid system with seal and signature on each page at the time of submission of tender document(s) win the due date **(a) Technical bid:** Consisting of all technical specs/details along with terms and conditions for each item quoted separately. **(b) Financial bid:** Financial bids indicating price for the items quoted as per technical bid with usual commercial terms and conditions of the bidder for each item quoted separately. **(c) EMD** (with details on bidder's letter head). These covers (technical/financial/EMD) should be sealed separately by the bidder in separate covers duly super scribed and these sealed covers are to be put in a bigger cover which should also be properly sealed and duly super scribed and submit to the above office with in the date and time specified below. Tenders are to be sent in a sealed cover with EMD duly enclosed and superscribing supply and installation of Modular Kitchen, Water Softener Plant, Non Linear Video Editing Station, Digital SLR Camera, Computers under buyback offer reference no and date for each item separately. Late bids, unsigned bids will not be accepted under any circumstances.

Interested eligible tenderers may obtain the prescribed tender document and further information regarding specifications/ complete details of requirements for supply & installation of Modular Kitchen, Water Softener Plant, Non Linear Video Editing Station, Digital SLR Camera, Computers under buyback offer with general terms and conditions to fulfill by the vendors from stores & purchase officer, NAARM, Rajendranagar, Hyderabad – 500 407 on submission of a written request addressed to the stores & purchase officer upon payment through DD as specified during office hours from 0930 hrs to 1600 hrs on all working days either in person or by post. Late submission of tenders & unsigned tenders for the schedule will not be entertained under any circumstances after specified date & time as indicated. NAARM does not hold any responsibility for postal delays.

Cost (non-refundable) of tender document is Rs. 500/- (Add Rs.200/- for inland post and Rs.500/- for overseas post charges) to be paid in the form of DD drawn on any nationalized bank in favour of "ICAR Unit-NAARM A/c" payable at Hyderabad. The bidders should submit separate tender for technical bid & financial bid for each item. Financial bids consists item-wise price for the quoted material as per technical bid with usual payment terms and conditions of the bidder.

**Sale of tender documents starts from 12<sup>th</sup> January, 2012 during office hours from 0930 to 1600 hrs. & Last date for issue of tender document will be upto 1600 hrs IST on 01<sup>st</sup> February, 2012 and filled tenders would be accepted up to 1200 hrs IST on 02<sup>nd</sup> February, 2012 & Time and time of opening tender documents at 1400hrs on 02<sup>nd</sup> February, 2012. Place of opening the tender documents – Office Of the Director, NAARM, Rajendranagar, Hyderabad – 500 407, AP, India. Please send your offer in sealed tenders so as to reach this office on or before 1400 hrs on 02<sup>nd</sup> February, 2012. In the event of the date specified for tender receipt being declared as a closed holiday for purchaser's office, the due date for submission of tenders will be the following working day at the specified timings.**

In the first instance the technical bids are to be opened by the purchase committee in the presence of bidders / authorized representatives of bidders who choose to attend on the specified date and time and evaluate by the institute technical advisory committee. In the second stage financial bids will be opened by the same committee those who have qualified technically acceptable offers for further evaluation and ranking before awarding the contract. The date of opening the financial bids will be intimated accordingly. In the event of the date & time specified for tender receipt and opening being declared as a closed holiday for purchaser's office, the due date for submission of tenders and opening of tenders will be the following working day at the specified timings.



Tender Schedules with full details can also be downloaded from our Website <http://www.naarm.ernet.in/> on or after 12<sup>th</sup> January, 2012 and in such cases acceptance of the tender subject to remittance of the tender document cost (non-refundable) in addition to the Bid security (EMD) in the form of DD/BG in favour of "ICAR Unit-NAARM A/c" from any nationalized bank payable at Hyderabad for supply and installation of Modular Kitchen, Water Softener Plant, Non Linear Video Editing Station, Digital SLR Camera, Computers under buyback offer as per terms and conditions indicated in the tender document. Successful bidders have to furnish Performance Security for an amount equivalent to 10% of the order value in the form of DD, Fixed Deposit receipt or Bank Guarantee from a commercial Bank.

The entire original tender document (**in two bid system i.e., technical & financial bid & EMD separately**) to be sent (**for individual items**) in sealed cover with seal and signature on each page along with price schedule with super scribing supply and installation of Modular Kitchen, Water Softener Plant, Non Linear Video Editing Station, Digital SLR Camera, Computers under buyback offer at the time of submission of tender document(s) win the due date, reference No. and Date of opening.

The Director, NAARM reserves the right to reject any tender or all the tenders without assigning any reason thereof. Decision of the Director, NAARM will be final and legally binding. All disputes will be subject to Hyderabad Jurisdiction only.

**Buy Back facility:** kindly visit the Academy to see the existing computers available in the different locations with prior permission of Dr.A.Dhandapani, Pr. Scientist &OIC computers (040-24581339) hours from 0900 to 1600 hrs on all working days and quote the cost of present computers under buy back offer while quoting the NEW Desktop Computers in your quotation for supply and installation. Preference will be given those bidders who have quoted the buy back offer facility of the existing Desktop Computers along with cost of new computers for considering before finalization. **(The specifications of Desktop Computers under buy back offer: Processor speed 1.7 GHz, RAM 128/256 & Monitor 15" CRT)**

*Note:*

1. The supply and installation of Modular Kitchen, Water Softener Plant, Non Linear Video Editing System, Digital SLR Camera and Desktop Computers under buyback offer as per supply order shall be transported to NAARM campus at your cost.
2. The information format should invariably be filled in and duly signed by the authorized signatory on every page of tender and the terms and conditions should strictly be followed before submitting the tender.
3. The tender(s) may be addressed to the Director, NAARM, Rajendranagar, Hyderabad -500 407

DIRECTOR, NAARM



SCHEDULE V  
TENDER FORM, PRICE SCHEDULE AND OTHER PROFORMAE

TENDER FORM

(To be filled in by the Tenderer duly printed on their letterhead)

Tenderer's Ref.No. \_\_\_\_\_ Date: \_\_\_\_\_

From: \_\_\_\_\_ Grams: \_\_\_\_\_  
 \_\_\_\_\_ Phone No. \_\_\_\_\_  
 PIN \_\_\_\_\_ Fax No. \_\_\_\_\_

To  
 The Director  
 NAARM, Rajendranagar,  
 HYDERABAD - 500 407

Dear Sir,

I/We hereby offer for your requirements detailed in the schedule hereto or such portion thereof as you may specify in the Acceptance of Tender at the rates given in the said schedule and agree to hold this offer for 120 days (4 months) for acceptance. I/We shall be bound by a communication of Acceptance dispatched within the prescribed time and also execute agreement required in this regard.

2. I/We have understood the Instructions to Tenderers and General Conditions of Contract governing such contracts placed by Indian Council of Agricultural Research and its Research Institutes and the Special Conditions of Contract, and have thoroughly examined the details indicated in the Schedule to Tender thereof and am/are fully aware of the goods and/or services required and my/our offer to supply/provide the goods and/or services strictly is in accordance with the requirements.

3. D.D.No. \_\_\_\_\_ Dt. \_\_\_\_\_ for Rs \_\_\_\_\_ (in words) Rupees \_\_\_\_\_ only) drawn on (Bank) \_\_\_\_\_ is enclosed towards Earnest Money Deposit.

The following pages have been added to and form part of this tender.

Yours faithfully,

Signature of the Witness  
 Name: \_\_\_\_\_  
 Address: \_\_\_\_\_

Signature: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Address: \_\_\_\_\_



PRICE SCHEDULE

Schedule No.	Description of the goods offered including model / make / brand.	Make/Brand and Model offered	Qty./ Unit	Rate per Unit (Rs.)	Amount (Rs.) (4) x (5)	Sales and other taxes, if any.
(1)	(2)	(3)	(4)	(5)	(6)	(7)

**PLEASE FURNISH THE INDIVIDUAL TENDER DOCUMENT (TECHNICAL/FINANCIAL) FOR EACH ITEM**

(Shall be submitted by bidder on his letter head)

Gross total cost: Rs. \_\_\_\_\_ (in figures) Rupees \_\_\_\_\_ (in words)

We agree to supply the above Goods / Equipment in accordance with the technical specifications for a total contract price of Rs..... (in figures) (Rupees ..... (in words) within the period specified in the Invitation for Quotations.

We also confirm that the warranty as specified in the Schedule of Requirements / Technical Specifications shall apply to the offered goods / equipment.

Signature: \_\_\_\_\_  
 Name : \_\_\_\_\_  
 Date : \_\_\_\_\_  
 Seal : \_\_\_\_\_





SERVICE SUPPORT DETAILS  
(Shall be submitted on the letterhead)

NEAREST SERVICE CENTER (with in twin cities of Hyderabad & secunderabad)								List of Models & Types of Equipment serviced in the past 5 years
Postal address	Phone No.	Telex / Fax No.	Office working days & hours	No. of Software Engineers	No. of Hardware / Service Engineers	No. of Hardware / Service Staff	Value of Min. Stock available at all times	

**PLEASE FURNISH THE INDIVIDUAL TENDER DOCUMENT (TECHNICAL/FINANCIAL) FOR EACH ITEM**

Signature and Seal of the Bidder: \_\_\_\_\_  
 Business Address: \_\_\_\_\_  
 \_\_\_\_\_



## STATEMENT ON COMPLIANCE OF TECHNICAL SPECIFICATIONS

(Should be submitted duly printed on the letterhead of the bidder separately for each item and option)

Specifications prescribed in the tender schedule	Compliance (Yes / No)	Specifications offered by the Tenderer
AS PER SPECIFICATIONS OF EACH ITEM GIVEN IN THE SCHEDULE OF REQUIREMENT OF THE TENDER DOCUMENT		
<b>PLEASE FURNISH THE INDIVIDUAL TENDER DOCUMENT (TECHNICAL/FINANCIAL) FOR EACH ITEM</b>		

Note: This proforma should be filled in for each schedule / item of schedule and submitted along with the bid without fail.

Signature and Seal of the Bidder: \_\_\_\_\_

Business Address: \_\_\_\_\_

\_\_\_\_\_



PERFORMANCE STATEMENT

(Shall be submitted on the Tenderer's Letterhead)

Order placed (full address of Purchaser)	Order No. and Date	Description and quantity of ordered equipment	Value of order	Date of completion of delivery		Remarks indicating reasons for late delivery, if any	Has the equipment been satisfactorily functioning? (Attach a certificate from the Purchaser / Consignee)
				As per Contract	Actual		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)

**PLEASE FURNISH THE INDIVIDUAL TENDER DOCUMENT (TECHNICAL/FINANCIAL) FOR EACH ITEM**

Signature and Seal of the Bidder: \_\_\_\_\_

Business Address: \_\_\_\_\_

\_\_\_\_\_



MANUFACTURE'S AUTHORISATION FORM

From

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-----  
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To

-----  
-----  
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Sir,

Ref: Your Tender Notice Advt. No. \_\_\_\_\_ dated-----.

We, -----who are established and reputable manufacturer's of----- (Name and description of the goods offered in the bid) having factories at----- hereby authorize Messrs----- (Name and address of the agent )to submit a bid, negotiate and conclude the supply of equipment ,as per our Tender Documents for the above goods manufactured by us.

Yours faithfully,  
(Signature, name and designation)  
For and on behalf of Messrs-----  
(Name & Address of the manufactures)

Note: This letter of authorization should be on the letterhead of the manufacturing firm and should be signed by a person competent and having the power of attorney to legally bind the manufacturer.



**BANK GUARANTEE FORM FOR BID SECURITY**  
(Stamp Paper worth Rs100/-)

Whereas.....  
 .....[*name of bidder*]  
 [Hereinafter called "the bidder"] has submitted his bid dated.....[*date*] for the supply of .....(*brief description of the relevant goods and services*) (hereinafter called "the bid").

KNOW ALL PEOPLE by these presents that WE .....(*name of the bank*)  
 having registered office at.....(*full address*) (hereinafter called "the bank")  
 are bound unto.....(*name of the purchaser*) (hereinafter called "the purchaser")  
 in the sum of  
 Rs.....(*Rupees*.....(*amount in figures and in words*)) for which payment well and truly to be, made to the said purchaser, the bank binds itself, its successors and assigns by these presents.  
 Sealed with the Common Seal of the said bank this..... Day of....., 20.....

THE CONDITIONS of this obligation are:

1. If the bidder
  - I. Withdraws its bid during the period of bid validity specified by the bidder on the bid form; or
  - II. Does not accept the correction of errors in accordance with the Instruction to Bidders.

OR

2. If the bidder, having been notified of the acceptance of its bid by the purchaser during the period of bid validity.
  - I. Fails or refuses to execute the contract form, if required; or
  - II. Fails or refuses to furnish the performance security, in accordance with the Instructions to Bidders;

We undertake to pay to the purchaser up to the above amount upon receipt of its first written demand, without the purchaser having to substantiate its demand, provided that in its demand the purchaser will note that the amount claimed by it is due to it, owing to the occurrence of one or both of the above mentioned two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including 45 (forty five) days after the period of bid validity and any demand in respect thereof should reach the bank not later than the above date.

Date.....  
 Plate.....

.....  
 Signature of the Bank  
 SEAL of the Bank



SECTION VI  
SCHEDULE OF REQUIREMENTS & TECHNICAL SPECIFICATIONS

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PLEASE FURNISH THE INDIVIDUAL TENDER DOCUMENT (TECHNICAL/FINANCIAL) FOR EACH ITEM

Stores & Purchase Officer

**SECTION VI – SCHEDULE OF REQUIREMENTS & TECHNICAL SPECIFICATIONS FOR  
SUPPLY & INSTALLATION OF INTEGRATED NON LINEAR VIDEO EDITING SYSTEM**

- Sale of tender documents starts from 12<sup>th</sup> January, 2012
- Last Date and Time to issue the tender documents: Up to 1600 hrs IST on 01<sup>st</sup> February, 2012
- Last Date and Time for Receipt of Tenders: Up to 1200 hrs IST on 02<sup>nd</sup> February, 2012
- Time and Date of Opening of Tenders: At 1400 hrs IST on 02<sup>nd</sup> February, 2012

**EMD:** As indicated in the section I and EMD in the form of DD drawn from any nationalized bank in favour of "ICAR Unit – NAARM A/c".

**Delivery Schedule:** As indicated in P.O.

**Place of Delivery:** NAARM, Rajendranagar, Hyderabad – 500 407

<b>Specs for Integrated Non Linear Video Editing System with HP Z800 Workstation</b>		
<b>1a</b>	<p><i>Operating System:</i> Genuine Windows 7 Professional 64-bit  <i>Processor:</i> Dual Intel Xeon Processor E5620, 2.40 GHz, 12 MB cache, 1066 MHz memory, Quad-Core  <i>Chipset:</i> Intel 5520 (Dual)  <i>Memory:</i> 12 GB (6 X 2 GB) RAM, 12DIMM slots, 6-channel DDR3 1333 MHz, 3 channels per CPU  <i>Drive Controllers:</i> Integrated 6 – channel 3 Gb/s controller, RAID 0,1,5,10 capable; Integrated 8 – channel SAS controller, RAID 0,1,10 capable;  <i>Hard Drive(s):</i> 1.5 TB SATA Internal Hard Drive, 7200 rpm, 3 GB/s (for OS); 2 TB SATA Internal Hard Drive 7200 rpm, 3 GB/s X 3 = 6 TB (Total 7.5 TB); Up to (5) 3.5 inch 7200 rpm SATA drives capability; Up to (6) 2.5 inch 10 K rpm SATA drives capability; Up to (5) 3.5 inch 15 K rpm SAS drives capability;  <i>Optical Drive:</i> DVD+/- RW  <i>Drive Bays:</i> 3 external 5.25" bays; 4 internal 3.5" bays; Up to 4 eSATA; Upto 8 external SAS  <i>Slots:</i> 2 PCI Express Gen 2 X 16 mechanical  <i>Graphics:</i> NVIDIA Quadro 400 512MB Graphics Card  <i>Audio:</i> High definition integrated Realtek ALC 262 audio  <i>Network:</i> Integrated Dual Broadcam 5764 LAN; Infineon TPM 1.2 Controller  <i>Front Ports:</i> USB 2.0 – 3 ports; IEEE 1394a – 1 port; Mic in - 1 port; Headphone Out - 1 port  <i>Rear Ports:</i> USB 2.0 – 6 ports; IEEE 1394a – 1 port; Audio in - 1 port; Audio out - 1 port; Mic in - 1 port; PS/2 – 2 ports; RJ 45-to-integrated Gb LAN - 1 port; Serial port - 1 port  <i>Internal Ports:</i> USB 2.0 – 3 ports  <i>Input devices:</i> USB Standard Keyboard; USB 3-button optical mouse  <i>Power supply:</i> 230 Volts; 850 Watts  <i>Monitors:</i> HP ZR24w 24" Widescreen LCD Monitor, Active Matrix TFT, 1 set (2 no's)  <i>Speakers:</i> Yamaha HS50M-5" 2-Way Bi-Amplified Professional Speakers, 2 set (4 no's)  <b>I/O Interface for PC with</b>            HD/SD-SDI input/output; HDMI v1.3a input/output with Deep Color support at 30 bits per pixel; 10-bit HD/SD Component Video Output; 10-bit HD to SD Hardware Down-conversion; 2-Channel RCA audio output; LTC</p>	<b>1 No.</b>

**SECTION VI – SCHEDULE OF REQUIREMENTS & TECHNICAL SPECIFICATIONS FOR  
SUPPLY & INSTALLATION OF INTEGRATED NON LINEAR VIDEO EDITING SYSTEM**

	input/output (selectable LTC Input/Reference Video Input); RS422; 1-meter PCIe tether cable; 12v DC power supply <b>Avid Media Composer 6.0 Version</b> with EDL Manager; FilmScribe; Interplay Transfer (standalone version); Log Exchange; MetaFuze; MetaSync Manager; Avid DVD by Sonic; Avid FX (including Boris Continuum Complete (BCC); Smart Sound Sonicfire Pro; Sorenson Squeeze); Avid Pro Tools with Mini, Mic & stand, pop up filter;	
<b>1b</b>	<b>FS MRAID 4 Bay USB 3.0/eSATA Raid Enclosure</b> supporting Raid 0 ,1 ,3 5 & 10 with 4 Nos x 2TB Hot Pluggable SATA2 Hard Drives (total 8TB Raw) <b>FS MRAID USB 3.0 Dual Port Host Adapter</b>	<b>1No.</b>
<b>1c</b>	<b>ProCoder 3</b>	<b>1 No.</b>
<b>1d</b>	<b>Anu Fonts – Indian Languages</b>	<b>1 No.</b>
<b>1e</b>	<b>USB cable, 2 Mtrs, Standard</b>	<b>2 Nos.</b>
<b>1f</b>	<b>Firewire Cable, 6pin to 6pin, MX</b>	<b>2 Nos.</b>
<b>1g</b>	<b>Lacie d2 Blu-ray 12x External Writer with USB and Firewire Interface</b>	<b>2 Nos.</b>

Conditions to the vendors to fulfill the requirement(s) as per relevant quoted item for participation in the tender opening as the date & time specified in the tender notice

- All items should be compatible with PAL System and Indian electricity Standards.
- Warrantee should be given for three-year period from the date of installation. Terms and conditions must be specified. AMC cost should be quoted for additional 2 / 1 years after warrantee on annual basis per item, if the warrantee given by manufacturer itself is for one / two years.
- All the necessary optional accessories (cables, cords, connectors, adaptors, battery packs, battery chargers, power adaptors etc.) must also be recommended, specified and quoted separately along with the main items.
- Each item must be compatible with ISI standards along with remaining items of the list and also with existing equipment in the Video lab. Vendors are advised to visit Video Lab., before quoting.
- If any bridge items/ technologies/ accessories/ software's are needed to make them compatible with the existing video equipment, the Vendor has to specify the items and also indicate the nature, quantity and cost.
- Goods should be delivered at NAARM, installed and demonstrated by the supplier. Brochures, catalogues etc., must be invariably enclosed along with quotation.
- Any other terms to be specified clearly
- Quotations to be submitted in two-bid system (a) **Technical bid:** Consisting of all technical details along with terms and conditions. (b) **Financial bid:** Indicating item-wise price for the items mentioned in the technical bid. The technical and financial bid should be sealed by the bidder in separate covers duly superscribed and sealed to be put in a bigger cover which should also to be sealed and duly superscribed. The technical bids are to be opened by the committee in the presence of bidders in the first instance and evaluate by the technical committee. At the second stage financial bids are opened only for the technically acceptable offers by the evaluation committee for further evaluation and ranking before awarding the contract.
- The tendered/vendor must have supplied similar items to reputed private and public organizations.
- Warranty period may be indicated along with terms & conditions.



## **SECTION VI – SCHEDULE OF REQUIREMENTS & TECHNICAL SPECIFICATIONS FOR SUPPLY & INSTALLATION OF INTEGRATED NON LINEAR VIDEO EDITING SYSTEM**

- Items may be partly increased, decreased or cancelled as per need at the time of procurement
- All supplied accessories must be specified for every item along with brand name, model, features, specifications indicated clearly
- All necessary optional accessories must also be recommended, specified and quoted separately along with the main items.
- Items must be demonstrated at NAARM Campus on demand.
- The Vendor should have service back up at Hyderabad which should be clearly indicated
- Indicating item-wise price for the items mentioned in the tender document. All components to be provided with comprehensive warranty as per terms of original equipment manufacturers policy attached to the equipment from the date of installation and acceptance by the academy and the warranty given by manufacturer should be extended to the academy.
- Vendor has to install the above items on turn key basis
- Equipment to be delivered from manufacturer or their authorized distributor direct to the Academy
- OEM certificate to provide along with tender.
- All components and other accessories attached to the equipment offered should be from a single reputed vendor, who has been present in India.
- Vendor shall ensure periodic onsite maintenance as per need.
- Manufacturer to have ISO 9001 and ISO 14001 certification
- Any further clarification required may please contact Stores & Purchase Officer, NAARM, Rajendranagar, Hyderabad – 500 407 during office working hours from 0930 hrs to 1600 hrs.
- Suppliers to have fully functional service/ technical support centre in Hyderabad (documentary proof to be provided)
- Vendors must provide full specifications including the make and model.
- Indicating item-wise price for the items mentioned in the tender document.
- All components and other accessories attached to the equipment offered should be from a single reputed vendor, who has been present in India.
- Any further clarification required may please contact Officer-in-Charge, VIPL, NAARM, Rajendranagar, Hyderabad – 500 407 during office working hours from 0930 hrs to 1530 hrs.

**Stores & Purchase Officer**

**SECTION VI – SCHEDULE OF REQUIREMENTS & TECHNICAL SPECIFICATIONS FOR  
SUPPLY & INSTALLATION OF WATER SOFTENER PLANT**

- Sale of tender documents starts from 12<sup>th</sup> January, 2012
- Last Date and Time to issue the tender documents: Up to 1600 hrs IST on 01<sup>st</sup> February, 2012
- Last Date and Time for Receipt of Tenders: Up to 1200 hrs IST on 02<sup>nd</sup> February, 2012
- Time and Date of Opening of Tenders: At 1400 hrs IST on 02<sup>nd</sup> February, 2012

**EMD:** As indicated in the section I and EMD in the form of DD drawn from any nationalized bank in favour of "ICAR Unit – NAARM A/c".

**Delivery Schedule:** As indicated in P.O.

**Place of Delivery:** NAARM, Rajendranagar, Hyderabad – 500 407

Design basis:

Raw water : Bore well

Total Hardness : 700PPM

Down flow Softener Model: S 10025 / D with Max flow rate 15m<sup>3</sup>/hr and out put for Regeneration. 100 m<sup>3</sup>

Scope of supply:

One M.S. Pressure vessels with internal Epoxy Paint, External Red Oxide Paint

One Set of frontal pipe work with CIRL Diaphragm valves

One initial charge of 220Na Resin with under Bed material

One Set of hydraulic ejector

FRP regeneration tank

One Set Harness Test Kit

One set of Operation manual & one set of under bed material

Total Equipment: ION EXCHANGE (I) LTD

Technical Specifications

<u>MODEL</u>	S 10025 /D
FLOW	DOWN FLOW
<u>VESSEL SPECIFICATIONS</u>	Make- ION EXCHANGE
M.O.C.	MILD STEEL
VESSEL HOS X DIA in mm	2500 x 1000
<u>FRONTAL PIPELINE SPECIFICATIONS</u>	
M.O.C.	M.S.
PIPELINE SIZE	50NB
VALVES SIZE	50MM
<u>RE-GENERATION TANK SPECIFICATIONS</u>	
M.O.C.	FRP
SALT TANK DIA X DEEP IN MM	1000 X 900
MAX.WORKING PRESSURE	3.5 kg/cm <sup>2</sup>
MIN. WORKING PRESSURE	2.0 kg/ cm <sup>2</sup>
MAX. FLOW RATE	15 M <sup>3</sup> /hr
EJECTOR	CASTIRON
<u>RESIN SPECEFICATIONS</u>	
MAKE	ION EXCHANGE (I) LTD
TYPE OF RESIN	220Na (OR) 225NA
QUANTITY OF RESIN	1150 LITERS
HARDNESS TEST KIT	1KIT, MAKE: ION EXCHANGE (I) LTD
OPERATION MANUAL	1SET
SALT QTY	160kgs

**SECTION VI – SCHEDULE OF REQUIREMENTS & TECHNICAL SPECIFICATIONS FOR  
SUPPLY & INSTALLATION OF WATER SOFTENER PLANT**

**Conditions to the vendors to fulfill the requirement(s) as per relevant quoted items for participation in the tender opening as the date & time specified in the tender notice**

- The vendor to quote AMC cost for 3 years after warranty period.
- Goods should be delivered at NAARM, installed and demonstrated by the supplier. Brochures, catalogues etc., must be invariably enclosed along with quotation.
- Any other terms to be specified clearly
- Vendor may inspect the site during all working hours of the Academy before quoting
- Quotations to be submitted in two-bid system (a) **Technical bid**: Consisting of all technical details along with terms and conditions. (b) **Financial bid**: Indicating item-wise price for the items mentioned in the technical bid. The technical and financial bid should be sealed by the bidder in separate covers duly superscribed and sealed to be put in a bigger cover which should also to be sealed and duly superscribed. The technical bids are to be opened by the committee in the presence of bidders in the first instance and evaluate by the technical committee. At the second stage financial bids are opened only for the technically acceptable offers by the evaluation committee for further evaluation and ranking before awarding the contract.
- The tenderer/vendor must have supplied similar items to reputed private and public organizations.
- All items should be compatible with ISI Standards.
- The vendor has to install the system in the Academy. The necessary wiring for input and output to be provided by the vendor.
- Warranty period may be indicated along with terms & conditions.
- Items may be partly considered or cancelled as per need at the time of procurement.
- All supplied accessories must be specified for every item along with brand name, model, features, features, specifications indicated clearly
- All necessary optional accessories must also be recommended, specified and quoted separately along with the main items.
- Each item must be compatible with remaining items of the list.
- Vendor should inspect the site before sending quotation, prepare design discussing with concerned as per the requirements and quote & supply accordingly. The cabling to be concealed to the extent possible. This is essential pre-requisite.
- The Vendor should have service back up at Hyderabad which should be clearly indicated
- Indicating item-wise price for the items mentioned in the tender document. All components to be provided with comprehensive warranty as per terms of original equipment manufacturers policy attached to the equipment from the date of installation and acceptance by the academy and the warranty given by manufacturer should be extended to the academy.
- Vendor has to install the above items on turn key basis
- OEM certificate to provide along with tender.
- All components and other accessories attached to the equipment offered should be from a single reputed vendor, who has been present in India.
- Vendor shall ensure periodic onsite maintenance as per need.
- Manufacturer to have ISO 9001 and ISO 14001 certification
- Any further clarification required may please contact Stores & Purchase Officer, NAARM, Rajendranagar, Hyderabad – 500 407 during office working hours from 0930 hrs to 1600 hrs.
- Suppliers to have fully functional service/ technical support centre in Hyderabad (documentary proof to be provided)
- Vendors must provide full specifications including the make and model.
- All components and other accessories attached to the equipment offered should be from a single reputed vendor, who has been present in India.

Stores & Purchase Officer

**SECTION VI – SCHEDULE OF REQUIREMENTS & TECHNICAL SPECIFICATIONS FOR SUPPLY & INSTALLATION OF DESKTOP COMPUTERS UNDER BUYBACK OFFER**

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- Sale of tender documents starts from 12<sup>th</sup> January, 2012
- Last Date and Time to issue the tender documents: Up to 1600 hrs IST on 01<sup>st</sup> February, 2012
- Last Date and Time for Receipt of Tenders: Up to 1200 hrs IST on 02<sup>nd</sup> February, 2012
- Time and Date of Opening of Tenders: At 1400 hrs IST on 02<sup>nd</sup> February, 2012

**EMD:** As indicated in the section I and EMD in the form of DD drawn from any nationalized bank in favour of "**ICAR Unit – NAARM A/c**".

**Delivery Schedule:** As indicated in P.O.

**Place of Delivery:** NAARM, Rajendranagar, Hyderabad – 500 407

- Intel(R) Core (TM) i5-2400 Processor (3.10GHz, 6MB)
- Intel(R) Q67 Express Chipset
- Integrated RealTek ALC269 High Definition Audio
- Integrated Intel(R) 82579LM Gigabit1 Ethernet LAN 10/100/1000
- 4GB (2x2GB) Non-ECC DDR3 1333MHz SDRAM Memory
- 500GB 7.2k RPM SATA Hard Drive
- 16X Max DVD+/-RW MT/DT
- 18.5 "Wide LCD Monitor
- Intel(R) HD Graphics 2000
- 512MB AMD RADEON HD 6350 1 DMS-59, Full Height
- USB Optical Mouse
- USB Entry Business Keyboard
- Original Windows(R) 7 Professional (64 bit) preloaded with media and documentation and certification of Authenticity
- Standard Manufacturers warranty

Existing Desktop Computers under Buy Back offer:

Pl quote the price for existing systems (37 nos.) having processor speed 1.7 GHz, RAM 128/256 & Monitor 15" CRT

Conditions to the vendors to fulfill the requirement(s) as per relevant quoted item for participation in the tender opening as the date & time specified in the tender notice

- The vendor to quote AMC cost for 3 years after warranty period.
- Goods should be delivered at NAARM, installed and demonstrated by the supplier. Brochures, catalogues etc., must be invariably enclosed along with quotation.
- Any other terms to be specified clearly
- Quotations to be submitted in two-bid system (a) **Technical bid:** Consisting of all technical details along with terms and conditions. (b) **Financial bid:** Indicating item-wise price for the items mentioned in the technical bid. The technical and financial bid should be sealed by the bidder in separate covers duly superscribed and sealed to be put in a bigger cover which should also to be sealed and duly superscribed. The technical bids are to be opened by the committee in the presence of bidders in the first instance and evaluate by the technical committee. At the second stage financial bids are opened only for the technically acceptable offers by the evaluation committee for further evaluation and ranking before awarding the contract.
- The above items to be purchased directly from the manufacturers.

**SECTION VI – SCHEDULE OF REQUIREMENTS & TECHNICAL SPECIFICATIONS FOR SUPPLY & INSTALLATION OF DESKTOP COMPUTERS UNDER BUYBACK OFFER**

- The tenderer/vendor must have supplied similar items to reputed private and public organizations.
- All items should be compatible with ISI Standards.
- All components to be provided under comprehensive warranty as per manufactures warranty along with terms and conditions. Warranty starts from the date of installation and acceptance by the academy.
- PCs from reputed national / international brands with supply of more than 50,000 PCs per annum
- Indicating the price for the old computers as mentioned in the tender document under buyback offer
- Preference will be given as per rules those who have quoted the price for old systems
- Items may be partly considered or cancelled as per need at the time of procurement
- All supplied accessories must be specified for every item along with brand name, model, features, specifications indicated clearly
- All necessary optional accessories must also be recommended, specified and quoted separately along with the main items.
- Items must be demonstrated at NAARM Campus on demand.
- The Vendor should have service back up at Hyderabad which should be clearly indicated
- Indicating item-wise price for the items mentioned in the tender document. All components to be provided with comprehensive warranty as per terms of original equipment manufacturers policy attached to the equipment from the date of installation and acceptance by the academy and the warranty given by manufacturer should be extended to the academy.
- Vendor has to install the above items on turn key basis
- Equipment to be delivered & installed from manufacturer or their authorized distributor direct to the Academy
- OEM certificate to provide along with tender.
- All components and other accessories attached to the equipment offered should be from a single reputed vendor, who has been present in India.
- Vendor shall ensure periodic onsite maintenance as per need.
- Manufacturer to have ISO 9001 and ISO 14001 certification
- Any further clarification required may please contact Stores & Purchase Officer, NAARM, Rajendranagar, Hyderabad – 500 407 during office working hours from 0930 hrs to 1600 hrs.
- Suppliers to have fully functional service/ technical support centre in Hyderabad (documentary proof to be provided)
- Vendors must provide full specifications including the make and model.
- Indicating item-wise price for the items mentioned in the tender document.
- All components and other accessories attached to the equipment offered should be from a single reputed vendor, who has been present in India.

**Stores & Purchase Officer**

**SECTION VI – SCHEDULE OF REQUIREMENTS & TECHNICAL SPECIFICATIONS FOR SUPPLY & INSTALLATION OF MODULAR KITCHEN (AS PER LAYOUT ENCLOSED)**

- Sale of tender documents starts from 12<sup>th</sup> January, 2012
- Last Date and Time to issue the tender documents: Up to 1600 hrs IST on 01<sup>st</sup> February, 2012
- Last Date and Time for Receipt of Tenders: Up to 1200 hrs IST on 02<sup>nd</sup> February, 2012
- Time and Date of Opening of Tenders: At 1400 hrs IST on 02<sup>nd</sup> February, 2012

**EMD:** As indicated in the section I and EMD in the form of DD drawn from any nationalized bank in favour of "ICAR Unit – NAARM A/c".

**Delivery Schedule:** As indicated in P.O.

**Place of Delivery:** NAARM, Rajendranagar, Hyderabad – 500 407

Sl.No.	Proposed Modular Kitchen Equipment Specifications	Qty No.
1	SS Idly Box - Capacity: 120 Idlies	1
2	Dal/Veg Vessel - Capacity: 100 Ltrs	2
3	SS Rice Vessel - Capacity: 120 Ltrs	1
4	SS Steam Generator - Capacity: 30 Kgs	1
5	SS Tilting Wet Grinder - Capacity: 15 Ltrs	1
6	SS Pulverisor - Capacity: 3 HP	1
7	Potato Peeler - Capacity: 8 Kgs	1
8	SS Atta Kneading Machine - Capacity: 25 Kgs	1
9	SS Work Table with 2xU/S - OD: 60" x 30" x 34"	5
10	SS Dosa Hot Plate - OD: 60" x 30" x 32" + 3"	1
11	SS Single Sink Wash Unit - OD: 24" x 24" x 34" + 6"	1
12	SS Single Burner Bulk Cooking Range - OD: 30" x 30" x 24"	3
13	SS 2xBurner Bulk Cooking Range - OD: 60" x 30" x 34"	1
14	SS Dirty Dish Landing Table with Chute - OD: 72" x 30" x 34"	1
15	SS 3xSink Wash Unit - OD: 66" x 24" x 34" + 6"	1
16	SS Storage Rack (5xShelves)- OD: 46 1/2" x 22" x 72"	11
17	SS Work Table with 2xU/S- OD: 72" x 24" x 34" + 6"	2
18	SS Work Table with Sink & 2xU/S - OD: 72" x 24" x 34" + 6"	1
19	SS Work Table with Sink & 2xU/S - OD: 60" x 24" x 34" + 6"	2
20	SS Work Table with 2xU/S - OD: 60" x 24" x 34" + 6"	5
21	SS Pot Rack (4xShelves) - OD: 60" x 24" x 60"	2
22	SS Chapati Hot Plate with Puffer - OD: 60" x 30" x 32" + 3"	1
23	SS Work Table with 2xU/S - OD: 42" x 30" x 34" + 6"	1
24	SS Tandoor (Charcoal + LPG) - OD: 33" x 33" x 36"	1
25	SS Onion & Potato Bin - OD: 30" x 30" x 36"	2
26	MS Storage Rack (5xShelves) - OD: 46 1/2" x 22" x 72"	19
27	SS Pallets for (Rice, Atta, etc)- OD: 36" x 36" x 6"	9
28	Cold Room (Puff Insulation)- OD: 7' x 11' x 8'	1
29	SS Cold Room Racks (5xShelves) - OD: 46 1/2" x 22" x 72"	5
<b><u>Exhaust &amp; Fresh Air System</u></b>		
30	Exhaust Hood for Ranges - OD: 20'5" x 3'5"	1
31	Exhaust Hood for (Puffer & Tandoor) - OD: 11'5" x 3'5"	1
30	Supply of Fabricated ducting in 22 SWG GI Sheet with Frame gaskets (3200 Sft)	3200 sft
31	Exhaust Blower 7500 CFM	1
32	Fresh Air unit 7000 CFM	1
33	Fresh Air Grill (50 Sft)	50 sft
34	5x2 Cylinder Manifold with all necessary fittings	1
a	L.P.G Pipe line 1" TATA 'C' Class with all necessary fittings	225 sft
b	On/off Shut Off Valve	2
c	Low Pressure Regulator	1

**SECTION VI – SCHEDULE OF REQUIREMENTS & TECHNICAL SPECIFICATIONS FOR SUPPLY  
& INSTALLATION OF MODULAR KITCHEN (AS PER LAYOUT ENCLOSED)**

All equipment (SS) supplied should fulfill the following specifications:-

- |                           |  |
|---------------------------|--|
| 1. TOPS                   | - 1.50mm (16 swg ) Salem SS Sheet 304 grade<br>2B superfine finish |
| 2. SHELVES                | - 1mm (20 swg) Salem SS Steel 304 grade<br>2B superfine finish     |
| 3. UPRIGHTS               | - SS Round pipe 1½" dia 16 swg                                     |
| 4. BRACING                | - SS Round pipe 1" dia 16 swg                                      |
| 5. SINKS                  | - 16 swg Salem 304 SS Sheet 28 Finish                              |
| 6. HEATERS                | - Reshami Heater ISI std   |
| 7. GRIDS                  | - C I Grids 14" x 14" / 16" x 16"                                  |
| 8. BURNERS                | - High Pressure Torch / Moon / T 35.                               |
| 9. FINISH                 | - Matt Finish  |
| 10. L.P.G PIPE LINE       | - 1" TATA 'C' Class  |
| 11. COMPRESSOR            | - Only kirloskar to be used.                                       |
| 12. REFRIGERATION GAS     | - 134A   |
| 13. UNDERNEATH FRAME WORK | - MS Angle 32 x 32 x 3 mm  |
| 14. FEET                  | - Nylon Bullet Feet.   |

Conditions:

- The tenderer should be the manufacturer of all equipments supplied.
- For better & urgent maintenance/services of equipment supplied, the manufacturer should be locally placed.
- The tenderer/manufacturer should have wide clientele of reputed professional catering organizations.
- The tendrer should have annual turnover of more than Rs. 1 crore per anum in the manufacture of kitchen equipments only.

Other Conditions to the vendors to fulfill the requirement(s) as per relevant quoted item for participation in the tender opening as the date & time specified in the tender notice

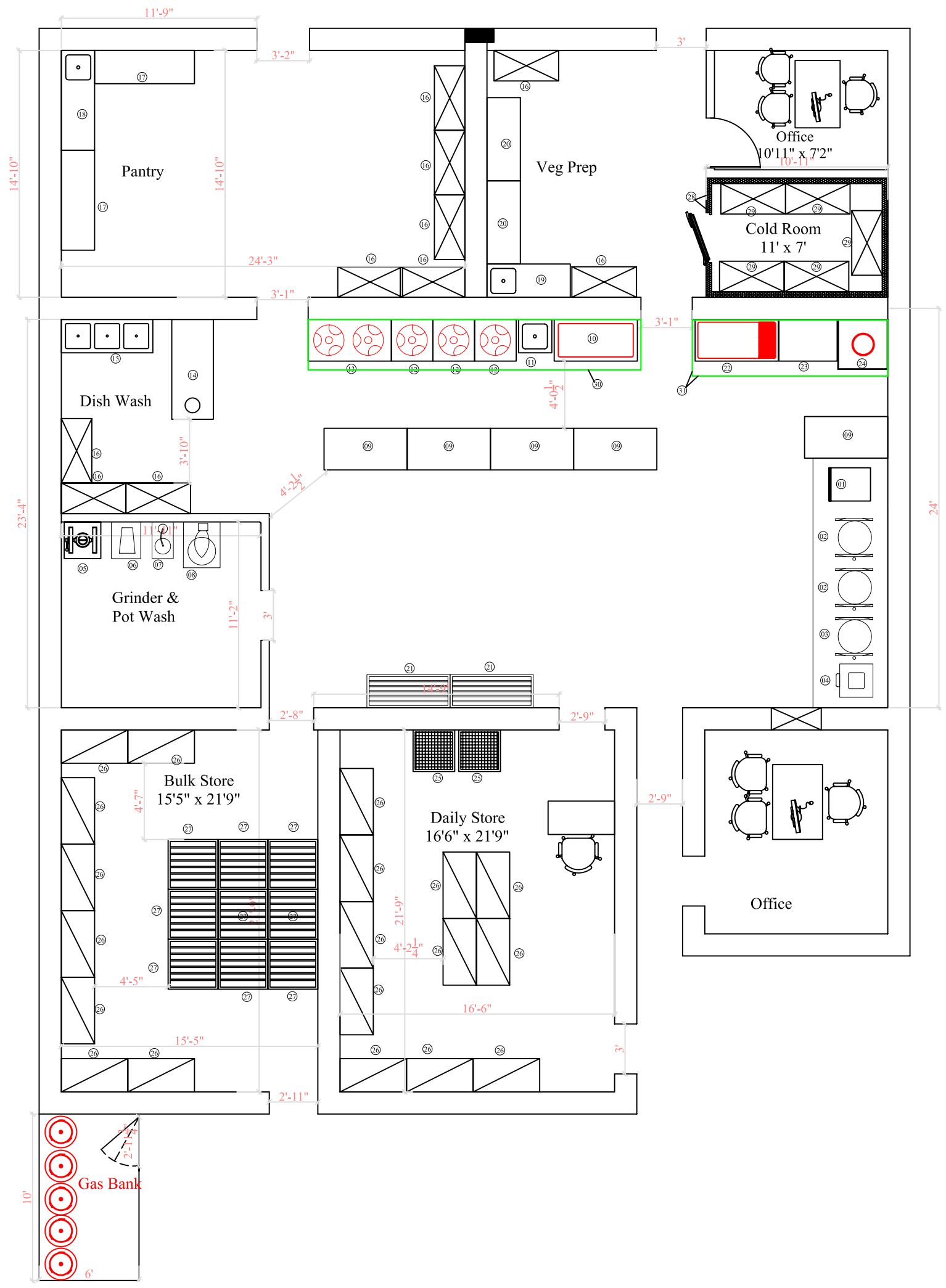
- The vendor to quote AMC cost for 3 years after warranty period.
- Goods should be delivered at NAARM, installed and demonstrated by the supplier. Brochures, catalogues etc., must be invariably enclosed along with quotation.
- Any other terms to be specified clearly
- Vendor may inspect the site (present main kitchen of hostel) during all working hours of the Academy before quoting
- Quotations to be submitted in two-bid system (a) **Technical bid:** Consisting of all technical details along with terms and conditions. (b) **Financial bid:** Indicating item-wise price for the items mentioned in the technical bid. The technical and financial bid should be sealed by the bidder in separate covers duly superscribed and sealed to be put in a bigger cover which should also to be sealed and duly superscribed. The technical bids are to be opened by the committee in the presence of bidders in the first instance and evaluate by the technical committee. At the second stage financial bids are opened only for the technically acceptable offers by the evaluation committee for further evaluation and ranking before awarding the contract.
- The above items to be purchased directly from the manufacturers.
- All items should be compatible with ISI Standards.
- Warranty period may be indicated along with terms & conditions.
- Items may be partly considered or cancelled as per need at the time of installation

**SECTION VI – SCHEDULE OF REQUIREMENTS & TECHNICAL SPECIFICATIONS FOR SUPPLY & INSTALLATION OF MODULAR KITCHEN (AS PER LAYOUT ENCLOSED)**

- All supplied accessories must be specified for every item along with brand name, model, features, specifications indicated clearly
- All necessary optional accessories must also be recommended, specified and quoted separately along with the main items.
- Indicating item-wise price for the items mentioned in the tender document. All components to be provided with comprehensive warranty as per terms of original equipment manufacturers policy attached to the equipment from the date of installation and acceptance by the academy and the warranty given by manufacturer should be extended to the academy.
- Vendor has to install the above items on turn key basis
- Equipment to be delivered & installed by manufacturer direct to the Academy
- OEM certificate to provide along with tender.
- All components and other accessories attached to the equipment offered should be from a single reputed vendor, who has been present in India.
- Vendor shall ensure periodic onsite maintenance as per need.
- Manufacturer to have ISO 9001 and ISO 14001 certification
- Any further clarification required may please contact Stores & Purchase Officer, NAARM, Rajendranagar, Hyderabad – 500 407 during office working hours from 0930 hrs to 1600 hrs.
- Suppliers to have fully functional service/ technical support centre in Hyderabad (documentary proof to be provided)
- Indicating item-wise price for the items mentioned in the tender document.
- All components and other accessories attached to the equipment offered should be from a single reputed vendor, who has been present in India.

**Stores & Purchase Officer**





S No	Discription	Size	Quantity
01	SS Idly Box	Capacity: 120 Idlies	01
02	SS Dal/Veg Vessel	Capacity: 100 Ltrs	02
03	SS Rice vessel	Capacity: 120 Ltrs	01
04	SS Steam Generator	Capacity: 30 Kgs	01
05	SS Tilting Wet Grinder	Capacity: 15 Ltrs	01
06	SS Pulverisor	Capacity: 3 HP	01
07	SS Potato Peeler	Capacity: 7.5 Kgs	01
08	SS Atta Kneading Machine	Capacity: 25 Kgs	01
09	SS Work Table with 2xU/S	OD: 60" x 30" x 34"	05
10	SS Dosa Hot Plate	OD: 60" x 30" x 32" + 3"	01
11	SS Single Sink Wash Unit	OD: 24" x 24" x 34" + 6"	01
12	SS Single Burner Bulk Cooking Range	OD: 30" x 30" x 24"	03
13	SS 2xBurner Bulk Cooking Rang	OD: 60" x 30" x 24"	01
14	SS Dirty Dish Landing Table with Chute	OD: 72" x 30" x 34"	01
15	SS 3xSink Wash Unit	OD: 66" x 24" x 34" + 6"	01
16	SS Storage Rack (5xShelves)	OD: 46 ½" x 22" x 72"	10
17	SS Work Table with 2xU/S	OD: 72" x 24" x 34" + 6"	02
18	SS Work Table with Sink & 2xU/S	OD: 72" x 24" x 34" + 6"	01
19	SS Work Table with Sink & 2xU/S	OD: 60" x 24" x 34" + 6"	01
20	SS Work Table with 2xU/S	OD: 60" x 24" x 34" + 6"	02
21	SS Pot Rack (4xShelves)	OD: 60" x 24" x 60"	02
22	SS Chapati Hot Plate with Puffer	OD: 60" x 30" x 32" + 3"	01
23	SS Work Table with 2xU/S	OD: 42" x 24" x 34" + 6"	01
24	SS Tandoor (Charcoal + LPG)	OD: 33" x 33" x 36"	01
25	SS Onion & Potato Bin	OD: 30" x 30" x 36"	02
26	MS Storage Rack (5xShelves)	OD: 46 ½" x 22" x 72"	19
27	SS Pallets for (Rice, Atta, etc)	OD: 36" x 36" x 6"	09
28	Cold Room (Puff Inusation)	OD: 7' x 11' x 8'	01
29	SS Cold Room Rack (5xShelves)	OD: 46 ½" x 22" x 72"	05
Exhaust & Fresh Air System			
30	Exhaust Hood for Ranges	OD: 20'5" x 3'5"	01
31	Exhaust Hood for (Puffer & Tandoor)	OD: 11'5" x 3'5"	01

## SECTION VI – SCHEDULE OF REQUIREMENTS & TECHNICAL SPECIFICATIONS FOR SUPPLY & INSTALLATION OF DIGITAL SLR CAMERA

- Sale of tender documents starts from 12<sup>th</sup> January, 2012
- Last Date and Time to issue the tender documents: Up to 1600 hrs IST on 01<sup>st</sup> February, 2012
- Last Date and Time for Receipt of Tenders: Up to 1200 hrs IST on 02<sup>nd</sup> February, 2012
- Time and Date of Opening of Tenders: At 1400 hrs IST on 02<sup>nd</sup> February, 2012

EMD: As indicated in the section I and EMD in the form of DD drawn from any nationalized bank in favour of “**ICAR Unit – NAARM A/c**”.

**Delivery Schedule:** As indicated in P.O.

**Place of Delivery:** NAARM, Rajendranagar, Hyderabad – 500 407

### Main Features

- Nikon FX-format CMOS image sensor with 24.5 effective megapixels
- Exceptional noise control from ISO 100 to ISO 1600
- Fast 14-bit A/D conversion incorporated onto the image sensor for high signal-to-noise ratio and low power consumption
- Nikon’s EXPEED image-processing system, utilizing a supremely powerful CPU with 16-bit image processing
- Near-instantaneous shutter release time lag of approx. 0.04 second (based on CIPA Guideline)\*
- 5-frames-per-second continuous shooting in FX format and 7 fps in DX crop mode (up to 130 frames)\*
- 51-point Multi-CAM3500FX autofocus system
- Scene Recognition System for more accurate AF, AE, and AWB results
- Active D-Lighting for complete control over highlight and shadow detail
- Picture Control: Standard, Vivid, Neutral and Monochrome (Landscape, Portrait and D2x Modes I, II and III are available free via download)
- Live View mode for shooting handheld and with a tripod
- High-resolution (approx. 920k dots), 3-inch VGA-size LCD monitor with tempered glass
- Durable, lightweight magnesium-alloy construction and comprehensive weather sealing against dust and moisture
- Intelligent power management that lets you shoot up to approx. 4,400 frames on a single battery charge (based on CIPA Standards)\*\*
- Compatibility with the Nikon Total Imaging System

\*In 12-bit A/D conversion mode

\*\*Using EN-EL4a lithium-ion battery at Single-frame [S] mode

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### Specifications

<b>Effective pixels</b>	24.5 million
<b>Image sensor</b>	CMOS sensor, 35.9 x 24.0 mm; Nikon FX format; total pixels: 25.72 million
<b>Image size (pixels)</b>	FX format (36 x 24): 6,048 x 4,032 [L], 4,544 x 3,024 [M], 3,024 x 2,016 [S] DX format (24 x 16): 3,968 x 2,640 [L], 2,976 x 1,976 [M], 1,984 x 1,320 [S]

**SECTION VI – SCHEDULE OF REQUIREMENTS & TECHNICAL SPECIFICATIONS FOR  
SUPPLY & INSTALLATION OF DIGITAL SLR CAMERA**

	5:4 (30 x 24): 5,056 x 4,032 [L], 3,792 x 3,024 [M], 2,528 x 2,016 [S]
Sensitivity	ISO 100 to 1600 in steps of 1/3, 1/2, or 1 EV; can be set to approx. 0.3, 0.5, 0.7, or 1 EV (ISO 50 equivalent) below ISO 100, or to approx. 0.3, 0.5, 0.7, 1, or 2 EV (ISO 6400 equivalent) over ISO 1600
Storage media	Compact Flash (Type I/II, compliant with UDMA); Micro drives
LCD monitor	3-in., approx. 920k-dot (VGA), 170-degree wide-viewing-angle, 100% frame coverage, low-temperature polysilicon TFT LCD with brightness adjustment
Exposure metering	TTL full-aperture exposure metering using 1,005-pixel RGB sensor 1) 3D Color Matrix Metering II (type G and D lenses); Color Matrix Metering II (other CPU lenses); Color Matrix Metering (non-CPU lenses if user provides lens data) 2) Center-weighted: Weight of 75% given to 8-, 15- or 20-mm circle in center of frame, or weighting based on average of entire frame 3) Spot: Meters 4-mm circle (about 1.5% of frame) centered on selected focus area (on center focus area when non-CPU lens is used)
Exposure modes	1) Programmed Auto (P) with flexible program, 2) Shutter-Priority Auto (S), 3) Aperture-Priority Auto (A), 4) Manual (M)
Interface	Hi-speed USB
Power sources	One Rechargeable Li-ion Battery EN-EL4a/EL4, Quick Charger MH-22/MH-21, AC Adapter EH-6 (optional)
Dimensions (W x H x D)	Approx. 159.5 x 157 x 87.5 mm (6.3 x 6.2 x 3.4 in.)
Weight	Approx. 1,220 g (2 lb. 11 oz.) without battery, memory card, body cap or accessory shoe cover

Conditions to the vendors to fulfill the requirement(s) as per relevant quoted item for participation in the tender opening as the date & time specified in the tender notice

- The vendor to quote AMC cost for 3 years after warranty period.
- Goods should be delivered at NAARM, installed and demonstrated by the supplier. Brochures, catalogues etc., must be invariably enclosed along with quotation.
- Any other terms to be specified clearly
- Quotations to be submitted in two-bid system (a) **Technical bid:** Consisting of all technical details along with terms and conditions. (b) **Financial bid:** Indicating item-wise price for the items mentioned in the technical bid. The technical and financial bid should be sealed by the bidder in separate covers duly superscribed and sealed to be put in a bigger cover which should also to be sealed and duly superscribed. The technical bids are to be opened by the committee in the presence of bidders in the first instance and evaluate by the technical committee. At the second stage financial bids are opened only for the technically acceptable offers by the evaluation committee for further evaluation and ranking before awarding the contract.
- The tenderer/vendor must have supplied similar items to reputed private and public organizations.
- All items should be compatible with ISI Standards.
- Warranty period may be indicated along with terms & conditions.
- Items may be partly considered or cancelled as per need at the time of procurement.
- All supplied accessories must be specified for every item along with brand name, model, features, specifications indicated clearly

**SECTION VI – SCHEDULE OF REQUIREMENTS & TECHNICAL SPECIFICATIONS FOR  
SUPPLY & INSTALLATION OF DIGITAL SLR CAMERA**

- All necessary optional accessories must also be recommended, specified and quoted separately along with the main items.
- Items must be demonstrated at NAARM Campus on demand.
- The Vendor should have service back up at Hyderabad which should be clearly indicated
- Indicating item-wise price for the items mentioned in the tender document. All components to be provided with comprehensive warranty as per terms of original equipment manufacturers policy attached to the equipment from the date of installation and acceptance by the academy and the warranty given by manufacturer should be extended to the academy.
- Vendor has to install the above items on turn key basis
- OEM certificate to provide along with tender.
- All components and other accessories attached to the equipment offered should be from a single reputed vendor, who has been present in India.
- Vendor shall ensure periodic onsite maintenance as per need.
- Manufacturer to have ISO 9001 and ISO 14001 certification
- Any further clarification required may please contact Stores & Purchase Officer, NAARM, Rajendranagar, Hyderabad – 500 407 during office working hours from 0930 hrs to 1600 hrs.
- Suppliers to have fully functional service/ technical support centre in Hyderabad (documentary proof to be provided)
- Vendors must provide full specifications including the make and model.
- Indicating item-wise price for the items mentioned in the tender document.
- All components and other accessories attached to the equipment offered should be from a single reputed vendor, who has been present in India.

**Stores & Purchase Officer**

ANNEXURE – 'A'



NATIONAL ACADEMY OF AGRICULTURAL RESEARCH MANAGEMENT  
(Indian Council of Agricultural Research)  
RAJENDRANAGAR: HYDERABAD – 500 407  
Phones: (040) 24581 345, 24581 406, Fax: (040) 2401 5912  
<http://www.naarm.ernet.in/>

TENDER CONDITIONS

Section -II - INSTRUCTIONS TO TENDERERS

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Section -III – GENERAL CONDITIONS OF CONTRACT

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Section -IV – SPECIAL CONDITIONS OF CONTRACT

[Page Nos. 24-25]

**SECTION II**  
**INSTRUCTIONS TO TENDERERS**

Invitation to Tender and Instructions to Tenderers

TENDER ENQUIRY FOR SUPPLY AND INSTALLATION OF MODULAR KITCHEN, WATER SOFTENER PLANT, NON LINEAR VIDEO EDITING SYSTEM, DIGITAL SLR CAMERA, DESKTOP COMPUTERS UNDER BUY BACK OFFER IN TWO BID SYSTEM (TECHICAL & FINANCIAL)  
(As per the details given in the Schedule of Tender)

Tender Notice No.NAARM/TN/05/PS/2011-12, DT. 12.01.2012

TENDER FORM NO:

REF NO:

DATE:

DATE:

COST OF THE TENDER DOCUMENT: Rs.500/-

Note: The Envelop containing the tender as well as all subsequent communications should be addressed/delivered to: Director, National Academy of Agricultural Research Management, Rajendranagar, Hyderabad – 500 407. A.P. All communications must be addressed to the above Officer by designation but not by name.

Technical & financial bid should be sealed separately by the bidder in separate covers duly superscribed and both sealed covers are to be put in a bigger cover which should also be properly sealed and duly superscribed and submit to the above office as the date and time specified above. Details of EMD should be indicated clearly in the firms' letter head and also sealed separately. No need to indicate the EMD details in the technical bid.

To

On Behalf of the Director, NAARM, tenders are invited for supply of equipment / goods / services indicated in the Schedule of Requirements. The General Conditions of Contract and Special Conditions of Contract applicable to the orders placed by NAARM, Indian Council of Agricultural Research and Research Institutes under it and special conditions of contract are detailed in the tender form (and those attached herewith). Interested tenders may submit their Tender in the prescribed Tender Form enclosed, in original, on or before the prescribed date and time indicated in the Tender Schedule. The Tenderer may submit the complete set of the tender document, in original, to the office after signing on all pages.

Only in the exceptional cases and for adequate reasons, telegraphic or letter quotations will be considered if they are received from firms who are in the approved list of registered suppliers maintained by the Indian Council of Agricultural Research provided these telegraphic or letter quotations are complete in all respects with regard to price (item-wise prices where necessary), specifications, delivery and other particulars essential to enable a purchase decision to be taken and provided also the quotations are confirmed within three days from the due date of receipt of tender in the prescribed form. (Further information about tenders please see tender document)

**NAARM (ICAR) -Rajendranagar, Hyderabad - 500 407**

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Modular kitchen, water softener plant, non linear video editing system, Digital SLR camera, Desktop computers under buyback offer

**1. EARNEST MONEY DEPOSIT:**

**(The EMD should be enclosed with the technical bid for the quoted items in the tender document for participation in the tender opening)** EMD as indicated in the Tender document may be paid by way of DD drawn on any *nationalized bank* in favour of ICAR UNIT, NAARM Hyderabad. The DD towards EMD may please be enclosed to the tender form and the tender submitted to the Director, NAARM, Rajendranagar, Hyderabad – 500 407. Any other mode of payment will not be accepted.

**2. THE TENDER SHALL NOT BE CONSIDERED IF THE D.D OF EMD IS NOT SENT WITH THE TENDER**

No request for transfer of any previous deposit of earnest money will be entertained. It is understood that the tender document has been issued to the Tenderer and the Tenderer is being permitted to tender in consideration of the stipulation on his part that after submitting his tender, he will not resale from his offer or modify the terms and conditions thereof. The Tenderer fail to observe and comply with the foregoing stipulation; the aforesaid amount will be forfeited to the NAARM.

**3. PREPARATION OF TENDER (in two bid system i.e., technical & financial)**

- a) The complete set of tender form should be returned intact in original. Pages should not be detached but when the rates are not being tendered for the corresponding space should be defaced by words as "Not Quoting".
- b) If any modification of the schedule is considered necessary you should communicate the same by means of a separate letter sent with the tender.
- c) In the event of space on the schedule form being insufficient for the required purpose, additional pages any be added. Each such additional page must be numbered consecutively; bear the tender number and be fully signed by you. In such cases reference to the additional pages must be made in the tender form.

**4. SIGNING OF TENDER**

- a) The tender is liable to be ignored if complete information is not given therein or if the particulars and date (if any) asked for in the schedule to the tender are not fully filled in, specific attention must be paid to delivery dates and also the general conditions of the contract as the contract would be governed by them.
- b) Individual signing the tender or other documents connected with the contract must specify whether he signs as:
  - i) a 'sole proprietor' of the firm or constituted attorney of such sole proprietor.
  - ii) a partner of the firm if it be a partnership, in which case he must have authority to refer to arbitration dispute concerning the business of the partnership either by virtue of the partnership agreement or a power of attorney.
  - iii) Constituted attorney of the firm if it is a company.

**NOTE:**

1. In case of (ii) a copy of the partnership agreement of general power of attorney, in either case attested by a Notary Pubic, should be furnished or affidavit on stamped paper of all the partners admitting execution of



the partnership agreement or the general power of attorney should be furnished.

2. In the case of partnership firms, where no authority to refer disputes concerning the business of the partnership has been conferred on any partner, every partner of the firm must sign the tender and all other related documents.
3. A person signing the tender form or any documents forming part of the contract on behalf of another shall be deemed to warranty that he has authority to bind, such other and if, on enquiry it appears that the person so signing had no authority to do so, the purchaser may, without prejudice to other civil and criminal remedies cancel the contract and hold the signatory liable for all costs and damages.
4. Each page of the tender, schedule to tender and annexure, if any, should be signed by the tender and returned to the institute in original after filling.

#### **5. DELIVERY OF TENDER**

The original copy of the tender is to be enclosed in a double cover. The inner cover should be sealed and the outer cover should bear only address of this office without any indication that there is a tender within. Right is reserved to ignore any tender who fails to comply with the above instructions. All tenders should be sent by Registered post or delivered in person to the Institute. *A separate tender box has been kept for this purpose in the Institute.* Only one tender should be included in a cover, all tenders so enclosed in one cover shall be liable to be ignored.

#### **6. LATEST HOUR FOR RECEIPT OF TENDERS**

Unless otherwise specified in the schedule to tender your tender must reach this office not later than the date and time as specified in the schedule of requirements. Tenders sent by hand delivery should be put in the tender box at this office not later than the date and time as specified in the schedule of requirements.

#### **7. PERIOD FOR WHICH THE OFFER WILL REMAIN OPEN**

- i) Firms tendering should note that their offers should remain open for acceptance for 90 days from the date of opening of tender. If the firms are unable to keep their offers open for the specified period, they should specifically state in the tender form the period up to which they want their tenders to remain open for acceptance. In the absence of such specifications in the tender, it will be assumed that their offers will remain open for acceptance for the period of 90 days from the date of opening.
- ii) Tenders qualified by such vague and indefinite expressions such as "subject to immediate acceptance" will not be considered.

#### **8. OPENING OF TENDER**

The Tenderer is at liberty to be present or authorize a representative to be present at the opening of the tender at the specified time and date. The name and address of the representative who would be attending the opening of the tender on behalf of the Tenderer should be indicated in the tender. The name and address of permanent representative, if any, may be indicated in the tender.

**9. PACKING**

Unless a method of packing is indicated in the specification or on the schedule to the tender form, the method of packing, which the bidder proposes to the employee, must be described in the schedule to tender form. Bidders at liberty to quote for additional alternative sizes and description of packs and these must be described in schedule to tender.

**10. PRICES**

- (i) The price quoted must be net per unit shown in the schedule and must include all packing and delivery and also installation at National Academy of Agricultural Research Management, and all other incidental charges.
- (ii) If it is decided to ask for excise duty / sales tax or any other charges as extra, the same must be specifically stated. In the absence any such stipulation it will be presumed that the prices include all such charges and no claim for the same will be entertained. It may be mentioned here that the institute is not in a position to supply any 'C' or 'D' forms. Please avoid writing expression such as taxes etc., extra. Please indicate exact amount / percentage of taxes, duties etc., payable by the Institute.
- (iii) The Prices quoted by the Tenderers should be exclusive of sales tax (and should be clearly stated to be so), which will be paid by the purchaser, if legally livable at the rate of ruling on the date of completion as specified in the acceptance of tender.

**11. TERMS OF DELIVERY:**

The terms of delivery are as specified in the Schedule to tender.

**12. RIGHT OF ACCEPTANCE**

This office does not pledge itself to accept the lowest or any tender and reserves to itself, the right of accepting the whole or any part of the tender.

**13. COMMUNICATION OF ACCEPTANCE**

Acceptance by the Institute will be communicated by telegram, express letter of acceptance or formal acceptance of tender. In cases where acceptance is communicated by telegram or express letter the formal acceptance of tender will be forwarded to you as soon as possible but the instructions contained in the telegram or express letter should be acted upon immediately. On approval of rates, an agreement is to be executed by the Tenderer with the Institute on Non-Judicial stamp paper value of Rs.100/- the cost of which shall be met by the Tenderer.

**14. RESERVATION OF RIGHTS TO ORDER ADDITIONAL QUANTITY**

The purchaser reserves the right to place order on the successful Tenderer for additional work at the rates quoted by them.

**15. PRE-INSPECTION OF GOODS AND/OR SERVICES**

In case an order is placed on you as a result of this tender, you should satisfy yourself that the work is in accordance with the terms of order and fully confirm to the required specifications by carrying out thorough pre-inspection. Such precaution on your part should minimize the chance of rejection in inspection and consequences thereof.

**16. OTHER CONDITIONS**

- a) The appropriate specifications (I.S.I., IRS, etc., as the case may be) should be annexed to or quoted in the tender and that the articles supplied will be subject to inspection and / or tests prescribed in the specifications before acceptance.
- b) Late tenders (i.e., tenders received after the specified time of opening), unsigned & delayed tenders (i.e., tenders received before the time of opening but after the due date and time of receipt of tenders) and post tenders offers will not be considered at all.
- c) Tenders from the firms having ISO 9001 series certification will be preferred
- d) List of users may also be provided along with the Tender

**SECTION III**  
**GENERAL CONDITIONS OF CONTRACT (GCC)**

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**1. (a) PARTIES**

The parties to the contract are the bidder and the Purchaser, named in the Schedule.

**(b) Authority of Person signing the Contract on behalf of the Bidder.**

A person signing the tender or any other document in respect of the contract on behalf of the bidder without disclosing his authority to do so shall be deemed to warrant that he has authority to bind the bidder. If it is discovered at any time that the person so signing had no authority to do so, the Secretary, may without prejudice to any other right or remedy of the purchaser, cancel the contract and make or authorize the making of a purchase of the goods and/or services at the risk and cost of such person and hold such person liable to the purchaser for all costs and damages arising from the cancellation of contract including any loss which the purchaser may sustain on account of such purchase. The provisions of Clause 14 shall apply to every such purchase as far as applicable.

**(c) ADDRESS OF THE BIDDER AND NOTICES AND COMMUNICATIONS ON BEHALF OF THE PURCHASER**

- i) For all purchases of the contract, including arbitration there under, the address of the bidder mentioned in the tender shall be the address to which all communications addressed to the bidder shall be sent, unless the bidder has notified change by a separate letter containing no other communication and sent by registered post acknowledgement due to the Secretary, or the Heads of concerned Institutes. The bidder shall be solely responsible for the consequence of an omission to notify a change of address in the manner aforesaid.
- ii) Any communication or notice on behalf of the purchaser in relation to the contract may be issued to the bidder by a purchase officer and all such communications and notices may be served on the bidder either by registered post or under certificate of posting or by ordinary post or by hand delivery at the option of such officer.

**2. AUTHORITY OF THE SECRETARY**

**1. Risk in the goods and/or services:**

The bidder shall perform the contract in all respect in accordance with the terms and conditions thereof. The goods and/or services and every constituent part thereof, whether in the possession or control of the bidder his agents or servants or a carrier, or in the joint possession of the bidder, his agents or servants and the purchaser, his agents or servants, shall remain in every respect at the risk of the bidder until their actual delivery to the consignee/person specified in the Schedule at stipulated place or destination. The bidder shall be responsible for all loss, destruction, damage or deterioration of or to the goods and/or services from any cause whatsoever

while the goods and/or services after approval by the Inspector are awaiting dispatch or delivery or are in the course of transit from the bidder to the consignee/person named in the Schedule. The bidder shall alone be entitled and responsible to make claims against a railway administration or other carrier in respect of non-delivery, short delivery, misdelivery, loss, destruction, damage or deterioration of the goods entrusted to such carrier by the bidder for transmission to the consignee.

## **2. Consignee's right of rejection:**

Notwithstanding any approval which the Inspector may have given in respect of the goods and/or services or any materials or other particulars or the work or workmanship involved in the performance of the contract (whether with or without any test carried out by the bidder or the Inspector or under the direction of the Inspector) it shall be lawful for consignee, to reject the goods and/or services or any part portion or consignment thereof within a reasonable time after actual delivery thereof to him at the place or destination specified in the contract if such goods and/or services or part, portion or consignment thereof is not in all respects in conformity with the terms and conditions of the contract whether on account of any loss, deterioration or damage before dispatch or delivery or during transit or otherwise howsoever.

The provision contained in clause 17 relating to the removal of goods and/or services rejected by the Purchaser's representative shall, mutatis-mutandis, apply to goods and/or services rejected by the consignee as herein provided.

## **3. a. Subletting and assignment:**

The bidder shall not, save with the previous consent in writing of the Secretary, sublet, transfer or assign the contract or any part thereof or interest therein or benefit or advantage thereof in any manner whatsoever. Provided, nevertheless that any such consent shall not relieve the bidder from any obligation, duty or responsibility under the contract.

## **b. Changes in a firm:**

- i) Where the bidder is a partnership firm, a new partner shall not be introduced in the firm except with the previous consent in writing of the Secretary, which may be granted only upon acceptance of a written undertaking by the new partner to perform the contract and accept all liabilities incurred by the firm under the contract prior to the date of such undertaking.
- ii) On the date or retirement of any partner of the bidder firm before complete performance of the contract the Secretary may, at his option cancel the contract and in such cases the bidder shall have no claim whatsoever to compensation against the purchaser.
- iii) If the contract is not determined as provided in sub-clause (ii) above notwithstanding the retirement of a partner from the firm he shall continue to be liable under the contract for acts of the firm until a copy of the public notice given by him under section 32 of the partnership Act has been sent by him to the Secretary by registered post acknowledgement due.

- c. **Consequence of breach:** Should the bidder or a partner in the bidder's firm commit breach of either of conditions (a) or (b) (i) of this sub-clause, it shall be lawful for the Secretary to cancel the contract and purchase or authorize the purchase of the goods and/or services at the risk and cost of the bidder and in that event the provisions of clause 14 shall be applicable, apply.
- d. The decision of the Secretary, as to any matter or thing concerning or arising out of this sub-clause or on any question whether the bidder or any partner or the bidder firm has committed a breach of any of the conditions in this sub-clause contained shall be final and binding on the bidder.

### 3. ASSISTANCE TO THE BIDDER

- a. The bidder shall be solely responsible to procure any material or obtain any import or other license or permit required for the fulfillment of the contract and the grant by the Secretary or any other authority of a quota certificate or permit required under any law for distribution or acquisition of iron and steel or any other commodity or any other form of assistance in the procurement of the material aforesaid or any attempt to render assistance in the matter aforesaid shall not be construed as a representation on the part of the purchaser that the material covered by such license or permit or quota certificate is available or constitute any promise, under-taking or assurance on the part of the purchaser regarding the procurement of the same or effect any verification in the rights and liabilities of the parties under the contract. But, if by reason of any such assistance as aforesaid, the bidder obtains any materials at less than the market price or the cost of production of the goods and/or services is lowered, the price of the goods and/or services payable under the contract shall be reduced proportionately, and the extent of such reduction shall be determined by the Secretary whose decision shall be final and binding on the bidder.
- b. Every agreement made by the Secretary to supply or give assistance in the procurement of materials, whether from the Government stocks or by purchase under a permit or release order issued by or on behalf of or under authority from government or by any officer empowered in that behalf by law or under arrangement made by the Secretary shall be deemed to be subject to the condition that it will be performed with due regard to the other demands and only if it is found practicable to do so within the stipulated time and the decision of the Secretary whether it was practicable to supply or give assistance as aforesaid or not shall be final and binding on the bidder.

### 4. USE OF RAW MATERIALS SECURED WITH COUNCIL ASSISTANCE

1. Where any raw material for the execution of the contract is procured with the assistance of the Council by purchase or under arrangement made or permit, license quota certificate or release order issued by or on behalf of or under authority from the Council or by any officer empowered in that behalf by law, or is issued from council's stock and where advance payments are made to the bidder to enable him to purchase such raw materials for the execution of the contract, the contracts: -
  - i) Shall hold such materials as trustee for the Council;

- ii) Shall use such materials economically and solely for the purpose of the contract;
- iii) Shall not dispose of the same without the previous permission in writing of the Secretary and;
- iii) Shall render due account of such material and return to the council at such place as the Secretary may direct all surplus or unserviceable material that may be left after the completion of the contract or its termination for any reason whatsoever.

On returning such material the bidder shall be entitled to such price there for as the Secretary may fix having regard to the condition of such material.

- 2. Where the contract is terminated due to any default on the part of the bidder, the bidder shall pay all transport charges incurred for returning any material upto such destination as may be determined by the Secretary and the decision of the Secretary in that behalf shall be final and binding on the bidder.
- 3. If the bidder commits breach of any of the conditions in this clause specified, he shall, without prejudice to any other liability, penal or otherwise, be liable to account to the council for all money, advantage or profits accruing from or which in the usual course would have accrued to him by reason of such breach.
- 4. Where the goods and/or services manufactured or fabricated by the bidder out of the materials arranged or procured by or on behalf of the Council are rejected the bidder shall without, prejudice to any other right or remedy of the Council, pay to the Council on demand the cost of price or market value of all such material whichever is greater.

#### 5. QUOTATIONS OF RATES BY BIDDER

- i) The price quoted by the bidder shall not be higher than the controlled price fixed by law for the goods and/or services or where there is no controlled price, save for special reasons stated in the tender be higher than the price usually charged by the bidder for goods and/or services of the same nature, class or description to the private purchaser.
- ii) If the price quoted is higher than the controlled price or where there is no controlled price, the price usually charged by the bidder from a private purchaser for the goods and/or services of the same nature, class or description, the bidder will specifically mention this fact in his tender giving reasons for quoting higher price(s). If he fails to do so or makes any mis-statement it shall be lawful for the Secretary - (i) to revise the price at any stage so as to bring it in conformity with sub-clause (i) above, or (ii) to terminate the contract and purchase the goods and/or services at the risk and cost of the bidder and in that event the provisions of clause 14 shall apply as far as applicable as if the bidder has failed to deliver the goods and/or services within the period fixed.

**6. SECURITY DEPOSIT**

The bidder shall within a specified period as indicated in the SCC or such time extended as may be specified by the Secretary at his sole discretion, furnish a security deposit at the rate or amount specified in the SCC or as the Secretary may specify and the security shall be in any of the following forms:

- I. Cash, Money Order, Bank Deposit Receipts of the State Bank of India, Demand Drafts on the State Bank of India or Government Treasury Receipts paid to or in favour of Secretary, Indian Council of Agricultural Research / Director / Head of the Research Institute under administrative control of Indian Council of Agricultural Research or purchaser as the case may be.
- II. Treasury Savings Deposits, Post Office Cash certificates or Defence Savings Certificates 10 Year Defence Deposit Certificates, at their surrender value at the time of tender endorsed in favour of Secretary, Indian Council of Agricultural Research / Director / Head of the Research Institute under administrative control of I.C.A.R. or purchaser as the case may be.
- III. National Plan, National Savings or National Plan Savings Certificates, 12 years National Defence Certificates at their surrender value at the time of tender, Post Office Savings Bank (Security Deposit Account) pledged in favour of the Secretary, Indian Council of Agricultural Research / Director / Head of the Research Institute under administrative control of I.C.A.R. or purchaser as the case may be.

No other form of Security shall be accepted.

2. If the bidder fails to furnish security within the specified period, it shall be lawful for the Secretary,
  - i) To recover from the bidder the amount of such security deposit by deducting the amount from the pending bills of the bidder under the contract or any other contract with the purchaser or the Govt. or any person contracting through the Secretary or otherwise howsoever,
  - ii) To cancel the contract or any part thereof and to purchase or authorize the purchase of the goods and/or services at the risk and cost of the bidder and in that event the provisions of clause 14 shall apply as far as possible.
3. No claim shall be against the purchaser either in respect of interest or any depreciation in the value of security. In case of Bank Deposit receipts the purchaser shall not be responsible for any loss that may result on account of failure of such Bank.
4. If the bidder fails or neglects to observe or perform any of his obligations under the contract it shall be lawful for the Secretary to forfeit either in whole or in part, in his absolute discretion, the security deposit furnished by the contractor. Save as aforesaid, if the bidder duly performs and completes the contract in all respects and presents an absolute "NO DEMAND CERTIFICATE" in the prescribed form and returns in good condition, the specifications, drawings and samples or other property belonging to the purchaser, the Secretary shall refund the security deposit to the bidder after deducting all costs and other expenses that the purchaser may have incurred and all dues and other moneys including all

**NAARM (ICAR) -Rajendranagar, Hyderabad - 500 407**

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losses and damages which the purchaser is entitled to recover from the bidder.

## 7. SPECIFICATIONS ETC.

1. The goods and/or services shall be of the best quality and workmanship. The bidder shall supply the goods and/or services in accordance with the particulars unless any deviation has been expressly specified in the acceptance of the tender. The goods and/or services shall further be in all respects acceptable to the Inspector.
2. In particular and without prejudice to all foregoing conditions when tenders are called for in accordance with the particulars the bidder's tender to supply the goods and/or services in accordance with such particulars shall be deemed to be an admission on his part that he has acquainted himself with the details thereof and no claim shall lie against the purchaser on the ground that the bidder did not examine or acquaint himself with such particulars.
3. Where the contract has been placed in accordance with a specification or drawing, a sealed pattern or certified sample of the goods and/or services will govern only workmanship and finish. In all other cases, the sealed pattern or certified sample if specified in the contract will govern supply in all respects.
4. Where no specification, drawing, sealed pattern or certified sample exists or is specified in the contract, the goods and/or services shall be of such quality, material and workmanship as is specified in the contract and in any such case the goods and/or services supplied shall in all respects correspond to the approved sample submitted by the bidder and specified in the contract.
5. If any dimension figured upon a drawing differs from that obtained by scaling the drawing, the bidder brings the discrepancy to the notice of the Purchase Officer. The Council's decision in the matter shall be final and binding.
6. It shall be lawful for the Secretary to alter by mutual consent at any time and from time to time the specifications, patterns and drawings and as from the dates specified by him, goods and/or services to be supplied shall be in accordance with such altered specifications, patterns and drawing; provided that if such alteration, involve increase or decrease in the cost of or in the period required for production, a revision of the contract price and/or of period prescribed for delivery shall be made by mutual agreement in respect of the goods and/or services to which the alteration applied. In all other respects, the contract shall remain unaltered.

## 8. RETURN OF PARTICULARS

The bidder shall return in good condition all the particulars of certified samples (with the labels intact). In the event of his failure to do so, he shall be liable to pay to the purchaser as agreed liquidated damages a sum not exceeding three times the price of such particulars of the certified sample of Rs.20/- whichever is greater as may be determined by the Secretary. The decision of the Secretary in that behalf shall be final and binding on the Bidder.

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Modular kitchen, water softener plant, non linear video editing system, Digital SLR camera, Desktop computers under buyback offer

**9. RISK OF LOSS OR DAMAGE TO COUNCIL OR PURCHASER'S PROPERTY**

1) All the property of the Council or Purchaser loaned whether with or without deposit, to the bidder in connection with the contract shall remain the property of the Council or the purchaser, as the case may be. The Bidder shall use such property for the purposes of the execution of the contract and for no other purpose whatsoever.

2) All such property shall be deemed to be in good condition when received by the Bidder unless he shall have within seven days of the receipt there of notified the purchase officer to the contrary. If the bidder fails to notify any defect in the condition or quality of such property he shall be deemed to have lost the right do so at any subsequent stage.

3) The bidder shall return all such property and shall be responsible for the full value thereof to be assessed by the Secretary whose decision shall be final and binding on the bidder. The bidder shall be liable for loss or damage to such property from whatever cause happening while such property is in the possession of or under the control of the bidder, his servants, workmen or agents.

4) Where such property insured by the bidder against loss or fire at the request of the Council or Purchaser such insurance shall be deemed to be effected by way of additional precaution and shall not prejudice the liability of the Bidder aforesaid.

**10. PACKING**

1) The bidder shall pack at his own cost the goods and/or services sufficiently and properly for transit by rail/road, air and or sea as provided in the schedule so as to ensure their being free from loss or damage on arrival at their destination.

2) Unless otherwise, provided in the schedule all containers including boxes, packing cases, tins, drums and wrappings in which the goods and/or services are supplied by the bidder, shall be considered as non-returnable and their cost as having been included in the contract price.

3) If the schedule provides that the containers shall be returnable they must be marked "Returnable" and they will be returned to the bidder as per terms of the contract.

4) If the schedule provides that returnable containers shall be separately charged, they shall be invoiced by the bidder at the price in acceptance of tender. In such cases the bidder shall give full credit for the invoiced amount if the containers are returned to the bidder. Return of containers shall be made within a reasonable time, and in the event of any dispute or difference arising as to whether the containers were so returned, the decision of the Secretary there on shall be final and binding and the Secretary may in his discretion award such compensation as may in his opinion be proper for any undue delay in returning the containers.

5) Each bale or package delivered under the contract shall be marked by the bidder at his own expenses. Such markings shall be distinct (all previous irrelevant marking being carefully obliterated) and shall clearly indicate to the description and quantity of the goods and/or services, the name and address of the consignee, the gross weight of the package, and the name of the bidder with a distinctive number of marks sufficient for the purpose of the identification.

All markings shall be carried out with such materials as may be found satisfactory by the Council as regards quickness of drying, fastness and indelibility.

6) The Council may reject the goods and/or services if the goods and/or services are not packed and / or marked as aforesaid and in case where the packing materials are separately prescribed, if such materials the terms of the contracts. Such rejection of the goods and/or services by the Council shall be final and binding on the bidder.

7) If the bidder fails to carry out or comply with any instructions issued to him by the Council before onward dispatch of the goods and/or services within a reasonable time, the Council may itself carry out and comply with them at the cost/and expense of the bidder.

8) Each bale or package shall contain a packing note specifying the name and address of the bidder, the number and date of acceptance of tender or supply order and the designation of the Purchase Officer issuing the supply order, the description of the goods and/or services and quantity contained in such bale or package.

#### 11. CHARGES FOR WORK NECESSARY COMPLETION OF CONTRACT

The bidder shall pay all charges for handling, stamping, printing painting marking and for protecting and preserving patent rights and for all such measures which the Council may require the bidder to take for the proper completion of the contract though no special provision in respect there of may have been made in the particulars.

#### 12. DELIVERY

1. The bidder shall deliver the goods and/or services in accordance with the conditions of the contract at the time/times and at the place/places and in the manner specified in the contract. The bidder shall comply with the instructions that the Secretary may from time to time give regarding the safe transit of the goods and/or services.

2. **Passing of property:** Property in the goods and/or services shall not pass to the purchaser unless and until the goods and/or services have been delivered to the consignee in accordance with the conditions of the contract;

a. in cases where stipulation is for:

i) Local delivery or (ii) free delivery at the specified destination and

b. in any other case where the bidder has obtained the railway receipt, consignment note, the bill of lading or warehouses certificate as the case may be, in accordance with the terms of the contract.

3. The purchaser shall not be liable to assist in securing or to arrange for or provide transport to the bidder unless it is so specifically stated in the contract, notwithstanding the transport of the goods and/or services is controlled by or under the orders of the Council.

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4. **Time for and date of delivery; the essence of contract:** The time for and the date of delivery of the goods and/or services stipulated in the contract shall be deemed to be the essence of the contract, and delivery must be completed not later than the date(s) as specified.
5. **Facilities to the Purchaser's Representative:** The bidder shall allow as reasonable facilities and free access to his works and records to the Purchaser's Representative as may be nominated by the Secretary for the purpose of ascertaining the progress of the deliveries under the contract.
6. The purchaser shall not be bound to apply for delivery but the bidder shall where the goods and/or services are ready for inspection and test send a notice in writing to the Purchaser's Representative specifying the place where inspection is offered and the Purchaser's Representative shall on receipt of such notice notify to the bidder the date and time when the goods and/or services should be inspected.

*(NOTE: The clause is applicable only in respect of contracts which provide inspection before delivery at the consignee's goods and/or services / workshop etc.,)*

7. **Failure and termination:** If the bidder fails to deliver the goods and/or services or any installment thereof within the period fixed for such delivery or at any time repudiates the contract before the expiry of such period, the Secretary may without prejudice to the right of the purchaser to recover damages for breach of the contract;
  - i) Recover from the bidder as agreed liquidated damages and not by way of penalty, a sum equivalent to 2% of the price of any goods and/or services which the bidder has failed to deliver within the period fixed for delivery in the contract for each month or part of a month during which the delivery of such goods and/or services may be in arrears where delivery thereof, is accepted after expiry of the aforesaid period, or
  - ii) Purchase or authorize the purchase elsewhere without notice to the bidder, on the account and the risk of the bidder of the goods and/or services not so delivered or others of similar descriptions (where goods and/or services exactly complying with particulars are not in the opinion of the Secretary, which shall be final readily procurable) without canceling the contract in respect of the installments not yet due for delivery, or
  - iii) Cancel the contract or a portion thereof and if so desired purchase or authorize the purchase of the goods and/or services not so delivered or other of a similar description (where goods and/or services exactly complying with particulars are not in the opinion of the Secretary, which shall be final, readily procurable) at the risk and cost of the bidder.

Where action is taken under sub-clause (ii) or sub-clause (iii) above, the bidder shall be liable for any loss which the purchaser may sustain on that account provided the purchase or if there is an agreement to purchase, such agreement is made, in case of failure to deliver the goods and/or services within the period fixed for such delivery within six

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months from the date of such failure and in case of repudiation of the contract before the expiry of the aforesaid period of delivery, within six months from the date of cancellation of the contract. The bidder shall not be entitled to any gain in such purchase and the manner and method of such purchase shall be in the entire discretion of the Secretary. It shall not be necessary for the purchaser to serve a notice of such purchase on the bidder.

8. Where delivery is effected within 21 days of the contract delivery period and not any extended date of delivery, the purchaser will accept the same unless the contract specially provides that this provision will not apply.
9. **Notification of delivery:** Notification of delivery or dispatch in regard to each and every installment shall be made to the Purchase Officer. The Bidder shall further supply to the consignee, a packing account quoting number of the A/T and/or supply or repeat order and date of dispatch of the goods and/or services. All packages, containers, bundles and loose materials, part of each and every installment shall be fully described in the packing account and details of the contents of the packing / packages and quantity of materials shall be given to enable the consignee to check the goods and/or services on arrival at destination. The railway receipt / consignment note or bill of lading, if any, shall be forwarded to the consignee by registered post, immediately on the dispatch of goods and/or services. The bidder shall bear to reimburse to the purchaser demurrage charges, if any paid by reason of delay on the part of the bidder in forwarding the railway receipt, consignment note or bill of lading.

### 13. PROGRESS REPORTS

1. The bidder shall from time to time render such reports concerning the progress of the contract and / or supply of the goods and/or services in such form as may be required by the Secretary.
2. The submission receipt and acceptance of such reports shall not prejudice the rights of the purchaser under the contract nor shall operate as a stopple against the purchaser merely by reason of the fact that he has not taken notice of or objected to any information contained in such report.

### 14. FREIGHT

1. The goods and/or services shall be dispatched at public tariff rates.
2. In the case of a F.O.R. station of dispatch contract, the goods and/or services shall be booked at full wagon rates whenever available and by the most economical route or by the most economical tariff available at the time of dispatch as the case may be failure to do so will render the bidder liable for any avoidable expenditure caused to the purchaser.
3. Where alternative routes exist, the Secretary shall if called upon to do so, indicate the most economical route available, or name the authority whose advice in the matter should be taken and acted upon. If any advice of any such authority is sought, his decision or advice in the matter shall be final and binding on the bidder.

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**15. INSPECTIONS AND REJECTION**

1. **Facilities for test and examination:** The bidder shall at his own expenses, afford to the Purchaser's Representative all reasonable facilities and such accommodation as may be necessary for satisfying for himself, that the goods and/or services are being and/or have been manufactured in accordance with the particulars. The Purchaser's Representative shall have full and free access at any time during the execution of the contract to the bidder's works for the purpose aforesaid, and he may require the bidder to make arrangements for inspection of the goods and/or services or any part thereof or any material at his premises or at any other places specified by the Purchaser's Representative and if the bidder has been permitted to employ the service of a sub-bidder, he shall in his contract with the sub-bidder, reserved to the purchaser's representative a similar right.
2. **Cost of test:** The bidder shall provide, without any extra charge, all materials, tools, labour and assistance of every kind which the Purchaser's Representative any demand of him for any test and examination, other than special or independent test which he shall require to be made on the bidder's premises and the bidder shall bear and pay all costs attendant thereon. If the bidder fails to comply with the conditions aforesaid, the Purchaser's Representative shall, in his sole judgment, be entitled to remove for test and examination all or any of the goods and/or services manufactured by the bidder to any premises other than his (bidder's) and in all such cases the bidder shall bear all the cost of transport and / or carrying such tests elsewhere. A certificate in writing of the Purchaser's Representative that the bidder has failed to provide the facilities and the means, for test and examination shall be final.
3. **Delivery of goods and/or services for test:** The bidder shall also provide and deliver for test free of charge at such place other than his premises as the Purchaser's Representative may specify such material or goods and/or services as he may require.
4. **Liability for cost of laboratory test:** In the event of rejection of goods and/or services or any part thereof by the Purchaser's Representative in consequence of the sample thereof, which is removed to the laboratory or other place of test, being found on test to be not in conformity with the contract/or in the event of the failure of the bidder for any reason to deliver the goods and/or services passed on to test within the stipulated period the bidder, shall, on demand, pay to the purchaser all costs incurred in the inspection and / or test. Cost of test shall be assessed at the rate charged by the laboratory to private persons for similar work.
5. **Method of testing:** The Purchaser's Representative shall have the right to put all the goods and/or services or materials forming part of the same or any part thereof to such tests as he may think fit and proper. The bidder shall not be entitled to object on any ground whatsoever, to the method of testing adopted by the Purchaser's Representative.
6. **Goods and/or services expanded in test:** If the test proves satisfactory and the goods and/or services or any installment thereof is accepted, the quantity of goods and/or services or materials expanded in test will

be deemed to have been taken delivery of by the purchaser and be paid for as such.

7. **Representative Purchaser's:** Final authority and to certify performance: The Purchaser's Representative shall have the power: -

- i) before any goods and/or services are part thereof or submitted for inspection to certify that they cannot be in accordance with the contract owing to the adoption of any un-satisfactory method of manufacture,
- ii) to reject any goods and/or services submitted as not being in accordance with the particulars,
- iii) to reject the whole of the installment tendered for inspection, if after inspection of such portion thereof as he may in his discretion thinks fit, he is satisfied that the same is unsatisfactory,
- iv) to mark the rejected goods and/or services with a rejection mark so that they may be easily identified if re-submitted.

8. **Consequence of rejection:** If on the goods and/or services being with rejected by the Purchaser's Representative or consignee at the destination, the bidder fails to make satisfactory supplies within the stipulated period of the delivery the Secretary shall be at liberty to;

- i) allow the bidder to re-submit the goods and/or services in replacement of those rejected, within a specified time, the bidder bearing the cost of freight, if any, on such replacement without being entitled to any extra payment on that account, or.
- ii) Purchase or authorize the purchase of quantity of the goods and/or services rejected or others of a similar description (when goods and/or services exactly complying with particulars are not in the opinion of the Secretary, we shall be final, readily available) without notice to the bidder at his risk and cost and without effecting the Bidder's liability as regards the supply of any further installment due under the contract, or.
- iii) Cancel the contract and purchase or authorize the purchase of the goods and/or services or others of a similar description (when goods and/or services exactly complying with the particulars are not in the opinion of the secretary, which shall be final, readily available) at risk and cost of the bidder. In the event of action being taken under sub clause (ii) above or this sub clause the provisions of clause 14 shall apply as far as applicable.

9. Purchaser's Representative's decision as to rejection final.

The Purchaser's Representative's decision as regards the rejection shall be final and binding on the bidder.

10. Where under a contract the price payable is fixed on F.O.R. station of dispatch basis, the bidder shall, if the goods and/or services are rejected at destination by the consignee be liable in addition to his other liabilities to reimburse to the purchaser the freight paid by the purchaser.

11. **Notification of result of inspection:** - Unless otherwise provided in the specification or schedule, the examination of the goods and/or services will be made as soon as practicable after the same have been submitted for inspection and the result at the examination will be notified to the bidder.
12. **Marking of goods and/or services:** - The bidder shall if so required at his own expense mark or permit the Purchaser's Representative to mark all the approved goods and/or services with a recognized Council's or Purchaser's mark. The goods and/or services, which cannot be so marked, shall, if so required by the Purchaser's Representative, be packed in suitable packages or cases each of which shall be sealed and marked with such mark.
13. **Removal of Rejections:** -
  - a) Any goods and/or services submitted for inspection at a place other than the premises of the contraction and rejected shall be removed by the Bidder subject as herein after provided within fourteen days of the date of receipt of intimation of such rejection. If it is proved that letter containing such intimation and addressed to him and posted at the address mention in the schedule it will be deemed to have been served on the bidder at the time when such letter would in the course of ordinary post reach the bidder. It shall be competent for the Purchaser's Representative to call upon the bidder to remove what he considers to be dangerous, infected or perishable goods and/or services within 48 hours of the receipt of such intimation.
  - B) Such rejected goods and/or services under all circumstances lie at the risk of the bidder from the moment of such rejection and if such goods and/or services are not removed by the bidder within the periods afore mentioned, the Purchaser's Representative may either return the same to the bidder at his risk and cost by such mode of transport as the Secretary or Purchaser's Representative may select, or dispose of such goods and/or services at the Bidder's risk on his account and retain such portion of the proceeds as may be necessary to cover any expense incurred in connection with such disposal. The purchaser shall also be entitled to recover handling and storage charges for the period during which the rejected goods and/or services are not removed.
14. **Inspection Notes:** on the goods and/or services being found acceptable by the Purchaser's Representative he shall furnish the bidder with necessary copies of Inspection Notes duly completed, shall be attached to the bidder's bill in support thereof.

#### 16. RECOVERY OF SUMS DUE

Whenever any claim for the payment of a sum of money arises out of or under the contract against the bidder, the purchaser shall be entitled to recover such sum by appropriating in whole or in part, the security, if any, deposited by the bidder and the purpose aforesaid, shall be entitled to sell and/or release securities forming the whole or part of any such security deposit. In the event of the security being insufficient, the balance and if no security has been taken from the bidder, the entire sum recoverable shall be recovered by appropriating any sum then due



or which at any time thereafter may become due to the bidder under the contract or any other contract with the Purchaser or the Council or any person contracting through the Secretary, if such sum even be not sufficient to cover the full amount recoverable, the bidder shall on demand pay to the purchaser the balance remaining due.

For the purpose of this clause, where the bidder is a partnership firm, the purchaser shall be entitled to recover such amount by appropriating in whole or in part any sum due to any partner of the firm whether in his individual capacity or otherwise.

#### A. SET-OFF

Any sum of money due and payable to the bidder (including security deposit returnable to him) under the contract may be appropriated by the secretary and set-off against any claim of the Purchaser or Council for the payment of a sum of money arising out of or under any other contract made by the bidder with the Council.

### 17. PAYMENT UNDER THE CONTRACT

1. Unless otherwise agreed upon between the parties, payments for supply of goods and/or services, and equipment's etc., shall be made on the submission of bill in respect of goods delivered and accepted by the purchaser.
2. Where, however, the supplier insists on advance payments for the supplies, 90 percent of the price of goods and/or services or each consignment thereof, shall be paid on proof of dispatch of the goods. The documents together with the railway receipt etc. shall be presented for payment through the bankers of the Indian Council of Agricultural Research. The bank Commission paid by the Council for collection of documents will be borne by the supplier. In the case of local delivery, advance 90 percent payment may, however, be allowed on proof of inspection and delivery to the Institute.
3. The advance payment shall be restricted to the supplies of i) Scientific Instruments ii) Chemicals and apparatus and iii) equipment's only and shall be made only to a firm of repute and standing where: -
  - a) The secretary, Indian Council of Agricultural Research or Director of the Institute etc., has satisfied himself about the dependability of the firm.
  - b) The firm gives an undertaking in writing to replace the items found defective, unsuitable and short or damaged at destination.
  - c) Prescribed security money, amounting to 10 percent of the value of contract has been deposited by the firm.
  - d) The bidder furnishes a bank guarantee from a scheduled bank for the amount of such advance in the prescribed form.
4. The balance of 10 percent shall only be paid after the goods and/or services have been received in full, duly inspected and found of such

quality, material and workmanship as is specified in the contract. Before making the final payment, it should also be seen that:

- a) Delay in supplies, if any, has been regularized and
  - b) The contract price, where it is subject to verification has been finalized.
5. Payment of insurance charges:- In the case of F.O.R. station of dispatch contracts, insurance and other incidental charges incurred by and payable to the bidder in accordance with the terms of the contract as specified in the schedule or as intimated in subsequent instructions by the purchaser will be reimbursed to him along with the payment of 90 percent of the price on production of documentary evidence providing that such charges have actually been paid and / or such expenses have been actually incurred to the satisfaction of the authority paying the bill.

#### **18. LAWS GOVERNING THE CONTRACT**

1. The laws of India shall govern this contract for the time being in force.
2. Irrespective of the place of delivery, the place of performance or place of payment under the contract, the contract shall be deemed to have been made at the place from which the acceptance of the tender has been issued.
3. Jurisdiction of Courts:- The courts of the place from where the acceptance of tender has been issued shall alone have jurisdiction to decide any dispute arising out of or in respect of the contract.
4. Marking of goods and/or services: The marking of the goods and/or services must comply with the requirements of the laws relating to Merchandise Marks for the time being in force in India.

#### **19. INDEMNITY**

1. The bidder shall at all times indemnify the purchaser against all claims which may be made in respect of the goods and/or services for infringement or any right protected by patent, registration of designs or trade mark. Provided always that in the event of any claim in respect of alleged breach of letters patent, registered designs, or trade mark being made against the purchaser, the purchaser shall notify the bidder of the same and bidder shall at his own expense either settle any such dispute or conduct any litigation that may arise there from;
2. The bidder shall not be liable for pay of any royalty license fee or other expenses in respect of or for making use of patents or designs with respect to which he is according to the terms of the contract, to be treated as an agent for the Council for the purpose of making use of patent or trade mark fulfillment of the contract.

#### **20. CORRUPT PRACTICES**

The bidder shall not offer or give or agree to give to any person in the employment of the purchaser or working under the orders of the Secretary any gift or consideration of any kind as an inducement or reward for doing

for forbearing to do or for having done or for-borne to do any act in relation to the obtaining or execution of the contract or any other contract with the Council or for showing or for bearing to show favour or disfavor to any person in relation to the contract or any other contract with the Council. Any breach of the aforesaid condition by the bidder or any one employed by him or acting on his behalf (whether with or without the knowledge of the bidder) or the commission of any offence by the bidder or by any employed by him or acting on his behalf (whether with or without the knowledge of the controller) or the commission of any offence by the bidder or by any one employed by him or acting on his behalf under chapter IX of the Indian Penal Code 1860, or the Prevention of Corruption Act 1947 or any other Act enacted for the prevention of corruption by public servants shall entitle the Secretary to cancel the contract and all or any other contracts with the bidder and to recover from the bidder the amount of any loss arising from such cancellation in accordance with the provisions of clause 14.

## 21. **INSOLVANCY AND BREACH OF CONTRACT**

The Secretary may at any time by notice in writing, summarily determine the contract without compensation to the bidder in any of the following events, that is to say;

- i) If the bidder being an individual or if a firm, any partner thereof, shall at any time, be adjusted insolvent or shall have a receiving order or order for administration of his estate made against him or shall take any proceeding for composition under any Insolvency Act for the time being in force or make any conveyance or assignment of his effects or enter into any arrangement or composition with his creditors or suspend payment or if the firm may dissolved under the Partnership Act or
- ii) If the bidder being a company is wound up voluntarily or by the order of a court or a receiver, liquidator or Manager on behalf of the Debenture holders is appointed or circumstances shall have arise which entitle the court or Debenture holders to appoint a receiver, liquidator of Manager, or
- iii) If the bidders commits any breach of the contract not herein specifically provided for; provided always that such determination shall not prejudice any right or action or remedy which shall have accrued or shall accrue thereafter to the purchaser and provided also the bidder shall be liable to pay to the purchaser for any extra expenditure he is thereby put to and the bidder shall under no circumstances be entitled to any gain or repurchase.

## 22. **ARBITRATION**

In the event of any question, dispute of difference arising under these conditions or any special conditions of contract, or in connection with this contract (except as to any matters the decision of which is specifically provided for by these or special conditions) the same shall be referred to the sole arbitration of an officer appointed to be the arbitrator by the Director General, Indian Council of Agricultural Research, It will be no objection that the arbitrator is a Government Servant / Council Servant that he had to deal with the matters to which the contract relates or that in the course of his duties as a Government Servant / Council's servant he has expressed views on all or any of the matters in dispute or difference. The award of the arbitrator shall be final and binding on the

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parties to this contract. In the event of the arbitrator dying, neglecting or refusing to act, or resigning or being unable to act for any reason, or his award being set aside by the Court for any reason, it shall be lawful for the Director General, Indian Council of Agricultural Research to appoint another arbitrator in place or the out-going arbitrator in the manner aforesaid. It is further a term of this contract that no person other than the person appointed by the Director General, Indian Council of Agricultural Research, as aforesaid should act as arbitrator and that, if for any reason that is not possible, the matter is not to be referred to arbitration at all.

The arbitrator may from time to time with the consent of all the parties to the contract enlarge the time for making the award. Upon every and any such reference, the assessment of the cost incidental to the reference and award respectively shall be the discretion of the arbitrator. Subject as aforesaid, the Arbitration, Act, 1940 and the rules there under and any statutory modifications thereof for the time being in force shall be deemed to apply to the arbitration proceedings under this clause.

Work under the contract shall, if reasonable possible, continue during the arbitration proceedings and no payment due or payable by the purchaser shall be withheld on account of such proceedings.

The venue of arbitration shall be the place from which the acceptance note is issued or such other place as the arbitrator at his discretion may determine. In this clause the expression "the Director General, Indian Council of Agricultural Research" means the Director General, Indian Council of Agricultural Research for the time being and includes, if there be no Director General, Indian Council of Agricultural Research, the officer who is for the time being the Administrative head of the Indian Council of Agricultural Research, whether in addition to other functions or otherwise.

**SECTION IV****SPECIAL CONDITIONS OF CONTRACT (SCC)**

- **Due Date:** The last date for receipt of tenders is indicated in each Schedule of Requirements. Tenders received after due date and time will not be considered. Academy will not be responsible for postal delays.
- **Submission:** Tenders in two bid system (Technical & Financial) should submit with proper superscription on the cover as "Tender Enquiry for supply and installation of modular kitchen, water softener plant, non linear video editing system, digital SLR camera, desktop computers under buyback offer in two bid system (technical/financial)" in the Office of the Director, NAARM, Rajendranagar, Hyderabad – 500 407 on or before the due date and time as given in the tender document

Note: The Envelope containing the tender, as well as all subsequent Communications should be addressed/delivered to:

Director, NAARM, Rajendranagar, HYDERABAD – 500 407 (A.P), India

All communications must be addressed to the above Officer by designation but not by name.

- **Payment:** No advance payment is permissible. Payment will be made only after satisfactory supply, installation / erection and commissioning of the goods / equipment material in couple of weeks with due certification of the concerned inchrages.
- **EMD:** The prescribed EMD amount as indicated in Notice Inviting Tenders / Schedule of Requirements should be deposited in the form of Demand Draft drawn on any *nationalized bank* in favour of **ICAR Unit – NAARM Account**, and the DD has to be submitted along with the tender. Tenders received without EMD will not be considered. EMD in full will be refunded soon after the tenders are finalized to all except in case of the accepted tender. The EMD of the accepted tender will be refunded only after the receipt of required Security Deposit and signing of the contract. In case the bidder is failed to sign the contract or make the required Security Deposit, the EMD will be forfeited.
- **Security Deposit:** The successful bidder has to furnish an amount equivalent to ten (10) per cent of the order value as Security Deposit which will be refunded / returned only after satisfactory completion of the contractual obligations including warranty. The Security Deposit should be in the form of Demand Draft drawn on any nationalized bank and on which no interest will be paid. EMD can be adjusted against the Security Deposit on specific request of the Tenderer.
- **Delivery Schedule:** Unless otherwise specified, the material should be supplied & installed on receipt of Purchase Order. No part supply is allowed. Specific mention should be made as to whether delivery will be from ready stock or will have to be imported / acquired and in the latter case the time required for delivery after firm purchase order is placed should be indicated clearly.
- **Expiry date:** The supplied goods should be from latest stock by the manufacturers.
- **Period of Validity:** The rates quoted shall be valid for a minimum period of 120 days, beyond the date of opening of tenders.
- **Rates:** Rates should be quoted per item basis in the prescribed Price Schedule in Indian Rupees only.
- **Specifications:** Full specifications of the item quoted for should be indicated in the tender along with illustrated pamphlets, drawings etc. wherever available.

The supplier has to submit the compliance statement on the technical specifications in the prescribed format enclosed to this schedule.

- **Indigenous items:** Articles of indigenous origin are required except where specified otherwise. Where indigenous make is not available foreign made articles can be quoted for, provided, payment is acceptable in Indian currency.
- **Shipment:** Supply is to be made by passenger train or by road transport securely packed at supplier's risk, unless otherwise specified.
- **Rate Contracts:** In case of any of the item mentioned in the schedule are covered by Rate Contract of DGS&D etc. the rate contract number and date of validity may be specified invariably. Supply of copy of the Rate Contract is more helpful.
- **Taxes / Duties:** If taxes, duties, or any other charges over and above the rates quoted are payable by the purchaser, actual / percentage of such taxes / duties / charges should be clearly indicated.
- **Regn. for Sales Tax:** Necessary declaration on the following lines should be furnished: "Certified that the goods on which sales tax is chargeable have not been exempted under the relevant sales tax act or rules made there under and the charges on account of sale tax on these goods are correct under the relevant act or rules made there under. Certified that we are registered dealers in the State of \_\_\_under Regn. No. \_\_\_ dated \_\_\_\_\_ for the purpose of Sales Tax and Regn. No. \_\_\_dated \_\_\_\_\_ for the purpose of Central Sales Tax.

Excise Duty: On production of proof of actual payment to the Central Excise authorities. Packing and forwarding charges on production of vouchers only will be paid.

- **Warranty:** The Equipment / goods supplied should be under on-site comprehensive warranty as specified in the document including accessories attached to the equipment from the date of installation and acceptance by the academy as specified in the Schedule of Requirements. However, the manufacturer's warranty, which exceeds 1 year OR the period specified in the Schedule of Requirements, should be extended accordingly.
- **Enquiry's on tender:** Any enquiry's regarding the tenders will not be entertained once the tenders are opened.
- **Acceptance of tender:** Director, NAARM reserves the right to accept or reject any of the tenders either in part or in full without assigning any reason thereof.
- **Quantities:** Director, NAARM reserves the right to reduce or increase the quantity at the time of placing the Purchase Order.
- **Decision:** The Decision of the Director, NAARM on any dispute in the matter will be final and legally binding.
- **Rejection of tenders:** Tenders not complying with the above conditions are liable to be rejected.
- **IMPORTANT NOTE:** The bidders should submit technical & financial bid separately. The technical bids consists all technical specs/details along with terms and conditions. Financial bids indicating item-wise price for the items mentioned in the technical bid. The bid must be accompanied bid security in the form of DD for the quoted items in the tender document and submit to the above office as the date and time specified above. The technical bids submitted by the firm will be opened in the presence of bidders in the above office as mentioned in the tender notification.