Indian Council of Agricultural Research
Krishi Bhavan, New Delhi

F.No. Admn-8(3)/2014-WS   Dated 12th August, 2014

CIRCULAR

A decision has been taken to introduce Aadhaar Enabled Biometric Attendance System (AEBAS) in the Central Government offices located at New Delhi. The purpose of this system is to enable an employee with an Aadhaar Number,   to register his/her attendance in the offices through Biometric Authentication.   For   this   purpose   Authentication   Tablets/Desktop Authentication devices will be installed in each offices of the Central Ministries/Departments.

In order to enable the Council to complete the required formalities all the officers/officials of DARE/ICAR are requested to submit the details pertaining to their Aadhaar Number in the enclosed format. Those who do not have Aadhaar Number may provide their name and mobile number to the Work Study Unit immediately so that further action can be taken to get their Aadhaar Number. All the divisional Head/Branch Officers are requested to ensure that the officers/officials provide the necessary information immediately in the prescribed format in hard copy as well Email the same to soworkstudy.icar@nic.in

This may be accorded 'Top Priority'.

(K. K. Kulshreshtha) 12-8-14.
Deputy Secretary (WS)

Distribution:-

1. All Officers/ Sections/Divisions at ICAR including KAB-I/II, NASC Complex, New Delhi
2. Sr. PPS to DG, ICAR & Secretary, DARE
3. PPS to Secretary, ICAR
4. PPS to AS & FA, DARE/ICAR
5. Director (DARE)
6. Deputy Secretary (GAC), ICAR, New Delhi
7. Secretary, ASRB
8. All Directors of Delhi based ICAR Institutes.
9. Sh. Hans Raj, Information System Officer, DKMA, ICAR, KAB-I for putting on the ICAR website.
10.   Cdn. Section, ICAR for giving index number.

P. T. O.

Aadhaar based Biometric Attendance System
(attendance.gov.in)

Aadhaar Number	
Employee Name	
Organization Name	
Designation	
Organization Employee ID	
GPF Number	
Department	
Office Location	
DOB (dd-mm-yyyy)	Gender: M/F/T
Communication Address	
District	
State	
Phone	
e-Mail	
Photograph	

Instructions:

    a.   Aadhaar number is mandatory for on-boarding in the system

    b.   Please provide a valid e-mail & mobile number for system alerts.