



F.No. HRM-3/14/2022-KAB./48

Dated 21st March, 2022

OFFICE MEMORANDUM

Subject:- Three days online training programme on "Introduction to Artificial Intelligence (AI-01)" from 06 to 08 June, 2022 – reg.

The Institute of Secretariat Training & Management (ISTM), New Delhi has invited nominations for three days online training programme on "**Introduction to Artificial Intelligence (AI-01)**" from 06 to 08 June, 2022 for Group 'A' and 'B' officers.

The objectives of the course is to Describe Artificial Intelligence Techniques, and to explain application of Artificial Intelligence in government activities.

It is also desired by the Institute to send one or two relevant nominations for the training programme. The Officers who need to attend above training programme may send their nomination through proper channel (**HRD Nodal Officer/Director of the concerned Institutes/Reporting Officers**) to HRM Unit, ICAR HQs latest by **11.04.2022** for onward transmission to ISTM, New Delhi. The nomination form may be downloaded from ICAR website under **Col.Circular/HRMUnit**. The nomination form is also enclosed here. The nomination may not be sent online directly to ISTM, New Delhi until it is approved by the Council. The participants are requested to apply to respective training programme through TMIS portal also and the confirmation of the same may also be mentioned in the forwarding letter.

The Officers who have already attended the training programme need not apply. The applicants will not be allowed to withdraw their nominations after acceptance by ISTM, New Delhi. The participation in the above training programme will be subject to acceptance of nomination by ISTM, New Delhi and also further orders from the Council.

Suman
21/3/2022

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Distribution:-

1. All Officers/ Sections of ICAR HQs at KB/KAB-I&II/ NASC, New Delhi.
2. All Directors/HRD Nodal Officers of the ICAR Institutes.
3. E-office Notice Board.
4. ICAR Portal/ HRM Portal.
5. Guard file.



Institute of Secretariat Training & Management

Online Nomination Form

Participants 1 of 1

*Select Course

*Have you previously attended any course at ISTM? Yes No

*Mobile No.

*First Name Middle Name *Last Name

Name in Hindi * Father's / Spouse's / Mother's / Guardian's name

*Gender *Category

*Differently Abled Yes No

*Date of Birth * Educational Qualification

* Service * Designation / Rank

*Level of Pay Matrix

*Date of Joining Service * Date of Joining Current Post

* Brief Service Particulars

ORGANISATION DETAILS

* Organisation Name * Organisation Type

* Organisation Email *Organisation Phone

* Organisation Street Address

* Organisation City *Organisation Pincode

* Organisation State

PERSONAL / RESIDENCE DETAILS

Aadhaar Number *Email

* Street Address

* City * Pincode

*State

OTHER DETAILS

* Emergency Contact Details

*How the training is likely to benefit the nominee as well as the organisation (in 2 lines).

Whether Hostel Accommodation is required Yes No

*I certify that the above information is correct

(Checked = Yes; Unchecked = No;)

This form is to be filled up by the candidate and submitted to the Institute of Secretariat Training & Management, New Delhi. The form is to be filled up in the prescribed manner and submitted to the Institute of Secretariat Training & Management, New Delhi.

Enter Image Characters

