

**F. NO. FIN 1(26)/2018-Budget
INDIAN COUNCIL OF AGRICULTURAL RESEARCH**

Krishi Bhawan, New Delhi-110001

Dated:-10th May, 2019

OFFICE MEMORANDUM

Subject 1:- Advisory in regard with PFMS related processes in Centrally Sector Scheme : Procurement of Digital Signature Certificate (DSC) REG.

Subject 2:- SOP for Mobile Bank Application- PFMS -reg.

With respect to the above cited subject matters, please find enclosed OM No. PAO/Sectt/Agri/PFMS/2017-18-11-65 dated 30.04.2019 (along with all its enclosures viz, Annexure I & Annexure II) issued by Pay and Accounts Office (Sectt-I), O/o CCA, Ministry of Agriculture and Farmers' Welfare which is self-explanatory. It is hereby requested that the instructions/guidelines forwarded by Sh. Ashok Kumar, Sr. Accounts Officer, vide the said OM dated 30.04.2019, needs to be thoroughly studied and scrupulously followed by all Units/Agencies on PFMS portal.



**G.P. Sharma
Director(Finance)**

Distribution:-

1. The Information System Officer/ Ms. Mitali Ghos Roy, Sr. TO, DKMA, KAB-I for uploading the above OM on ICAR Website.

No:-PAO/Sectt/Agri/PFMS/2017-18/11-65
Pay and Accounts Office(Sectt-I)
O/O Chief Controller of Accounts
M/o Agriculture and Farmer Welfare

अपर सचिव एवं वित्त सलाहकार
(डेयर/भा. कृ. अनु. परिषद)
Addl. Secretary & Fin. Adviser
(DARE/ICAR) 1951R
डा. सं./Dy. No. 915119

Dt:- 30/04/2019

OFFICE MEMORANDUM

Sub- I :- Advisory in regard with PFMS related processes in Centrally Sector (CS)
Scheme : Procurement of Digital Signature Certificate (DSC) reg.

Sub- I :- SOP for Mobile Bank Application – PFMS.

The undersigned is directed to enclosed the OMs No. C:13015(264-XII)/MFCGA/PFMS/2018-19/792-840 dated 23/04/2019 and C:13015/930/MFCGA/PFMS/2018-19/20257-20266 dated 28/03/2019 issued by PFMS, CGA, D/o Expenditure, M/o Finance, on above mentioned Subjects.

2 Therefore, all Divisional heads are requested to direct all Programme Divisions/Implementing Agencies under their control to go through the instructions/guidelines contained in the above mentioned O.Ms and follow them scrupulously.

This issues with the approval of Competent Authority.



(Ashok Kumar)
Sr. Accounts Officer

Encl:-Annexure I & II (as above)

- To
01. All Additional Secretary, D/o Agriculture & Cooperation, M/o Agriculture & Farmers Welfare.
 02. Animal Husbandry Commissioner, D/o Animal Husbandry, Dairying, M/o Agriculture & Farmers Welfare.
 03. Animal Husbandry Commissioner, D/o Animal Fisheries, M/o Agriculture & Farmers Welfare.
 04. Additional Secretary & Secretary (ICAR), D/o Agricultural Research & Education, M/o Agriculture & Farmers Welfare.

05. All Joint Secretary, D/o Agriculture & Cooperation, M/o Agriculture & Farmers Welfare.
 06. All Joint Secretary, D/o Animal Husbandry & Dairying, M/o Agriculture & Farmers Welfare.
 07. All Joint Secretary, D/o Fisheries, M/o Agriculture & Farmers Welfare.
 08. All DDGs, D/o Agricultural Research & Education, M/o Agriculture & Farmers Welfare.
 09. Sr.PPS to Secretary, D/o Agriculture & Cooperation, M/o Agriculture & Farmers Welfare.
 10. Sr.PPS to Secretary, D/o Animal Husbandry & Dairying, M/o Agriculture & Farmers Welfare.
 11. Sr.PPS to Secretary, D/o Fisheries, M/o Agriculture & Farmers Welfare.
 12. Sr.PPS to Secretary, D/o Agricultural Research & Education, M/o Agriculture & Farmers Welfare.
 13. Sr.PPS to AS&FA (DAC, DARE, AHD & Fisheries).
 14. PS to CCA, M/o Agriculture & Farmers Welfare.
 15. PA to CA, M/o Agriculture & Farmers Welfare.
- 1/2-5
07/1/17

(Annenwari -1)

C-13015/264-XII/MFCGA/PFMS/2018-19/792-840

Government of India
Public Financial Management System
Ministry of Finance, Deptt. Of Expenditure
Controller General of Accounts

Shivaji Stadium, Connaught Place
New Delhi-110 001

Dated: 22/04/2019

OFFICE MEMORANDUM

23

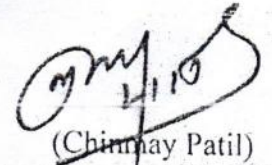
Subject: Advisory in regard with PFMS related processes in Central Sector(CS)Schemes :
Procurement of Digital Signature Certificate (DSC) reg :-

Kindly refer to this office OM No.C-13015(264-XII)/MFCGA/PFMS/2018-19/19981-20030 dated 22.3.2019 on the subject mentioned above. In this regard it is stated that as an enhanced security authentication, creation/approvals/mapping/editing of child agency by Program Division (PD) will be allowed only through Digital signature w.e.f. 1.5.2019 and similar enhanced security measures shall be applied to all the subsequent parent agencies (all hierarchies below PD) w.e.f 1.7.2019.

PDs are requested to issue directions to all the first level agencies that creation of down below agencies could only be done through Digital signature wef 1.7.2019.

In the context of above, PDs may be impressed upon to procure Digital Signature Certificate (DSC) on priority.

This issues with the approval of competent authority.


(Chinmay Patil)

Asstt. Controller General of Accounts.

To:

1. Financial Advisors of all Ministries/Departments
2. Pr.CCAs /CCAs /CAs with independent charge of all Ministries/Depts.

Copy to:

- a. PPS to Additional CGA, PFMS
- b. All Joint CGAs/ Dy.CGAs , PFMS (including State Nodal officers)
- c. Sr. TD (NIC),PFMS
- d. Sh K. V.Hamza , Sr AO with request to upload the same on CGA website.

28/04/19
24/4/19

Pl. circulate to
all concerned.

24/4/19
Smta (Smta -1)

24/4/19
AAO (PC)

24/4/19
Smt. Pradeep

Annex II

C-13015/930/MFCGA/PFMS/2018-19/20257-66
Government of India
Public Financial Management System
Ministry of Finance, (Deptt. Of Expenditure)
Controller General of Accounts

Shivaji Stadium, Connaught Place
New Delhi-110 001.
Dated:28.3.2019

OFFICE MEMORANDUM

Subject : SOP for Mobile Bank Application - PFMS.

A mobile App has been developed for monitoring performance of the banks integrated with PFMS. The user of this application needs to be registered from the PFMS portal. Hence, a SOP is attached herewith for getting access of the mobile app.

All users are kindly requested to download the app as per the procedure for getting access of the App.

Vimmi Vij
28/3/19
(VIMMI VIJ)

Sr. Accounts Officer

To:

1. Secretaries of all Ministries/Departments
2. Financial Advisors of all Ministries/Departments
3. PPS to CGA
4. PPS to Addl. CGAs
5. All Jt.CGAs/Dy.CGAs/ACGAs/ACAs,PFMS
6. Pr.CCAs/CCAs/CAs with independent charge of all Ministries/Departments
7. Sr.TD(NIC)PFMS
8. All Sr.AOs/AOs of Banking/Technology/Reports
9. ✓ Sh. K.V. Hamza for uploading on CGA website
10. Smt.Sunita Sharma for uploading on PFMS website

Public Financial Management System
Ministry of Finance, Government of India

Release of Android Mobile App for PFMS-Bank Performance Monitoring

A mobile App has been developed for monitoring Bank Performance for Banks Integrated with PFMS. The Application has been designed to be used by Bank Officers for banks integrated with PFMS as well as for Scheme Managers of Govt. of India.

The Application does exception reporting for Beneficiary validation and Payment Files sent to and responses received from Banks for the following KPIs

1. Ack Pending
2. Debit Pending
3. Credit Pending
4. Scroll Pending
5. Account Validation
6. Bank Balances Updation
7. Files in Error
8. SFTP Failure instances

The application provides day wise pendency's for these parameters and provides a handy interface to Banks/Scheme Managers to address any pendency's in payment on the go. Bank Type Users are allowed to view these parameters for Schemes for which their banks are registered. Also Scheme Manager Type Users have been provided the option to monitor pendency for All Banks/For Particular/ Bank wise Pendency.

The User of this application needs to be registered from the PFMS portal and after approval can download the app from Google Play store. Authentication is carried out using an OTP and the user Type is set based on the information provided while registration.

Note: This app is only available for Android users.

Steps to access Mobile App

Step 1: User Registration

First the user will register on the PFMS portal. User registration is a mandatory step in order to access android app. Non-registered users would not be able to access android app.

User types involved:

There are 4 types of users that are involved in this whole process,

1. CCA type users
2. Scheme Manager Users
3. Secretary/Finance Department/Ministry
4. Banks

By clicking, **Register MIS Reports Users**, user would be redirected to the **User Details** page where he can select the respective user type that are mentioned above.

Screenshots

Main screen

- Forgot Password?
- Register Agency
- Register Sanction ID Generation Users
- **Register MIS Reports Users**
- Get Password By Unique Agency Code
- Register State Govt. CDD
- Register DBT Beneficiary Mgmt Checker
- Register Treasury Users

Log In

2015-2019

User name:

password

Screen 2: User Details page (User type: Bank User)

for any information, regarding your services, download, specific plans, Alerts etc.

User Details

Type of User	-Select-
First Name	Accountant/Officer General
Last Name	Bank Operator
Designation	Budget
Email	CENTRAL GOVT TRUST
Password	DBT MIS User
Mobile No.	EXT SVS USER
Login ID	FA Specr
Password	Health Module Control Admin
	Health Module Management User
	Ministry of Finance
	Off. Controller and Auditor General
	Off. Controller General of Accounts
	Office of P. CCA / CCA / Ch.

Screen 3: User Details page (User type: Secretary/Finance Department/Ministry User)

[illegible]

Screen 4: User Details page (User type: Scheme Manager User)

Instructions
Email is mandatory for any communication, regarding your login, Password, Subscriptions, Alerts etc.

User Details

Type of User:

First Name:

Last Name:

Designation:

Grade:

Phone:

Mobile No.:

Login ID:

Password:

Confirm Password:

Print Question:

Screen 5: User Details page (User type: CCA type user)

[illegible]

Step 2: Approval by the CPMU

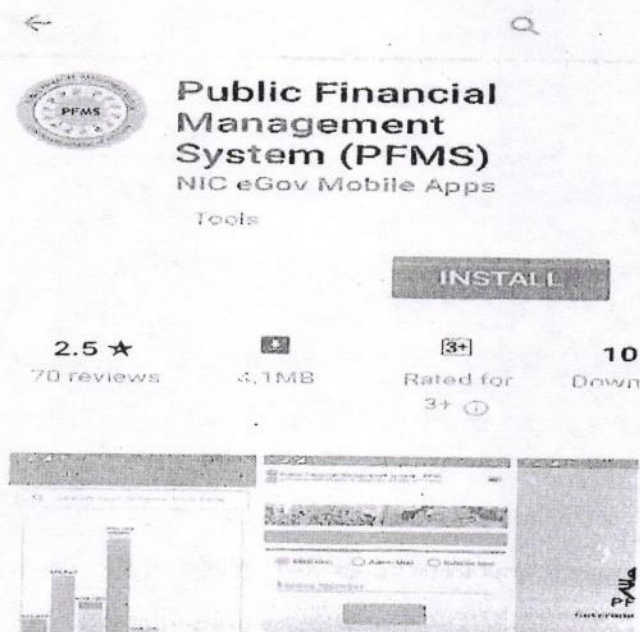
On successful registration, their details will be send to the CPMU's for approval through CCA of the respective ministry.

Approval of CPMU will be required only in case of newly registered users, in case of existing users no approval of CPMU would be needed.

Note*: Details entered by the users must be approved by the CPMU only then they can access the android app.

Step 3: Download the App from Google Play Store

Now, the user shall download the app from the Google play store.



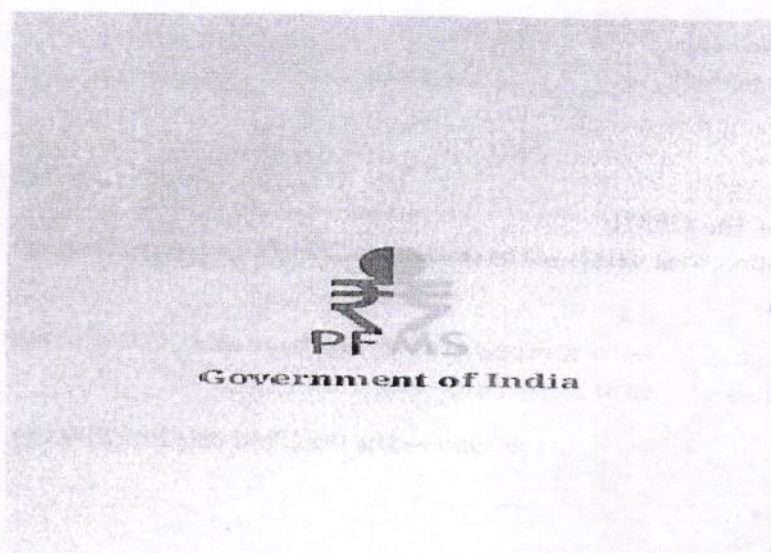
Step 4: Authentication via OTP

To login into the app, ministry users have to enter their mobile numbers for authentication. Mobile number will be authenticated using OTP that (s)he will receive on her/his registered mobile number. So, for the user, mobile number will work as a Username and OTP will work as a Password.

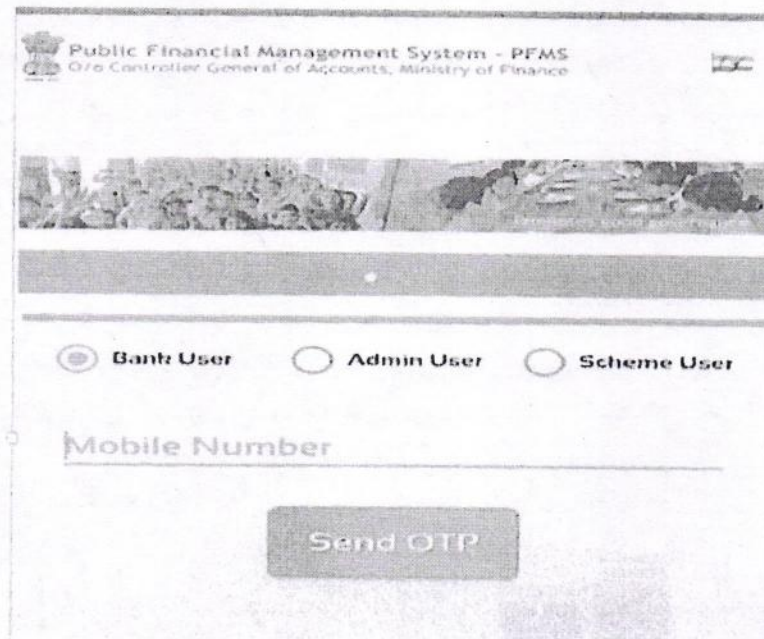
On successful verification of the OTP, user would be able to access the mobile App.

Screenshots

Main screen

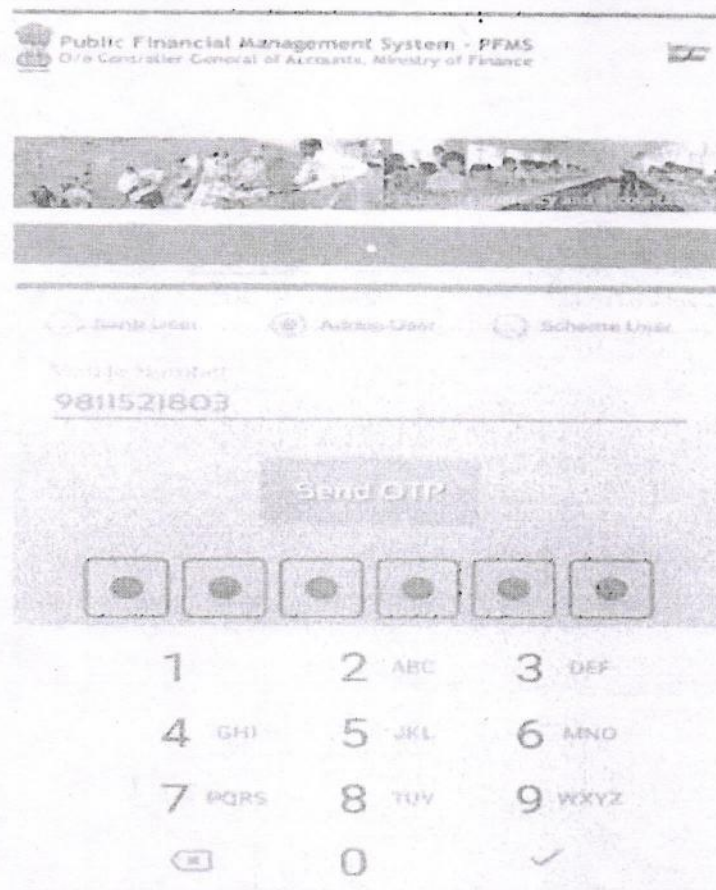


Login Screen



The screenshot shows the login interface of the Public Financial Management System (PFMS). At the top, the header reads "Public Financial Management System - PFMS" and "O/o Controller General of Accounts, Ministry of Finance". Below the header is a decorative banner image. Underneath the banner, there are three radio button options: "Bank User" (which is selected), "Admin User", and "Scheme User". Below these options is a text input field labeled "Mobile Number". At the bottom of the form is a button labeled "Send OTP".

Authentication Screen



The screenshot shows the authentication interface of the PFMS. At the top, the header reads "Public Financial Management System - PFMS" and "O/o Controller General of Accounts, Ministry of Finance". Below the header is a decorative banner image. Underneath the banner, there are three radio button options: "Bank User", "Admin User" (which is selected), and "Scheme User". Below these options is a text input field labeled "Mobile Number" containing the number "9811521803". At the bottom of the form is a button labeled "Send OTP". Below the button is a numeric keypad with digits 1 through 9, 0, and a checkmark icon.

Once OTP is entered, it will get verified and then the user would be navigated to the mobile App's landing page that is shown below:

