



INDIAN COUNCIL OF AGRICULTURAL RESEARCH
Krishi Bhawan, New Delhi 110 001

F.No.FIN 1(18)/2019-Budget

Dated : 8th Feb., 2020

Office Memorandum

Subject: Revised Estimates under Unified Budget for the year 2019-20 - reg.

Sir,

The Competent Authority has approved the allocations of Revised Estimates 2019-20 for the Unified budget for your Institute, based on the expenditure figures till January, 2020 and the amount of funds required for the year 2019-20 as furnished by you. The detailed break-up of the Revised Allocations for the year 2019-20 is given in Annexure-I.

The approved Unified allocations for the year 2019-20 are subject to the following conditions:-

1. The requirements of the constituent units of the ICAR have been reviewed and funds have been allocated keeping in view the available Govt. Grant. It may be noted that the Unified RE 2019-20 allocations have been made from out of the Govt. Grant only.
2. It may be noted that the object heads for allocations in respect of ICAR as per the Detailed Demand for Grants for Demand No. 2 – DARE is as under:

- a) Grants for creation of Capital Assets.
- b) Grants in Aid – Salaries.
- c) Grants in Aid – General.

The grants for meeting expenditure on "Pension and Other retirement benefits" forms a part of Non-Salary component and are provided under "Grants in Aid – General" and no expense related to Pension should be met from GIA- Salary.

3. It may be noted that the RE 2019-20 allocations/ceilings have been finalized for the following heads: -

It may be noted that the RE 2019-20 allocations/ceilings have been finalized for the following		
Other than NEH & TSP & SCSP		
Grants for creation of Capital Assets		Sub-head-wise Break-up to be done by the Units itself
Grant-in-Aid – General		
Grant-in-Aid – Salaries		
i.	Pension & Other retirement benefits	Already finalized by Budget Section, No alterations are permitted at this stage.
ii.	Others (including TA, Research & Operational Expenses, Admn. Expenses, Misc. Expenses	Sub-head-wise Break-up to be done by Units itself
TSP		
Grants for creation of Capital Assets		Sub-head wise Break-up to be done by Units itself
Grant-in-Aid – General		
SCSP		
Grants for creation of Capital Assets		Sub-head-wise Break-up to be done by Units itself
Grant-in-Aid – General		
NEH		
Grants for creation of Capital Assets		Sub-head wise Break-up to be done by Units itself No allocations are required to be made under Pension and Other retirement benefits in NEH
Grant-in-Aid – General		
Grant-in-Aid – Salaries		Already finalized by Budget Section, No alterations are permitted at this stage.

4. The ceilings approved for the Unit in the SFC/EFC, wherever applicable viz. Grants for creation of Capital Assets; Grant-in Aid-General etc., may kindly be adhered to while making the RE 2019-20 sub-head wise allocations.

5. The sub-head wise allocations under Grant-in-Aid – General (other than Pension & other retirement benefits) may be done with the following priorities in view:

1 st Priority	Administrative Expenses - Infrastructure
2 nd Priority	Research & Operational Expenses
3 rd Priority	Miscellaneous Expenses – Fellowships etc.
4 th Priority	Administrative Expenses – Others (excluding TA)
5 th Priority	Administrative Expenses – Repair & Maintenance
6 th Priority	Others sub- heads viz. Admn. Expenses – Communication; Misc. Expenses – Other sub-heads;
Last Priority	Travelling Expenses – Domestic, Travelling Expenses – Foreign; etc.

6. It may be mentioned here that as per earlier approved practice, the units may be allowed to carry out the re-appropriations in the allocations based on the actual requirements of the unit to facilitate smoother and effective utilization of funds. However, the following restrictions are to be strictly followed while proposing/carrying out the re-appropriations with the sub-heads :-

- a) No re-appropriations may be done from “Grants for Creation of Capital Assets” to Grants in aid – Salaries” or “Grant in aid –General” and vice versa .
- b) No re-appropriations may be done from “Grants in aid –Salaries” to any other sub-head in “Grants for Creation of Capital Assets” or “Grant in aid –General.
- c) No re-appropriation may be done from “Pension and Other retirement Benefits” to any other sub-head in “Grants- aid- Salaries” or Grants in aid – General”.
- d) No re-appropriations may be done to/from “Travelling Allowance” in the Revenue Section from/to any other sub-head/sub-head in the Revenue Section.

You are requested to kindly incur and monitor the expenditure within the ceilings indicated at Annexure-I and by following the prescribed procedure/rules and with due approval/sanctions etc.

The Revised Estimates 2019-20 for Salary & Pension has been finalised taking into account all Surplus & Savings reported by units. Units may therefore ensure complete utilization of funds under ‘GIA Salary’ and ‘Pension & Other Retirement benefits’. Any unspent/unutilized fund will be viewed seriously. Hence, utmost care and timely expenditure is expected in view of letter No.22(1)/2016-CDN (A& A)- Vol-II dated 3rd February,2020.

Yours faithfully,



(G.P.Sharma)
Director (Finance)

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1. The Directors of all Research Institutes/NRCs/PDs/PCUs/ZPDs/DKMA.
2. DS (GAC), ICAR Hqrs