



Directorate of Knowledge Management in Agriculture
Indian Council of Agricultural Research
Krishi Anusandhan Bhavan-I
Pusa, New Delhi -110 012

Advertisement No. DKMA/14-1/2021-GAS

The Project Director, ICAR-DKMA invites application (on purely contractual basis) from young and experienced professionals, for 13 different posts of Young Professional – II on consolidated emoluments of Rs. 35,000/- per month. These YPs are required in the field of Agriculture Basic Sciences, Communication, I.T, Social Media and Management etc. The details of qualification etc. can be seen at ICAR Website (www.icar.gov.in). The last date of receipt of application through email only (jobs.dkma@icar.gov.in) is 24st June, 2021.

(Ramesh Kumar)
Under Secretary,
ICAR-DKMA



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WALK-IN-INTERVIEW

Applications are invited for the positions of Young Professional-II at DKMA on purely contractual basis for a period of one year extendable for two more years (01 year at a time) subject to requirement of the services of the YP-II in the organization on the basis of satisfactory performance. The qualification details are as under:

S. No.	Unit	Educational /Qualification	Number of YP-II Required
1	English Editorial Unit	<p>YP-II (Editorial Work) <u>Essential Qualifications:</u></p> <ul style="list-style-type: none">• M.Sc. in Agricultural Science/Animal Science or allied sciences <p style="text-align: center;">or</p> <ul style="list-style-type: none">• M.Tech./M.E./Integrated Dual Degree (B.Tech.-M.Tech.) in Biotechnology/Bioinformatics. <p style="text-align: center;">or</p> <ul style="list-style-type: none">• MA (English Mass Communication/English Journalism) with minimum one year of working experience in editorial capacity in reputed national level journal. <p style="text-align: center;">or</p> <ul style="list-style-type: none">• PG Diploma (English Mass Communication/ English Journalism) with minimum two years of working experience in editorial capacity in reputed national level journal. <p><u>Desirable Qualifications:</u></p> <ul style="list-style-type: none">• Post qualification experience in scientific editing and proof reading especially for research journals, magazines and books.• Working knowledge of Microsoft Office applications (Word, Excel, Power, Point) and IT tools in designs/Adobe suite.• Excellent English language skills in editing and writing.• Excellent interpersonal skills with the ability to work with others and provide sound recommendations.	03

		<p>Skills, knowledge and competencies requirement of the consultant</p> <ul style="list-style-type: none"> • Excellent English language skills in editing and writing. 	
		<p>YP-II (Knowledge Bank) <u>Essential Qualifications:</u></p> <ul style="list-style-type: none"> • MCA <p style="text-align: center;">or</p> <ul style="list-style-type: none"> • B. Tech.(computer Science or IT or equivalent) with 60% marks <p><u>Desirable Qualifications:</u></p> <ul style="list-style-type: none"> • Working experience in online publications software i.e. OJS in a reputed organizations/publishing house. • Proficiency in Unix or Linux system administration 	01
2	Hindi Editorial Unit	<p>YP-II (Hindi Editorial) <u>Essential Qualifications:</u></p> <ul style="list-style-type: none"> • M.Sc. in Agricultural Science/Animal Science or allied sciences <p style="text-align: center;">or</p> <ul style="list-style-type: none"> • M.Tech./M.E./Integrated Dual Degree (B.Tech.-M.Tech.) in Biotechnology/Bioinformatics. <p style="text-align: center;">or</p> <ul style="list-style-type: none"> • MA (Hindi Mass Communication/Hindi Journalism) with minimum one year of working experience in editorial capacity in reputed national level journal. <p style="text-align: center;">or</p> <ul style="list-style-type: none"> • PG Diploma (Hindi Mass Communication/Hindi Journalism) with minimum two years of working experience in editorial capacity in reputed national level journal. <p><u>Desirable Qualifications:</u></p> <ul style="list-style-type: none"> • Post qualification experience in scientific editing and proof reading especially for research journals, magazines and books. • Working knowledge of Microsoft Office applications (Word, Excel, Power Point) and IT tools in designs/Adobe suite. • Excellent Hindi language skills in editing and writing. • Excellent interpersonal skills with the ability to work with others and provide sound recommendations. <p>Skills, knowledge and competencies requirement of the consultant</p> <ul style="list-style-type: none"> • Proficiency in editing, proofreading, feature writing, 	02

		translation (English to Hindi and vise-versa).	
3	Production Unit	<p>YP-II (Content Design) <u>Essential Qualifications :</u></p> <ul style="list-style-type: none"> • Graduates with at least 60% marks in Computer Application/ Information Technology/Computer Science/ artificial intelligence/ Operating System/ Software Engineering/ Computer Graphics with one-year experience in the relevant field. <p style="text-align: center;">or</p> <p>03 years Degree/Diploma with 60% marks in Printing Technology with specialization in graphics management.</p> <ul style="list-style-type: none"> • At least 1 year Diploma in Graphics Designing with specialization in Corel Draw, Photoshop. <p><u>Desirable Qualifications :</u></p> <ul style="list-style-type: none"> • Working knowledge of Page Maker/Photoshop/Corel Draw/In Design/GIMP and good knowledge of typography. • Knowledge of layout and designing of publications. 	01
4	PME Cell	<p>YP-II (Planning & Monitoring) <u>Essential Qualifications :</u></p> <ul style="list-style-type: none"> • M.Sc. in Agricultural Science/Animal Science or allied sciences <p style="text-align: center;">or</p> <ul style="list-style-type: none"> • Master in Business Management or Master in Computer Application. • Experience in coordination and management. <p><u>Desirable Qualifications :</u></p> <ul style="list-style-type: none"> • Excellence in Administrative, Co-ordination activity in a scientific organization. • Proficiency in computer application. 	01
5	Business Management	<p>YP-II (Publication Management) <u>Essential Qualifications:</u></p> <ul style="list-style-type: none"> • MBA (Marketing) or equivalent (with minimum 60% marks) from a recognized institution and B.Com/BBA/BBS (With minimum 60 % marks) from a recognized University/College (with minimum one year of experience in relevant field) <p><u>Desirable Qualifications:</u></p> <ul style="list-style-type: none"> • Experience in marketing and sales in prints/publication house. • Excellent knowledge in sales and marketing and inventory management in publishing house. • Excellence in spoken and written English and Hindi. 	01

6	Library	<p>YP-II (Library) <u>Essential Qualifications:</u></p> <ul style="list-style-type: none"> • Master degree in Library and Information Science from a recognized university/Institute. • Working knowledge in OJAS/KOHA. <p><u>Desirable Qualifications:</u></p> <ul style="list-style-type: none"> • Diploma in IT or Computer Science related to library management system. • Working knowledge of OJAS/KOHA library Management software and library functions. • Management of online e-Resource system. 	01
7	Audio Visual Production Unit	<p>YP-II (Audio Production) <u>Essential Qualifications :</u></p> <ul style="list-style-type: none"> • B.Tech. with 60% marks or 3 years Diploma in Electronic Telecommunication/sound and TV engineering with 60% marks <p><u>Experience:</u></p> <ul style="list-style-type: none"> • One year experience of sound recording <p><u>Desirable Qualifications:</u></p> <ul style="list-style-type: none"> • Audio editing and recording, Maintenance upto of audio records 	01
		<p>YP-II (Video Production) <u>Essential Qualifications :</u></p> <ul style="list-style-type: none"> • Degree with 60% marks or 3 years Diploma in non-linear video editing/Video filming/Photography/Video Graphy with 60% marks, from any Govt. Institute or Recognize Institute. <p><u>Experience:</u></p> <ul style="list-style-type: none"> • Skills in Final cut pro and Adobe premiere, Adobe after effects, Title motion graphics • Skills in handling professional video camera and digital cine camera • Two years work experience <p><u>Desirable Qualifications:</u></p> <ul style="list-style-type: none"> • Working knowledge of Adobe audition/ any other sound editing software • Knowledge of animation • Knowledge of Interface design 	01
8	CeRA Consortium for e-Resources in Agriculture	<p>YP-II (e-Resource) <u>Essential Qualifications :</u></p> <ul style="list-style-type: none"> • Masters Degree in Agricultural Sciences/Library and Information Sciences/Computer Applications/Basic Science 	01

	<u>Experience:</u>	
	<ul style="list-style-type: none"> • 2 years' experience in e-resources management or any consortium. 	
Total		13

➤ **Terms of Reference:**

Heads of Units at ICAR-DKMA will provide terms of reference, describing the work to be performed by the YPs. The terms of reference shall include the functions to be performed and outputs to be delivered. The functions and outputs shall be specific, measurable, attainable, results-based and time-bound_

➤ **Maximum duration of engagement of the YPs**

Initial engagement of YP will be for one year which is extendable for two more years (01 year at a time) subject to requirement of the services of the YP in the organization and satisfactory performance of the candidate after evaluation by an officer of the level of ADG/Director. Thus maximum duration of engagement of YP in the ICAR is three years (1+1+1).

➤ **Age limit,**

The minimum age under Young Professional category will be 21 years and maximum 45 years with relaxation as per rules on 1st June, 2021.

➤ **Consolidated emoluments of the YPs**

The consolidated emoluments of Young Professional-II (YP-II) will be Rs.35, 000/- per month respectively. No House Rent Allowance (HRA) will be paid to the YPs.

➤ **Tax deduction at source**

The income tax or any other tax liable to be deducted as per the prevailing rules will be deducted at source before effecting payment of monthly salary.

➤ **TA/DA for the YPs**

TA/DA will be admissible to YPs for undertaking domestic tour for official work as under:

VP-11: To and fro journey by train in AC-2 Tier/AC Chair Car and DA at fixed rate of Rs.1500/- per day for other tour related expenses on Guest House/Hotel Accommodation, food and local conveyance etc.

➤ **Attendance and working hours/days:**

The working hours for the YPs will be same as regular employees of ICAR. No extra benefit will be allowed for working beyond office hours. Unauthorized absence from the project/work for a continuous period of 08 days without valid reasons shall lead to automatic termination of the engagement.

➤ **Leave entitlement for the YPs**

The YPs in ICAR are eligible for 08 days leave in a calendar year on pro-rata basis and 02 restricted holidays as per the rules of Govt. of India/ICAR. Intervening weekly holidays or gazetted holidays during a spell of leaves should not be counted against the admissible leaves. The un-availed leaves will not be carried forward to next calendar year. In addition to this, YPs may also be allowed compensatory leave in lieu of the duty assigned on holidays but not more than 02 leaves can accrue in a month. The Compensatory leaves can be accumulated only up to 05 days at a time and the YPs may be allowed to avail the same within 03 months.

Female YPs will be entitled to maternity leave as per provision in the Maternity Benefit (Amendment) Act 2017. However, there will be no paternity leave for male YPs.

➤ **Intellectual Property Rights**

Intellectual Property created due to the work of Young Professional during his/her valid tenure in ICAR Hqrs/ institutions will be governed by the IPR guidelines of the Council,

➤ **Prohibition of Sexual Exploitation and Abuse**

The Young Professionals shall have to comply with the "Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013.

➤ **Other terms and conditions**

- i. The young professional (YP) shall be subject to the laws of secrecy of the country and will sign a declaration of secrecy and Non-Disclosure Agreement before reporting (as per Annexure-I of guidelines issued by Council vide Office Memorandum No. Agril.Edn. 1 -062020-A&P dated 04.12.2020).
- ii. The engagement will not constitute a regular job or appointment of any nature in the ICAR.
- iii. During the term of engagement the YP shall comply with the Standards of Conduct. Failure to comply with the same will become a ground for termination of the YP without notice.
- iv. Young Professionals will be entitled to other facilities like transport/ canteen/ library/ dispensary available in ICAR-DKMA.

➤ **How to Apply:**

1. Interested and eligible candidates may apply (**separately for each position**) and submit self attested & signed copy of their duly filled application as per attached proforma Annexure-I through e-mail on e-mail address jobs.dkma@icar.gov.in. The application should also be accompanied with one set of original scanned self-attested relevant copies of testimonials, certificates and age proof and marksheets as required in the advertisement.
2. **The last date of receiving application(s) through email is 24.06.2021. The application(s) received after due date will not be considered in any case.**
3. Candidates will be shortlisted for Interview on the basis of their academic qualification, experience, publication, achievements/awards etc. submitted by the candidates with the duly filled application form and considering relevant criteria as per job requirement of the position. The list of shortlisted candidates to be called for Walk-in-Interview and an invitation of interview will be sent to the shortlisted candidate on the e-mail address given in his/her application form. The candidates are advised to regularly visit website <https://www.icar.gov.in> and check their email for any updates.
4. The date and time of Interview shall be informed through e-mail only on their e-mail address given in their application form.
5. The selected candidates at their expenses will be medically examined for fitness before engagement.
6. No TA/DA will be paid for appearing in Interview.
7. Candidate fulfilling the essential Qualifications and eligibilities criteria only need to apply. The self-attested document furnished by the selected candidate (s) with his/her application form shall be verified from original documents later on for which the candidate will have to visit ICAR-DKMA, KAB-I, Pusa New Delhi-110012 at his/her own expenses.
8. Candidates are necessarily required to produce original certificates at the time of interview which will be returned to them.
9. The selected candidates shall not claim any regular appointment as the positions are purely temporary.
10. Concealing of facts or canvassing in any form shall lead to disqualification of the candidature and/ or termination of engagement even after appointment.
11. The Project Director, DKMA reserves the right to cancel/withdraw all/any position of Consultant out of the above. The decision of Project Director, DKMA shall be final and binding on all aspects.
12. Candidates who are already employed in Govt. Organization should produce "No Objection Certificate" from the present employer
13. All legal dispute shall be New Delhi jurisdiction.

Annexure –I

PROFORMA OF APPLICATION FORM FOR ENGAGEMENT OF YOUNG PROFESSIONAL – II
UNDER ICAR-DKMA, KAB-I, PUSA, NEW DELHI-110012.

(A) General Information:

1.	Post Applied for		Paste recent passport size photograph duly, self Attested
2.	Full Name (in Block letters)		
3.	Father's/Husband's Name		
4.	Gender	Male/Female/others	
5.	Date of Birth/...../.....	
6.	Age as on 01.06.2021years.....months.....days	
7.	Marital Status	Married/Unmarried	
8.	Contact No.		Mobile No.
9.	E-mail address		
	Alternate e-mail address		
10.	Correspondence Address		
11.	Permanent Address		
12.	Whether General/SC/ST/OBC/PH		

(B) Academic Qualifications :

Sr. No	Name of degree	Subjects/ specialization	Board/ University	Year of passing	Duration of Course (in years)	Max. Mark/ OGP A	Marks/OG PA obtained	Percentage
1.	10 th class/ equivalent							
2.	10+2/ Higher Secondary equivalent							
3.	Bachelor's Degree							
4.	Master's Degree							
5.	Other (specify)							

(C) Experience (duly supported with certificates issued by Concerned Employers)

Chronological list of experience						
Sr. No.	Designation	Name of the Employer	Period of experience		No. of years/months	Nature of work done
			From date	To date		
1.						

2.						
3.						
4.						
5.						

(D) Please state whether you are employed at present: _____ Yes/No

If yes, then give details of Employer with full Address and produce No Objection Certificate	
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(E) Additional information, if any:

Declaration: The information given above by me are true to the best of my knowledge and belief. If any information and/or document is being found false, my candidature/services, if selected, may be terminated without any notice beside other action under IPC. I also declare that none of my near or distant relative {if yes, details _____ are _____ (name).....} (Designation).....(Institute name.....) is working in ICAR/its Institutes etc.

Signature of Applicant
Dated: _____