

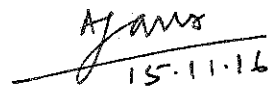
**INDIAN COUNCIL OF AGRICULTURAL RESEARCH  
KRISHI BHAWAN: NEW DELHI**

**F. No. GAC-21-47/2014-CDN**

**Dated the 15<sup>th</sup> Nov., 2016**

**ENDORSEMENT**

Department of Personnel and Training, Ministry of Personnel, Public Grievances and Pensions, Government of India, New Delhi have issued two O. M. regarding Central Civil Services (Leave Travel Concession) Rules, 1988 – Relaxation to travel by air to visit NER, J&K and A&N. The said two O.M. No. 31011/3/2014-Estt.(A-IV) dated 9.9.2016 and 19.9.2016 have been uploaded on the ICAR web-site [www.icar.org.in](http://www.icar.org.in) and e-office for information & compliance.

  
15.11.16

(Ajai Verma)

**Under Secretary (CDN and R&D)**

**Distribution :-**

1. All Directors/Project Directors of all ICAR Institutes/National Research Centres/Project Coordinators/Coordinated Research Projects/Zonal Project Coordinators/Bureaux for information and strict compliance.
2. Sr.PPS to DG, ICAR/ PPS to FA (DARE)/PPS to Secretary, ICAR
3. DKMA, KAB-I for placing on the ICAR website.
4. All Officers/Sections at ICAR Krishi Bhawan/KAB – I & II/NASC
5. Secy. (Staff Side), CJSC, NRC on Meat, Chengicherla, Hyderabad -500039
6. Secy. (Staff Side), HJSC, ICAR, KAB-II, Pusa, New Delhi-110012
7. Guard file/Spare copies

No. 31011/3/2014-Estt.(A-IV)  
 Government of India  
 Ministry of Personnel, Public Grievances and Pensions  
 Department of Personnel and Training  
 Establishment(A-IV) Desk

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North Block, New Delhi-110 001

Dated: September 9, 2016

**OFFICE MEMORANDUM**

**Subject:- Central Civil Services (Leave Travel Concession) Rules, 1988 — Relaxation to travel by air to visit NER, J&K and A&N.**

The undersigned is directed to refer to this Department's O.M. of even No. dated 26.09.2014 on the subject noted above and to say that relaxation of CCS (LTC) Rules, 1988, to allow Government servants to travel by air to North East Region (NER), Jammu and Kashmir (J&K) and Andaman & Nicobar Islands (A&N) is extended for a further period of two years w.e.f. 26<sup>th</sup> September, 2016 subject to the following conditions:

- (a) Travel by air to continue to be performed by Air India in Economy class at LTC-80 fare or less.
- (b) For journey by air to Jammu & Kashmir, travel by any airline is allowed, however, the journey should be undertaken in Economy class at a fare less than or equal to LTC-80 fare of Air India.
- (c) The condition that air tickets can be purchased either directly from the airlines (booking counters/website) or through authorized agents only viz., 'M/s Balmer Lawrie and Co. Ltd.', 'M/s Ashok Travels and Tours Ltd.' and 'IRCTC' (to the extent IRCTC is authorized as per DoPT's O.M. No. 31011/6/2002-Estt.(A) dated 02.12.2009), shall necessarily apply.
- (d) Efforts should be made by the Government servants to book the air tickets at the cheapest fare possible. All the Ministries/ Departments are advised to bring it to the notice of all their employees that any misuse of LTC will be viewed seriously and the employees will be liable for appropriate action under the rules. In order to keep a check on any kind of misuse of LTC, Ministries/ Departments are advised to randomly get some of the air tickets submitted by the officials verified from the Airlines concerned with regard to the actual cost of air travel vis-a-vis the cost indicated on the air tickets submitted by the officials.

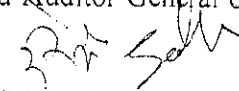
2. All other conditions prescribed in this Department's O.M. of even no. dated 26.09.2014 shall continue to apply.

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No. 31011/3/2014-Estt.(A-IV)  
 Date: 9/11/16  
 SAC/CDN Sec.

From pre-page:

3. In their application to the staff serving in the Indian Audit and Accounts Department, this order issue after consultation with the Comptroller and Auditor General of India.

  
(Mukesh Chaturvedi)  
Director(Establishment)  
Ph: 23093176

To

The Secretaries  
All Ministries/Departments of Government of India  
(As per the standard list)

Copy to:-

1. Comptroller & Auditor General of India, New Delhi.
2. Union Public Service Commission, New Delhi.
3. Central Vigilance Commission, New Delhi.
4. Central Bureau of Investigations, New Delhi.
5. Parliament Library, New Delhi.
6. All Union Territory Administrations.
7. Lok Sabha/Rajya Sabha Secretariat.
8. All attached and Subordinate Offices of Ministry of Personnel, P.G. & Pensions.
9. NIC, DoP&T with the request to upload this OM on Department's website  
(OMs/Orders→Establishment→ LTC Rules)
10. Hindi section for Hindi version

No. 31011/ 3/ 2014-Estt.(A-IV)  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel and Training  
Establishment (A-IV) Desk

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North Block, New Delhi-110 001

Dated: September 19, 2016

**OFFICE MEMORANDUM**

**Subject:- Central Civil Services (Leave Travel Concession) Rules, 1988 —  
Relaxation to travel by air to visit NER, J&K and A&N.**

The undersigned is directed to refer to this Department's O.M. of even no. dated 09.09.2016 on the subject noted above regarding extension of the scheme to travel by air to North East Region (NER), Jammu and Kashmir (J&K) and Andaman & Nicobar Islands (A&N). As clarifications have been sought from many quarters, it is clarified that the following schemes have been extended for a further period of two years, w.e.f. 26<sup>th</sup> September, 2016:

- (i) LTC for visiting NER, J&K and A&N in lieu of a Home Town LTC.
- (ii) Facility of air journey to non-entitled government servants for visiting NER, J&K and A&N.
- (iii) Permission to undertake journey to Jammu and Kashmir by private airline.

2. The above special dispensation is subject to the following terms & conditions:

- (i) All eligible Government servants may avail LTC to visit any place in NER/ A&N/ J&K against the conversion of their one Home Town LTC in a four year block.
- (ii) Government servants whose Home Town and Headquarters/place of posting are the same are not allowed the conversion.
- (iii) Fresh Recruits are allowed conversion of one of the three Home Town LTCs in a block of four years applicable to them.
- (iv) Government servants entitled to travel by air can avail this LTC from their Headquarters in Economy class at LTC-80 fare or less. While travelling to North-East region and Port Blair, journey has to be performed by Air India only. However, while availing LTC to Jammu & Kashmir, service of any airlines may be availed.
- (v) Government servants not entitled to travel by air are allowed to travel by air in the following sectors:
  - (a) Between Kolkata/ Guwahati and any place in NER by Air India only in Economy class at LTC-80 fare or less.

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e-off. R No. 14254/16  
Date: 9/11/16

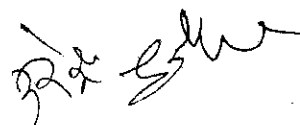
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- (b) Between Kolkata/ Chennai/ Bhubaneswar and Port Blair by Air India only in Economy class at LTC-80 fare or less.
- (c) Between Delhi / Amritsar and any place in J&K by any airlines in Economy class at LTC-80 fare or less.

Journey for these non-entitled employees from their Headquarters up to Kolkata/ Guwahati/ Chennai/ Bhubaneswar/ Delhi/ Amritsar will have to be undertaken as per their entitlement.

- (vi) Air travel by non-entitled officers to NER, J&K and A&N is allowed whether they avail the normal anywhere in India LTC or in lieu of the Home Town LTC as permitted.
- (vii) Air Tickets are to be purchased directly from the airlines (Booking counters, website of airlines) or by utilizing the service of Authorized Travel Agents viz. 'M/s Balmer Lawrie & Company', 'M/s Ashok Travels & Tours' and 'IRCTC' (to the extent IRCTC is authorized as per DoPT's O.M. No. 31011/6/2002-Estt.(A) dated 02.12.2009) while undertaking LTC journey. Booking of tickets through other agencies is not permitted.

3. Efforts should be made by the Government servants to book the air tickets at the cheapest fare possible. All the Ministries/ Departments are advised to bring it to the notice of all their employees that any misuse of LTC will be viewed seriously and the employees will be liable for appropriate action under the rules. In order to keep a check on any kind of misuse of LTC, Ministries/ Departments are advised to randomly get some of the air tickets submitted by the officials verified from the Airlines concerned with regard to the actual cost of air travel vis-a-vis the cost indicated on the air tickets submitted by the officials.

  
(Mukesh Chaturvedi)  
Director (Establishment)  
dire-dopt@gov.in

To  
The Secretaries  
All Ministries/Departments of Government of India  
(As per the standard list)

Copy to:-

1. Comptroller & Auditor General of India, New Delhi.
2. Union Public Service Commission, New Delhi.

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*From pre-page:*

3. Central Vigilance Commission, New Delhi.
4. Central Bureau of Investigations, New Delhi.
5. Parliament Library, New Delhi.
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