



Bid Number: GEM/2021/B/1491343
Dated: 03-09-2021

Bid Document

Bid Details	
Bid End Date/Time	05-10-2021 15:00:00
Bid Opening Date/Time	05-10-2021 15:30:00
Bid Life Cycle (From Publish Date)	90 (Days)
Bid Offer Validity (From End Date)	40 (Days)
Ministry/State Name	Ministry Of Agriculture And Farmers Welfare
Department Name	Department Of Agricultural Research And Education (dare)
Organisation Name	N/a
Office Name	Directorate Of Knowledge Management In Agriculture-icar
Total Quantity	1
Item Category	BOQ
Minimum Average Annual Turnover of the Bidder	25 Lakh (s)
Years of Past Experience required	3 Year (s)
MSE Exemption for Years of Experience and Turnover	No
Startup Exemption for Years of Experience and Turnover	No
Document required from seller	Experience Criteria,Past Performance,Bidder Turnover,Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Past Performance	50 %
Bid to RA enabled	No
Time allowed for Technical Clarifications during technical evaluation	5 Days
Estimated Bid Value	5000000
Evaluation Method	Total value wise evaluation

EMD Detail

Advisory Bank	State Bank of India
EMD Percentage(%)	2.00
EMD Amount	100000

ePBG Detail

Advisory Bank	State Bank of India
ePBG Percentage(%)	10.00
Duration of ePBG required (Months).	12

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

Beneficiary:

Under Secretary

Directorate Of Knowledge Management In Agriculture-icar, Department of Agricultural Research and Education (DARE), N/A, Ministry of Agriculture and Farmers Welfare
(Ramesh Kumar)

Splitting

Bid splitting not applied.

1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
2. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU / Public Listed Company for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.
3. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
4. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 50% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

Pre Bid Detail(s)

Pre-Bid Date and Time	Pre-Bid Venue
04-10-2021 15:00:00	7th Floor Committee Room, KAB-1 Building, Pusa, New Delhi.

BOQ (1 pieces)

Brand Type	Unbranded
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Technical Specifications

Specification Document	View File
BOQ Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Ramesh Kumar	110012, Room No 522, Krishi Anusandhan Bhavan I, Pusa	1	15

Buyer Added Bid Specific Additional Terms and Conditions

- Bidder financial standing:** The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.
- OPTION CLAUSE:** The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.
- Buyer uploaded ATC document [Click here to view the file](#).

Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specification and / or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents / clauses shall also be null and void. If any seller has any objection / grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

[This Bid is also governed by the General Terms and Conditions](#)

827628/2021/CASH - DKMA

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---



कृषि ज्ञान प्रबंध निदेशालय
Directorate of Knowledge Management in Agriculture
कृषि अनुसन्धान भवन - I
Krishi Anusandhan Bhavan-I
पूसा, नई दिल्ली - 110 012
Pusa, New Delhi – 110 012

F.No. DKMA/25-1/2021-GAS

Tender notice for printing

Introduction

The ICAR-Directorate of Knowledge Management in Agriculture (DKMA), KAB-I, Pusa, New Delhi has been mandated to print & publish, research journals, periodicals, semi technical magazines, in-house periodicals, books etc. in different categories like monographs, technical books, reference books, technical bulletins, Undergraduate/Postgraduate Textbooks, Handbooks, Annual Reports etc.

Agricultural knowledge in the country is being developed by 113 Institutes and 721 KVKs. Therefore, Director, DKMA prints approx. 15 text books, 5 manuscripts and renowned Journals (monthly and quarterly) alongwith hundreds of monogram yearly.

As rates of printing per page (B&W) etc. page size, quality of paper etc. were fixed, the empanelled agencies have been allocated work on merit and after completion of printing work, a team of DKMA evaluate the quality of work and as per rate contract. The value of printing materials are being scrutinized Vis-à-vis submission of bills.



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Tender notice for printing

Scope of work

Through this bid, approximately 5 printing agencies/firms will be empaneled for of one year. However, the empanelment can be extended on yearly basis for a total period of three years on the same rates, terms and conditions. Lowest qualified bidder will be given approx. 40% of total work of the year. Rest of work will be distributed randomly amongst other empaneled bidders. However, work distribution policy will be followed when firms maintain quality, timeline and perform up the satisfaction of the Directorate. Failing to deliver quality service, the DKMA may discontinue empanelment of the respective firm or will not allocate printing job/work. In a month period, on average the DKMA prints two books, eight issues of journal and 10 to 15 pamphlets. Following are general descriptions of work.

1. Printing of high quality Annual Report, Newsletters and other similar publications
2. Printing of books and similar other jobs in the different sizes by photo offset process-Text in B&W or colour from negatives/positives by Helio/Wipe-on/P.S plates & Process and Multicolored cover & plates from positives by P.S. Plates or through Computer to Plate (CtP) process.
3. Printing of journals in Demy Quarto A-4 size by photo offset process - Text in B&W or colour from negatives/positives by Helio/Wipe-on/P.S plates & Process and Multicolored cover & plates from positives by P.S. Plates or through Computer to Plate (CtP) process.
4. All the above work should be carried by the prospective firm under the supervision of the ICAR-DKMA.



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Tender notice for printing

Specific terms and conditions

1. The bidders are advised to go through the bid document carefully and then submit the BOQ (*in Excel format*) as per the 'Financial Bid' attached (*in PDF format*) in the tender document.
2. The printer shall print, bind and generally deliver the work in clear and eligible type, form and style in a good and workmanlike manner (all of which the ICAR shall be the sole judge) within the limits of time as the ICAR may deem reasonable and specify and in such quantity or quantities as may from time to time before ordered by the Council.
3. As a measure of expediency, it may be decided in some cases not to call for proofs for checking and approval before copies are finally printed. In such cases the responsibility of checking and passing the proofs shall rest with the Printer. It shall be advisable, therefore, for the printer to give the matter a final reading when the forms are on the machine so as to avoid *misprints*. No remuneration on account of this proof reading or extra care will, however, be admissible.
4. The printer shall be required to arrange all the infrastructure to complete the assigned work entrusted to him.
5. The printed copies shall be supplied by the printer to the ICAR duly tied up into suitable size bundles of an equal number. Local delivery shall be made with wrapping paper or otherwise as directed by the Council. Outstation consignment, which cannot be sent by post, shall be dispatched by rail properly packed in gunny cloth or in packing cases, (whichever is less expensive consistent with the safety of the contents) and the packages shall be placed F.O.R. local railway station for dispatch by passenger or goods train, as may be specified by the ICAR "Freight to pay/paid". Railway receipt shall be sent to the ICAR the same day under a certificate of posting and for Express Delivery.
6. The Printer shall, however, if called upon to give full information with regard to the work in hand, and *shall* also permit the officer deputed by the ICAR to inspect the printer's premises at all reasonable times and shall give all assistance and information as may be required by him in connection with the work.

7. If any item of work/operation not provided for are required to be performed by the Printer, rates to be paid therefore shall be determined by the ICAR.
8. **Precautionary Measures:** All jobs shall be carried out by the Printer with due regard to economy in paper consumption as well as in production cost without loss of clarity and efficiency.
9. The Printer shall take every care to see that the work or any portion thereof does not fall into unauthorized hands. Care shall be taken to execute the work under security conditions. All proofs and trial and spare copies shall be destroyed by burning in the presence of a responsible person of the press. A certificate to this effect shall be sent by the Printer to the ICAR after the completion of the work.
10. The Printer shall not assign or sublet the work or any part thereof without having first obtained the permission in writing of the ICAR. The ICAR shall be at liberty in its discretion, to refuse such request of the Printer.
11. **Paper and Materials:** All papers and binding materials necessary for the work shall be arranged by the Printer, if not specified otherwise.
12. After the work has been completed, the itemized bill for the work, in triplicate, prepared on the basis of the accepted rates shall be submitted by the Printer to the ICAR together with, (i) Receipt/delivery voucher for the supplies made, (ii) representative specimens of the work done, and (iii) any other document/documents in support of the items charged for in the bill. The balance of the paper and binding materials, if any, kept in safe custody by the Printer showing the receipt of disposal instructions from the ICAR.
13. All Film negatives/positives, proofings, CDs etc. which have been supplied by the ICAR or have been prepared by the Printer for the work shall be returned to the ICAR in good condition (duly packed) after completion of the work.
14. A sum not exceeding two per cent of the composing, page making and processing/scanning charges/printing and binding charges, shall be deducted by the ICAR from the amount of the bill of the Printer for every week's delay or part thereof, in not complying with the date of delivery of the proof/fair copies respectively, but this clause shall not operate if, the delay is occasioned owing to the paper and/or binding materials not being received in time or due to other circumstances beyond the Printer's control. The ICAR shall have the power to determine the scale of deduction in such cases under this clause and its decision shall be final.
15. In case of strikes, combination of workmen, fire, accidents or circumstances beyond the control of the Printer causing stoppage of the work, the delivery or completion of the work, may be suspended without penalty and the ICAR shall have the power during such stoppage to get the work done elsewhere, without any charge to the Printer. The later shall afford every facility for the removal and use of work elsewhere of such standing type and materials as may be necessary for the completion of the work.

General terms and conditions

1. The press will either be provided with Camera ready composed and made up pages of Text of the publications complete in all respects, in the form of Laser Printout or digital copy in CD or e-copy through mail for processing

- (negative/positive making) and printing and binding. In the case of reprinting of a job, the Council may also supply the complete negative/positives of the job, for printing and binding.
2. All negative/positives of the publications will become the property of the Council. As such all the negatives/positives duly arranged in sequence and interleaved with butter paper will have to be returned to the Council in good condition immediately after the jobs have been printed and their bulk copies supplied to the Council.
 3. The Council will insist upon the timely printing of jobs. Tentative Printing schedules have been given for each job separately. Within the time-frame, fresh date-wise Printing schedule can also be prepared if so desired by the Press. Once finalized, it will have to be adhered to strictly. Failure on this account, in respect of journals will result in full rate posting, and the printer will have to pay the difference of concessional rate and full rate of posting. Besides the printer may also be liable to penalty as further decided by the Council in respect of delay in printing of journals and other publications.
 4. In the event of press being not able to complete the job and leaving it unfinished in between for whatever reason, no payment whatsoever will be made to the press by the Council for the part of the work done irrespective of its nature and quantum.
 5. If the Council feels at any time that any job is being delayed by the press for whatsoever reason, it will have the right to withdraw the same and entrust the same to any other press for urgent execution.
 6. Complete ferro/ammonia proofs/laser print out or digital files of the jobs, will have to be shown to the Council for its approval before undertaking the final printing. The instructions/corrections marked by the Council on the ferro/ammonia proofs/ laser print out will have to be carried out very carefully by the press without any extra cost to the Council. In some cases, wherever essential another set of corrected ferro/ammonia prints will also have to be shown without any extra cost to the Council.
 7. The selected press will be required to collect all the material, i.e. composed pages, illustrations, transparencies/colour prints/CD etc., from the Council. However, paper for the printing of books/ publications are to be utilized by the press from their own stock strictly as per the quality specified and finalized and conveyed to the firms.
 8. Failure on printer's part to observe the prescribed procedure and any attempt to canvass for the work is liable to lead to the rejection of printer's quotations.
 9. The Project Director, Directorate of Knowledge Management in Agriculture (DKMA), Indian Council of Agricultural Research, New Delhi is not bound to accept the lowest quotations or any quotation or to assign any reason for rejection of any or all the quotations. He also reserves to himself the right of accepting the whole or any part of the quotations. His decision in these matters shall be final and binding on the press.
 10. The empanelment of printing with the press will be initially for a period of one year. However, the empanelment can be extended on yearly basis for a total period of three years on the same rates, terms and conditions.
 11. The empanelment of a printing agency can be terminated at any stage on

the basis of poor performance. The decision of the Project Director, Directorate of Knowledge Management in Agriculture (DKMA), Indian Council of Agricultural Research, in all these matters shall be final and binding on the press.

12. The Council/DKMA also reserves the right to withdraw any part of the job or the whole of it at any stage, even after acceptance of the quotations/finalization of the printing arrangement and assignment of the job without assigning any reasons thereof. The decision of the Project Director, Directorate of Knowledge Management in Agriculture (DKMA), Indian Council of Agricultural Research, in all these matters shall be final and binding on the press.
13. The Council also reserves the right to offer the lowest rates received from any press and accepted by it to any of the other press or presses to enter into parallel printing arrangement, if so decides whatever the reason be. The Council will not consider any objection in this connection. The decision of the Project Director, Directorate of Knowledge Management in Agriculture (DKMA), Indian Council of Agricultural Research, in all these matters shall be final and binding on the press.
14. The work will be assigned to all the empaneled firms in the first instance as per availability of work in the Council on rotational basis. In this regard, the quality of output and maintenance of timeliness by the firm will be monitored as per laid down standards of the Council. In case, firm fails to comply the deadlines/guidelines issued for completing the work, an advisory will be issued to the firm at the first failure. In case the firm fails in delivering the quality and maintenance of time Schedule in his second job, the firm is liable to be removed from the panel or
15. In the case of any item of work not covered under the printing arrangement, the rates decided by the Council thereof, will be final and binding on the press or no work will be assigned to them in future.
16. The printing arrangement may be extended on the existing rates, terms and conditions etc. for such a period as the Council may decide in consultation with the press.
17. Submission of the bids for these jobs would mean that you have agreed to abide by all the terms & conditions governing the printing work of the Council as given in **Tender Document**.
18. The press will be provided Camera Ready Composed and made-up pages (hard copy) or soft copy in the form of CD of text of the publications complete in all respects, in the form of Laser Print Out for processing (negative/positive making) and printing and binding. In the case of reprinting of a job, the Council may also supply the complete negatives/positives of the job, for printing and binding.
19. All the page negatives/positives (Text as well as plates, covers, jackets etc.) will become the property of the Council. As such all the negatives/positives duly arranged in sequence and interleaved with butter paper will have to be returned to the Council in good condition immediately after the jobs have been completed and their bulk copies supplied to the Council. In case of printing through CtP (Computer to Plate), the press will not be liable to submit the negative/ positives of the job done. However, the press has to

- submit the complete backup of the final version printed book in a good quality writable C.Ds' to the Council.
20. The successful bidders shall have to submit Performance Security Deposit of Rs 1,00,000 (one lakh only) in the form of Bank Draft only drawn in favour of "Project Director, Directorate of Knowledge Management in Agriculture (DKMA), Indian Council of Agricultural Research, New Delhi. The Performance Security Deposit will be kept in the Council for the entire empanelled period and no interest will be paid for the period of retention in the Council. In the event of failure to take up the work after the acceptance of your rates or unable to complete the work satisfactorily in accordance with the terms and conditions of the arrangement, the amount of Security Money is liable to be forfeited by the Project Director, Directorate of Knowledge Management in Agriculture (DKMA), Indian Council of Agricultural Research and his decision in this matter shall be final and binding on the firm. EMD will be refunded to bidders after obtaining Performance Security Deposit from the successful bidders
 21. In the event of press being not able to complete the job and leaving it unfinished in between for whatever reason, no payment whatsoever will be made to the Press by the Council for the part of the work done irrespective of its nature and quantum.
 22. If the Council feels at any time that any job is being delayed at your Press for whatsoever reason, it will have the right to withdraw the same and entrust the same to any other Press for urgent execution. You will be required to extend fullest cooperation to the Council as well as the press to whom the job is further entrusted.
 23. Complete ferro/ammonia proofs/ laser printouts of the jobs, will have to be shown to the Council for its approval before undertaking the final printing without any extra cost to the Council. The instructions/corrections marked by the Council on the ferro/ammonia proofs / laser printouts in colour and black and white will have to be carried out very carefully by the Press without any extra cost to the Council. In some cases, wherever essential another set of corrected ferro/ammonia prints / laser printouts in colour and black and white will also have to be shown without any extra cost to the Council. On the contrary, in urgent publications the Council may decide not to see the ferro/ammonia proofs at all. In that case the printer will have to print the publications taking full responsibility of the compliance of instructions given by the Council.
 24. The empaneled press/presses will be required to collect all the material i.e. composed pages, illustrations, transparencies/colour prints etc. from the Council in one or more lots.
 25. The presses will have to process/scan/plan the colour, B&W, Line illustrations of the Council's publications, for this work the conventional and modern methods of processing will be used as decided by the Council. The rates of processing for both the conventional and modern methods may be given mandatory by the presses as per **Tender document**.
 26. Failure on your part to observe the prescribed procedure and any attempt to canvass for the work is liable to lead to the rejection of your quotations.
 27. The Project Director (DKMA), Indian Council of Agricultural Research is not

bound to accept the lowest quotations or any quotation or to assign any reason for rejection of any or all the quotations. He also reserves to himself the right of accepting the whole or any part of the quotations. His decision in these matters shall be final and binding on the firm.

28. Preference would be given to those firms who are operating in shifts i.e. round the clock service. In case of emergency, the firm shall have to work on off days also to complete the work.
29. In case of any item of work not covered under the printing arrangement, the rates decided by the Council therefore, will be final and binding on the press.
30. Submission of the quotations for these jobs imply that the firm have agreed to abide by the terms and conditions governing the printing work of the Council as well as in this letter.
31. Technical bid will be opened and evaluated as per criteria laid down for empanelment.
32. All data obtained by the empaneled firm from ICAR-DKMA during and after completion of its obligations contained herein shall remain the property of ICAR-DKMA and treated as confidential and should not be divulged by the Printer or his employees and affiliates to any third party other than the ICAR-DKMA personnel. This obligation of empaneled firm shall prevail even after termination of contract. The empaneled firm shall keep ICAR-DKMA fully indemnified in this regard. In the case of failure to follow this clause will be liable to prosecute under due course of law.

Technical Bid

ESSENTIAL DETAILS FOR OFFSET PRINTERS

S.No.	Description of document	
1.	EMD	Upload scanned copy
2.	Bank Details	
3.	PAN, GST Registration Certificates	
4.	Name and contact details of authorized representative	
5.	Name of the firm with full Address (1) Head Office (2) Branch Office, if any (3) Telegraphic/email IDs, Telephone Number(s), Fax No.	
6.	Date of establishment of the firm	
7.	Copy of the purchase order of the 19" x 25" or 23" x 36" size CPC offset Printing Machine where make of the machine, year of manufacturing is clearly specified in the purchase order of CPC Offset Printing Machine <i>IMPORTANT: This is an essential document which press should attach in the technical bid document.</i>	
8.	Name and address of your Bankers, stating the name in which the account stands	
9.	Whether insured against fire, theft, and burglary if so, please state the amount for which insured, the name of the insurance company and policy No.	
10.	The press should have necessary Press Registration certificate	
11.	The Bidder should not currently be debarred or blacklisted by any Government department/agencies. The Bidder shall provide an undertaking regarding the same. (Self-Declaration as per - Annexure)	
12.	Audited copy of the annual turnover and Income tax return of last 3 years	
13.	Certificate of works experience with satisfactory report during last three financial years (2017-18, 2018-19 & 2019-20) in Offset Printing in Govt. Sector/Autonomous bodies/Private Company. The firm should have at least three years' experience of producing quality publications, i.e., Books, Magazine and Journals of Govt. & Public undertaking organizations.	

Certified that:

- We have read the terms and conditions governing the Offset Printing work of the Council and hereby agree to abide by them.*
- The information provided by us above regarding the details are correct & any information found by the Inspection Team of your office should lead to the cancellation/ rejection or removal of our firm from your panel.*

Signature_____

Date:

Stamp of the firm_____

FINANCIAL BID

Tender Inviting Authority: Directorate of Knowledge Management in Agriculture (DKMA)

Name of the Bidder/Bidding Firm/Company:

ITEMWISE BOQ

SCHEDULE OF OFFSET PRINTING RATES

A) SCANNING:

1. Scanning from Art Work/Bromide/TP's (B/W)	Rs.	per sq. inch/per B/W (negative or positive)
2. Scanning from Art Work/Bromide/TP's (Four Colour)	Rs.	per sq. inch/per colour (negative or positive)
3. Output from Image Setter from CD/Pen drive etc.	Rs.	per sq. inch/per colour (negative or positive); (without scanning & planning)

a) Minimum Area for Scanning = 20 sq. inch/per colour b) 1/4" extra would be allowed on all four sides of print area

B) PROCESSING: (for text & line drawings)

1. Negatives making	Rs.	per sq. inch/per colour
2. Positives making	Rs.	per sq. inch/per colour

a) Minimum area for processing = 16 sq. inch/per colour b) 1/4" extra would be allowed on all four sides of print area:

c) Pages less than half would be treated as half page and pages more than half page would be treated as full page

C) PLATEMAKING: (Rate in Rs. Per plate)

	23"x36"/26"x34" 20"x30"/20"x26"	18"x23"/17"x26" 15"x20"/13"x20"/ Cover
1. Surface Plates		
2. P.S. Plates		
3. CTP Plates		

D) PRINTING: (Rate in Rs. per colour)	SINGLE COLOUR (B/W)*		TWO COLOUR (Rate per colour)		FOUR COLOUR (Rate per colour)	
Paper Sizes	Upto 1000 copies	Additional Per 1000 copies upto 10,000	Upto 1000 copies	Additional Per 1000 copies upto 10,000	Upto 1000 copies	Additional Per 1000 copies upto 10,000
1. For sizes 23"x36"/26"x34"/20"x30"/20"x26"						
2. For sizes 18"x23"/17"x26"/15"x20"/13"x20"						
3. For sizes 11 1/2"x18"/13"x17"/10"x15"/10"x13"						
4. Cover of all sizes (including inside cover)						

*Rate for 2/3 colours shall be calculated on the basis of rates of single colour (B/W)

E) THERMAL LAMINATION:

Gloss:	Rs.	per sq. inch
Matt:	Rs.	per sq. inch
UV:	Rs.	per impression per side (upto 20 sq. inch)

F) BINDING:

	20"x30"/16vo 23"x36"/16vo 26"x34"/16vo(4-3/4"x7") (5-1/2"x8-1/2") (6"x8") Quote one rate for above 3-sizes Rs.	20"x26"/8vo 20"x30"/8vo 23"x36"/8vo(6-1/2"x9-1/2") (7-1/4"x9-1/2") (8-1/4"x11") Quote one rate for above 3-sizes Rs.
1. Centre Stitching: (Rate in Rs. Per 1000 copies)		
a. 16 pages forme (folding/gathering)		
b. 8/4 pages forme		
c. Cover Creasing & Stitching		
2. Section Sewing: (Rate in Rs. Per 1000 copies)		
a. 16 pages form (folding/gathering/sewing)		
b. 8/4/2 pages forme		
c. Pasting of Cover on perfect binding machine		
3. Hard Bound:		
a. Case Making per copy with Cloth (in Rs.)		
a. Case Making per copy without Cloth (in Rs.)		
3. Perfect Binding: (including folding/gathering)		

a. Rates per copy upto 100 pages (in Rs.)		
b. Rates per copy per additional 16 /8/4 page form		

G) PACKING AND FORWARDING: (Rate (in Rs.) Per 1000 copies)

1. Minimum Charges (in craft/shrink wrap)	Rs.
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Books to be packed in craft/shrink wrap film.

H) Printing through Screen Printing Process with Paper

1. Letterhead	Rs. _____ per 100 copies /colour
2. Visiting Card	Rs. _____ per 100 cards /colour
3. Envelops	Rs. _____ per 100 copies /colour
4. Invitation Card	Rs. _____ per 100 cards /colour
5. CD cover	Rs. _____ per cover /colour
6. File Cover (Transparent /Translucent/Card Board)	Rs. _____ per cover /colour

E) Printing through Digital printing machine with paper

1. Letterhead	Rs. _____ per 100 copies /colour
2. Visiting Card	Rs. _____ per 100 cards /colour
3. Envelops	Rs. _____ per 100 copies /colour
4. Invitation Card	Rs. _____ per 100 cards /colour
5. CD cover	Rs. _____ per cover /colour
6. File Cover (Transparent /Translucent/Card Board)	Rs. _____ per cover /colour

F) Digital Printing Service

Specification	Size	Rates
B&W Printing (80 GSM paper)	Demy (23x36/16)	
B&W Printing (80 GSM paper)	20x28/8	
B&W Printing (80 GSM paper)	Royal (20x30/8)	
B&W Printing (80 GSM paper)	A4 (23x6/8)	
Paperback binding including 4 color cover page printing & lamination	Up to 200 pages (Next per form: 8-page form)	
Paperback binding including 4 color cover page printing with flaps & lamination	Up to 200 pages (Next per form: 8-page form)	
Paperback binding including a jacket with lamination, paper & sirhaza	Up to 200 pages (Next per form: 8-page form)	

E) Leaf/Foil Printing

1. Die Making (Male & Female die)	Rs. _____ (per square cm)
2. Printing (Colour: Gold, Silver, Bronze, Chrome or any other colour specified (halftone/solid))	Rs. _____ (per 1000 copies)

F) Paper Basic Requirements

The rates should be quoted in PER KILOGRAM (Per kg). The lowest rates of paper/ card will be offered to all empaneled presses.

S.No.	Specification	Rates per kg
1.	Maplitho Printing Paper (White)	
2.	Maplitho Printing Paper (Natural Shade)	
3.	Super Printing Paper	
4.	Art Paper (Glossy/Mat finish)	
5.	Art Cart (Glossy/Mat finish)	
6.	High Bulk Paper- White	
7.	High Bulk Paper- Natural Shade	

*Printer shall ensure to use good quality paper and card free from specks blemishes with proper brightness, opacity and smoothness.

*Printer shall submit a paper consumption certificate along with the bill. The paper consumption statement shall be sign and stamp by the printer certified the quality and quantity of paper and card use for printing materials.

G) Digital Printing Service

Specification	Size	Rates
B&W Printing (80 GSM paper)	Demy (23x36/16)	
B&W Printing (80 GSM paper)	20x28/8	
B&W Printing (80 GSM paper)	Royal (20x30/8)	
B&W Printing (80 GSM paper)	A4 (23x6/8)	
Paperback binding including 4 color cover page printing & lamination	Up to 200 pages (Next per form: 8-page form)	
Paperback binding including 4 color cover page printing with flaps & lamination	Up to 200 pages (Next per form: 8-page form)	
Paperback binding including a jacket with lamination, paper & sirhaza	Up to 200 pages (Next per form: 8-page form)	



कृषि ज्ञान प्रबंध निदेशालय
Directorate of Knowledge Management in Agriculture
कृषि अनुसन्धान भवन - I
Krishi Anusandhan Bhavan-I
पूसा, नई दिल्ली - 110 012
Pusa, New Delhi – 110 012

F.No. DKMA/25-1/2021-GAS

Tender notice for printing

Payment Term

On receiving of printed materials, a committee/designed officer will scrutinize the bill Visa-a-vis material printed after certifying that the bill received from the firm is according to the printed material. The payment will be made on the basis of actual work. The GST will be paid as per applicable rates wherever applicable.



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F.No. DKMA/25-1/2021-GAS

Tender notice for printing

Penalties

1. In the event of the printer failing to: (i) observe or perform any of the conditions of the work as set out herein OR (ii) to execute the work in a good and workmanlike manner and to satisfaction of and by the time fixed by the ICAR, it shall be lawful for the ICAR in its discretion, in the former event, to remove or withheld any part of the work until such time as it may be satisfied that the Printer is able to do and will duly observe the said condition and, in the later event, to reject or remove as the case may require, any work executed otherwise by them in a good and workmanlike manner to the satisfaction of and by the time fixed, by the ICAR and in both or either of the events aforesaid, to make such arrangements as it may think fit for the reproduction of the work so removed or in lieu of that so rejected or removed as aforesaid on the account and at the risk and cost of the Printer.
2. Provided further, that if in either event any excess cost be incurred by the reason of the difference between the prices paid and the accepted rates (to be certified by the ICAR whose certificate shall be final), the ICAR may charge the amount of such excess cost from the Printer and the same may at any time be deducted from any sum or sums then due or which at any time thereafter, may become due to the Printer under this or any other work or may be demanded of him to be paid within fifteen days to the ICAR.
3. In the event of any discovery of error or defect due to the fault of printer at any time after the delivery of the copies ordered, the Printer shall be bound, if called upon to do so, to rectify such error or defect at his own cost to the satisfaction of and within the time fixed by the ICAR. In the event of the delivery of any defective work, which owing to urgency or for any other reason cannot be wholly rejected. The ICAR shall have the power to deduct from any payment due to the Printer such sum as it may deem expedient not exceeding 10% of the value of the particular portion or portions adjudged to be defective.
4. In the event of a work wholly rejected, the ICAR may at its own discretion either:
 - (i) *Permit* the printer to redo the same within such time as the ICAR may specify at Printer's own cost which shall include the cost of paper and other materials
 - OR
 - (ii) Arrange to get the work done elsewhere and by any other person or from any other source than the Printer, in which case the amount of extra cost, if any, apart from the actual cost of the job, paper and other materials

involved shall be recovered by the ICAR from the Printer in the manner provided in sub-clause (ii) of this clause.

5. In the event of the Printer having adjudged insolvent or having a receiving order or other order under the Insolvency Act and in the case of a Company, of the passing of any resolution or making of any order for winding up, neither voluntary nor otherwise, the ICAR shall have the power to cancel the work without previous notice.
6. In the event of lockout/closure of a press on account of liquidation, strike, fire accident, or any other circumstances the ICAR reserves the right to withdraw the job, at whatever stage it be, without any obligation of payment or reimbursing expenditure in respect of work done (including Films/plates/frames made) and also to withdraw/take possession of the manuscript, photographs, illustrations, paper, binding cloth etc. supplied earlier in connection with the printing of the job.
7. The printing quality and adhering to the deadlines is the sole criteria for allocation of work to the press/firm, however, the work will be assigned to all the empaneled firms in the first instance as per availability of work in the Council. In this regard, the quality of output and maintenance of timeliness by the firm will be monitored as per laid down standards of the Council. In case, firm fails to comply the deadlines/guidelines issued for completing the work, an advisory will be issued to the firm at the first failure. In case the firm fails in delivering the quality and maintenance of Time Schedule in his second job, the firm is liable to be removed from the panel or no work will be assigned to them.
8. In the event of making a supply of the printed copies short of the actual number of copies ordered, the Council will deduct the sale price of the copies supplied short from their respective bill.
9. The Council reserves the right to entrust the work to any of the empanelled printer.
10. In the event of the Printer failing to comply with any of the conditions specified herein or in the offer document or in the form of specifications of different jobs, the ICAR shall have the power to cancel the work without previous notice or assigning any reason therefor. The Council also reserves the right to withdraw any part of the job or the whole of it, at any stage, even after acceptance of the quotations/finalization of the printing arrangement and assignment of the job without assigning any reason therefore. The decision of the Project Director, Directorate of Knowledge Management in Agriculture (DKMA), Indian Council of Agricultural Research, New Delhi in all these matters shall be final and binding on the Printers.

1. Force Majeure

- a. **Definition:** For the purposes of this Contract, "Force Majeure" means an event which is beyond the reasonable control of a Party, is not foreseeable, is unavoidable and not brought about by or at the instance of the Party claiming to be affected by such events and which has caused the non-performance or delay in performance, and which makes a Party's performance of its obligations hereunder impossible or so impractical as reasonably to be considered impossible in the circumstance and includes, but is not limited to, war, riots, civil disorder, earthquake, fire, explosion, storm, flood or other extreme adverse weather conditions, strikes, lockouts or other industrial action (except where such strikes, lockouts or other industrial action are within the power of the Party invoking Force Majeure to prevent), confiscation or any other action by Government agencies.

- b. Force Majeure shall not include (i) any event which is caused by the negligence or intentional action of a Party or by or of such Party's employees, nor (ii) any event which a diligent Party could reasonably have been expected both to take into account at the time of the conclusion of this Contract, and avoid or overcome in the carrying out of its obligations hereunder.
 - c. **No breach of Contract:** The failure of a Party to fulfil any of its obligations hereunder shall not be considered to be a breach of, or default under, this Contract insofar as such inability arises from an event of Force Majeure, provided that the Party affected by such an event has taken all reasonable precautions, due care and reasonable alternative measures, all with the objective of carrying out the terms and conditions of this Contract.
 - d. **Measures to be taken:** A Party affected by an event of Force Majeure shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall take all reasonable measures to minimize the consequences of any event of Force Majeure.
 - e. A Party affected by an event of Force Majeure shall notify the other Party of such event as soon as possible, and in any case not later than fourteen (14) days following the occurrence of such event, providing evidence of the nature and cause of such event, and shall similarly give written notice of the restoration of normal conditions as soon as possible.
 - f. Any period within which a Party shall, pursuant to this Contract, complete any action or task, shall be extended for a period equal to the time during which such Party was unable to perform such action as a result of Force Majeure.
2. Decision of the Project Director, DKMA shall be final for any aspect of the contract and binding to all parties. Disputes arising, if any, on the contract will be settled at his level by mutual consultation and in case of failure or settlement dispute shall be referred to the sole arbitrator to be appointed by the Project Director, DKMA. The decision of the sole arbitrator so appointed shall be final and binding on the parties. Arbitration proceeding shall be governed by the Arbitration & Conciliation Act, 1996 as amended from time to time.
3. The Project Director, DKMA reserves the right to cancel, assign revoke the contract any time without assigning any reason in writing and no further clarification/loss, whatsoever may be entertained.

ANNEXURE

UNDERTAKING

I/We have read and understood Terms and Conditions contained in the ICAR-DKMA’s application form for contract. I/We do hereby declare that all the details provided in this application form are true to the best of my/our knowledge and belief and any mis-representation of facts will render me/us liable to any action as may be deemed fit by ICAR-Directorate of Knowledge Management in Agricultural (DKMA).

I/We do hereby also accept ICAR-DKMA have the right to accept or reject this application and not to issue invitation to tender to me/us.

I/We undertake to communicate promptly to ICAR-DKMA any changes in the condition or working of the firm. It is certified that we have not been blacklisted by any organization of Government of India including Central Vigilance Commission (CVC) in the last three years. The undersigned is fully authorized to sign and submit this application form on behalf of the organization, he/she represent. We authorize ICAR-DKMA to approach individuals, employees, firms and corporations to verify our competence and general reputation.

Signature:
Name:
Designation:
Address:

Place:
Date: