



स्पीड पोस्ट द्वारा  
BY SPEED POST

INDIAN COUNCIL OF AGRICULTURAL RESEARCH  
KRISHI BHAWAN : NEW DELHI - 110001

F.No.8 (11)/2015-Genl. Admn.

Dated: 9 January, 2017

M/s Mark Sales & Services,  
1145, Gali No.11, 1<sup>st</sup> Floor, Main Road,  
Govind Puri, Kalkaji, New Delhi - 110019

Sub: - Award of Annual Comprehensive Maintenance Contract of 45 nos. Fax machines installed at the Council's Hqrs.

Sir's,

This has reference to your quotation no. 0722/MSS/2016-17 dated 26.12.2016 in response to Council's tender notice of even no. dated 30.11.2016 on the above mentioned subject. I am directed to convey the approval of the competent authority of the Council to the award of Annual Comprehensive Maintenance Contract of fax machines installed at the Council's Hqrs. at your quoted rate of Rs.650.00(Service tax Extra) per machine to your firm for a period of one year from 9.1.2017 to 8.1.2018. The contract will be governed by the terms and conditions mentioned in this tender document of even no. dated 30.11.2016.

The payment towards the AMC charges will be made to you on quarterly basis upon submission of bills along with user-satisfactory certificates by the firm. Tax will be deducted at source at the prescribed rates. The contract will be liable to be terminated in case your services are not found satisfactory at any stage even before the expiry of the contract period. Further, in connection with the award of this contract, you are required to deposit a sum of Rs.2,000.00 towards performance security in the form of a DD/Pay order drawn in favour of "Secretary, ICAR" payable at New Delhi or in the form of a bank guarantee with the Council.

Yours faithfully,

*Ajain*

9.1.17  
अजय (Ajai Verma)  
अवर सचिव / Under Secretary  
भारतीय कृषि आयोग / I.C.A.R.  
कृषि भवन, नई दिल्ली 110001  
Krishi Bhawan, New Delhi-110001

Copy to:

1. Under Secretary(Service Section), ICAR, KAB-I, Pusa, New Delhi.
2. Section Officer(Service Section), ICAR, KAB-I, Pusa, New Delhi.
3. Storekeeper, Krishi Bhawan.
4. PS to Dy Secretary (GAC).

✓ S. Gurd file

जारी किया/Issue by  
सा. प्र. अनुभाग  
Genl. Admn. Section  
दिनांक/Date... 10/1/17