



भारतीय कृषि अनुसंधान परिषद
INDIAN COUNCIL OF AGRICULTURAL RESEARCH

कृषि भवन, डॉ. राजेन्द्र प्रसाद मार्ग, नई दिल्ली-110001

Krishi Bhawan, Dr. Rajendra Prasad Road, New Delhi -110001

F.No. Admn.11-3/2025-R&P (IV)

Dated: 17th April, 2026

Office Memorandum

Subject: Amendment in the Indian Council of Agricultural Research (ICAR)'s Group 'C' Administrative Posts Recruitment Rules, 2023 - reg.

First amendment in the Indian Council of Agricultural Research (ICAR)'s Group 'C' Administrative Posts Recruitment Rules, 2023 are hereby notified with the approval of the Competent Authority with immediate effect for the information, guidance and necessary action to all concerned.

(Himanshu Kumar)
Under Secretary (R&P)

Distribution:

1. The Directors of all the ICAR Institutes/NRCs/ Directorates/ Bureaux/ ATARIs.
2. All DDGs at ICAR Hqrs. for information.
3. All officers and staff of ICAR.
4. Sr. PPS to DG, ICAR/PSO to Secretary, ICAR /PPS to FA, DARE/ICAR.
5. All SMDs of ICAR Hqrs.
6. Secretary (Staff Side), CJSC, IISWC, Dehradun.
7. Secretary (Staff Side), HJSC, ICAR HQ.
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Dated: 17th April, 2026

Notification

With the approval of the Competent Authority, following rules are hereby made to further amend the Indian Council of Agricultural Research (ICAR)'s Group 'C' Administrative Posts Recruitment Rules, 2023 (hereinafter referred as 'said Rules'), notified vide Notification No. Admn.11-2/2022-R&P, dated the 7th June, 2023, namely:-

- (i) These rules may be called the Indian Council of Agricultural Research (ICAR)'s Group 'C' Administrative Posts Recruitment Rules (First Amendment), 2026.
(ii) They shall come into force with immediate effect and applicable on all the vacancies as available on the date of notification of these rules and arising thereafter.

2. In the **Schedule-II** of the 'said Rules' related to the Recruitment Rules of the post of Lower Division Clerk in ICAR-

(a) Point-6 (Age limit for direct recruitment) shall be substituted as:-

"18 to 27 years

Note :

- Age limit and its crucial date for determining it shall be as prescribed for the post of LDC in the Combined Higher Secondary (10+2) Level Examination notification of SSC, from which the panel for ICAR shall be drawn.*
- Similarly, the upper age limit is relaxable for SC/ST/OBC/PWDs/Ex-serviceman and other such categories, as prescribed for the post of LDC in the Combined Higher Secondary (10+2) Level Examination notification of SSC, from which the panel for ICAR shall be drawn."*

(b) Point-7 (Educational & Other qualifications required for direct recruitment) shall be substituted as:-

"Candidates must have passed 12th Standard or equivalent examination from a recognized Board or University. Similarly, other qualifications will be as prescribed for the post of LDC in the Combined Higher Secondary (10+2) Level Examination notification of SSC, from which the panel for ICAR shall be drawn."

(c) Clause (a) of Point-11 (In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption is to be made) shall be substituted as:-

" a) 85% of vacancies by direct recruitment"

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3. In the **Schedule-III** of the 'said Rules' related to the Recruitment Rules of the post of Multi-Tasking Staff (MTS) in ICAR-

(a) Point-6 (Age limit for direct recruitment) shall be substituted as:-
"18 to 25 years

Note :

1. Age limit and its crucial date for determining it shall be as prescribed for the post of MTS in the MTS Examination notification of SSC, from which the panel for ICAR shall be drawn.
2. Similarly, the upper age limit is relaxable for SC/ST/OBC/PWDs/Ex-serviceman and other such categories, as prescribed for the post of MTS in the MTS Examination notification of SSC, from which the panel for ICAR shall be drawn."

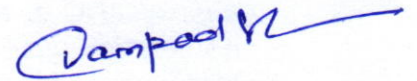
(b) Point-7 (Educational & Other qualifications required for direct recruitment) shall be substituted as:-

"The candidates must have passed Matriculation Examination or equivalent from a recognized Board. It will be as prescribed for the post of MTS in the MTS Examination notification of SSC, from which the panel for ICAR shall be drawn."

(c) Point-11 (In case of recruitment by promotion/deputation/ absorption, grades from which promotion/deputation/absorption is to be made) shall be substituted as:-

"Direct Recruitment**

Direct recruitment/Permanent Absorption through transfer of eligible candidates as defined in Col.14."



**(Vampad Sharma)
Director (Admn.)**

Encls:- Amended Schedule-II & III

SCHEDULE-II

**RECRUITMENT RULES FOR THE POST OF
LOWER DIVISION CLERK IN ICAR**

1.	Name of the post	LOWER DIVISION CLERK
2.	Number of posts	599*
3.	Classification	Administrative Group 'C'
4.	Pay Level as per Pay Matrix of 7 th CPC (Pre-revised pay scale)	Pay Level-2 (Rs.19900-63200) (Pre-revised Pay Band-1, Rs. 5200-20200 with GP Rs.1900)
5.	Whether Selection Post or Non-selection Post	Non-Selection
6.	Age limit for direct recruitment	18 to 27 years <i>Note :</i> 1. Age limit and its crucial date for determining it shall be as prescribed for the post of LDC in the Combined Higher Secondary (10+2) Level Examination notification of SSC, from which the panel for ICAR shall be drawn. 2. Similarly, the upper age limit is relaxable for SC/ST/OBC/PWDs/Ex-serviceman and other such categories, as prescribed for the post of LDC in the Combined Higher Secondary (10+2) Level Examination notification of SSC, from which the panel for ICAR shall be drawn.
7.	Educational & other qualifications required for direct recruitment	Candidates must have passed 12 th Standard or equivalent examination from a recognized Board or University. Similarly, other qualifications will be as prescribed for the post of LDC in the Combined Higher Secondary (10+2) Level Examination notification of SSC, from which the panel for ICAR shall be drawn.
8.	Whether age and educational qualification required for direct recruits will apply in case of promotees	Yes, to the extent indicated in Col.11.
9.	Period of Probation, if any	Two years
10.	Method of recruitment whether by Direct Recruitment or by promotion or by deputation / absorption & percentage of vacancies to be filled by various modes	By Direct Recruitment, Promotion and by transfer on permanent absorption. (i) 85% by direct recruitment (ii) 10% by Limited Departmental Competitive Examination (LDCE) (iii) 05% by promotion

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11.	In case of recruitment by promotion / deputation / absorption; grades from which promotion / deputation / absorption is to be made	<p>Direct Recruitment:</p> <p>a) 85% of vacancies by direct recruitment</p> <p>Promotion:</p> <p>b) 10% of the vacancies shall be filled from amongst the Group C staff in the Pay Level-1 (Rs.18000-58900) (Pre-revised Pay Band-1, Rs. 5200-20200 with Grade Pay of Rs.1800) and who possess 12th Class or equivalent qualification and have rendered 3 years regular service in the grade, on the basis of departmental qualifying examination. The maximum age limit for eligibility for examination is 45 years. (50 years of age for the SC/ST).</p> <p><i>Note: If more of such employees than the number of vacancies available under Clause (b) qualified at the examination, such excess number of employees shall be considered for filling the vacancies arising in the subsequent years so that the employees qualifying at an earlier examination are considered before those who qualify at a later examination.</i></p> <p>c) 5% of the vacancies shall be filled on seniority-cum-fitness basis from Group 'C' employees who have 3 years of regular service in posts with Pay Level-1 (Rs.18000-58900) (Pre-revised Pay Band-1, Rs. 5200-20200 with Grade Pay of Rs.1800).</p> <p><i>Note : Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors shall also be considered for promotion to next higher grade provided that they are not short of the requisite qualifying service by more than half of such qualifying/eligibility service or two years, whichever is less and have successfully completed their probation period along with their juniors who have already completed such qualifying or eligibility service.</i></p>
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12.	Composition of Departmental Promotion Committee/ Confirmation Committee	The committee consisting of (at ICAR Hqrs.)	
		Under Secretary (Admn.), ICAR hqrs.	Chairman
		One Under Secretary not lower in status than Under Secretary nominated by Director (Admn.)	Member
		An officer not lower in status than Under Secretary belonging to SC/ST community nominated by Director (Admn.)	Member
		An outside expert not lower in status than Under Secretary nominated by Director (Admn.)	Member
		Concerned Section Officer	Member
		The committee consisting of (at ICAR Institutes)	
		Sr. Admn. Officer/AO**	Chairman
		An officer not lower than A.O. nominated by the Director.	Member
		An Officer not lower in status than AO belonging to SC/ST community nominated by the Director.	Member
		An outside expert not lower in status than AO nominated by the Director	Member
		AAO (in absence of such officer, an officer of equivalent or above status nominated by the Director.)	Member
<i>**If there is no post of SAO/AO in the Institute, an officer of equivalent status in Administrative Cadre of any other ICAR Institutes/Headquarters nominated by the Director of the Institute.</i>			
13.	Consultation with UPSC is necessary or not	Not Applicable	
14.	Remarks	(i) LDCs of other ICAR Institutes/ Headquarters, who have successfully completed probation period and confirmed in the ICAR service, desiring transfer can be appointed against the vacancies meant for direct recruitment. (ii) LDCs from the Central Government/State Government/ Central Autonomous Bodies/ Statutory	

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		<p>Bodies/PSUs, who have confirmed in their parent organization after successfully completing probation period, desiring transfer and possess the educational qualification prescribed at Col. no.7 above for direct recruitment, can be appointed against the vacancies meant for direct recruitment.</p> <p>Note: Request of LDCs of ICAR system for appointment through transfer shall be given preference over the requests of LDCs of other organizations.</p> <p>(iii) If no incumbent in feeder grade possess educational qualification to be eligible for promotion under LDCE quota, the vacancies may be filled up through promotion in seniority-cum-fitness basis.</p>
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*Subject to variation dependent on workload.

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SCHEDULE-III

**RECRUITMENT RULES FOR THE POST OF
MULTI-TASKING STAFF IN ICAR**

1.	Name of the post	Multi-Tasking Staff (MTS) [Erstwhile Skilled Supporting Staff(SSS)]
2.	Number of Posts	4889*
3.	Classification	Group 'C', Non-ministerial, Non-Gazetted
4.	Pay Level as per Pay Matrix of 7 th CPC (Pre-revised Pay Scale)	Pay Level-1 (Rs.18000-58900) (Pre-revised Pay Band-1, Rs. 5200-20200 with Grade Pay of Rs.1800)
5.	Whether Selection Post or Non-selection Post	Not applicable
6.	Age limit for direct recruitment	18 to 25 years Note : 1. Age limit and its crucial date for determining it shall be as prescribed for the post of MTS in the MTS Examination notification of SSC, from which the panel for ICAR shall be drawn. 2. Similarly, the upper age limit is relaxable for SC/ST/OBC/ PWDs/Ex-serviceman and other such categories, as prescribed for the post of MTS in the MTS Examination notification of SSC, from which the panel for ICAR shall be drawn.
7.	Educational & other qualifications required for direct recruitment	The candidates must have passed Matriculation Examination or equivalent from a recognized Board. It will be as prescribed for the post of MTS in the MTS Examination notification of SSC, from which the panel for ICAR shall be drawn.
8.	Whether age and educational qualification required for direct recruits will apply in case of promotees	Not applicable
9.	Period of Probation, if any.	Two years
10.	Method of recruitment whether by Direct Recruitment or by promotion or by deputation / absorption & percentage of vacancies to be filled by various modes	100% by direct recruitment and by transfer on permanent absorption.
11.	In case of recruitment by promotion / deputation / absorption; grades from which promotion /	Direct Recruitment** Direct recruitment /Permanent Absorption through transfer of eligible candidates as defined in Col.14.

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Schedule of Notification No. 11-3/2025-R&P(IV), dated 17th April, 2026

	deputation / absorption is to be made							
12.	Composition of Departmental Promotion Committee/ Confirmation Committee	<p>DPC – Not applicable Confirmation Committee consisting of:</p> <table border="1"> <tr> <td>Under Secretary/Sr. Admn. Officer***</td> <td>Chairman</td> </tr> <tr> <td>An officer not lower than US/SAO*** nominated by the JS(Admn.)/Director of the Institute.</td> <td>Member</td> </tr> <tr> <td>Section Officer/Admn. Officer***</td> <td>Member</td> </tr> </table> <p>*** If there is no post of SAO/AO in the Institute, an Officer of equivalent status in Administrative Cadre of any other ICAR Institutes/Headquarters nominated by the Director of the Institute.</p>	Under Secretary/Sr. Admn. Officer***	Chairman	An officer not lower than US/SAO*** nominated by the JS(Admn.)/Director of the Institute.	Member	Section Officer/Admn. Officer***	Member
Under Secretary/Sr. Admn. Officer***	Chairman							
An officer not lower than US/SAO*** nominated by the JS(Admn.)/Director of the Institute.	Member							
Section Officer/Admn. Officer***	Member							
13.	Consultation with UPSC is necessary or not	Not Applicable						
14.	Remarks	<p>(i) The functions, duties and responsibilities attached with the MTS (erstwhile SSS) posts shall continue to be the same as earlier.</p> <p>(ii) MTS of other ICAR Institutes/Headquarters, who have successfully completed probation period and confirmed in the ICAR service, desiring transfer can be appointed against the vacancies meant for direct recruitment.</p> <p>(iii) MTS from the Central Government/State Government/Central Autonomous Bodies/Statutory Bodies/PSUs, who have confirmed in their parent organization after successfully completing probation period, desiring transfer and possess the educational qualification prescribed at Col. no.7 above for direct recruitment, can be appointed against the vacancies meant for direct recruitment.</p> <p>Note: Request of MTS of ICAR system for appointment through transfer shall be given preference.</p>						

*Subject to variation dependent on workload.

**Post earmarked for regularization of CLTS/DPL in terms of relevant DoPT/GoI guidelines, vide Council's orders issued from time to time, shall continued to be filled in the manner as prescribed by GoI/ ICAR.

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