



भारतीय कृषि अनुसंधान परिषद
INDIAN COUNCIL OF AGRICULTURAL RESEARCH
कृषि भवन, डॉ. राजेन्द्र प्रसाद रोड, नई दिल्ली-110001
Krishi Bhawan, Dr. Rajendra Prasad Road, New Delhi-110001

F.No. Admn. 6-5/2019-Estt.I

May 15, 2026

To

The Director/Project Directors of all ICAR Research Institutes/Project Directorates/National Research Centres/All the Officers at ICAR Hqrs

Sub: Grant of Financial Upgradation under MACP Scheme in respect of the ICAR officials – regarding.

Sir/Madam,

The cases of financial up gradation under MACP Scheme in respect of officers belonging to Administrative category in the Pay Level-10 (pre revised PB-3 with GP Rs. 5400) or above, are dealt at Establishment-1 section.

Accordingly, it is requested that following cases of grant of MACP maturing up to 31.12.2026 may be sent to Establishment -I section (estt1.icar@icar.org.in) in the duly filled prescribed format(enclosed) as indicated below latest by 10.06.2026.

S. No	Posts	Cases of MACP to be sent to Estt-I section	Remarks
ICAR Institutes			
1	Group A Administrative & Finance cadre Officers posted at ICAR Institutes	All cases of Grant of MACP maturing upto 31.12.2026.	To be forwarded by the institute after duly verifying all the details from the service records of the officer(s).
2	Group B Administrative & Finance Officers posted at ICAR Institutes	Only the Cases of grant of MACP in Pay Level 10 and above maturing upto 31.12.2026.	
3	Official Language Cadre & Legal Cadre Officers at ICAR Institutes	All cases of Grant of MACP maturing upto 31.12.2026.	
4	Stenographic Cadre (Only Principal Private Secretaries)	All cases of grant of MACP maturing upto 31.12.2026 in respect of PPS only.	
ICAR Hqrs			
1	Administrative Cadre (Section Officers & above)	All cases of Grant of MACP maturing upto 31.12.2026	Duly filled proforma may be sent to Establishment-I section by the officer through his/her controlling officer.
2	Finance Cadre (AFAO & above)		
3	OL & Legal Cadre		
4	Stenographic Cadre (PPS & above)		

Yours faithfully,

(Sandeep Singh Dudi)
Under Secretary (Admn)
sandeep.dudi@icar.org.in

Name of the Institute

Name of the Division (SMD)

S. No.	Name of the Incumbent(s)	Date of Birth	Date of entry/apptt. in ICAR	Mode of entry in ICAR i.e. by DR or any other mode	Details of subsequent advancement till date	Details of the Direct Recruitment		Details of last promotion on regular basis		Details of benefits availed under ACP/MACP Scheme if any		Details of benefits under MACP proposed to be granted			
						Name of the post with Pay Scale	Date of apptt.	Name of the post with Pay Scale	Date of apptt.	Pay Scale	Date from which granted	Whether it is 1 st , 2 nd , or 3 rd upgradation	Date on which requisite period of service is completed	Scale of pay to be granted	Date from which upgradation is to be granted
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16

Head of the Institute

US/DS of concerned SMD

Note: It may also be specified if the officer has ever foregone the promotion offered to him or reverted to a lower position after getting promoted.