



**INDIAN COUNCIL OF AGRICULTURAL RESEARCH  
KRISHI BHAWAN: NEW DELHI**

**F. No. GAC-21-42/2014-CDN**

**Dated the 4.4.2016**

**ENDORSEMENT**

Department of Personnel and Training, Ministry of Personnel, Public Grievances and Pensions, Government of India, New Delhi has issued an O.M. No. 25/1/2014-CS.II(A) dated 29<sup>th</sup> March, 2016 regarding the Lokpal and Lokayuktas Act, 2013 – Submission of declaration of assets and liabilities by the public servants belonging to CSSS & CSCS.

The returns are to be filed as per the following time line:-

- i) The first return as on **1<sup>st</sup> August, 2014** under the Lokpal and Lokayuktas Act, 2013 should be filed **on or before the 15.4.2016**.
- ii) The next return as on **31.3.2015** under the Lokpal and Lokayuktas Act, 2013 should be filed **on or before the 15.4.2016**.
- iii) The annual return as on **31.3.2016** under the Lokpal and Lokayuktas Act, 2013 should be filed **on or before the 31.7.2016**.
- iv) The annual return for subsequent years as on **31<sup>st</sup> March, every year** should be filed **on or before the 31<sup>st</sup> July, of that year**.

Accordingly, all employees are requested to adhere to the above instructions and file their returns to their respective establishments on the above mentioned dates. The above O.M. has been uploaded on the ICAR web-site [www.icar.org.in](http://www.icar.org.in) and e-office for information and strict compliance.

*Ajai*  
04.4.16  
(Ajai Verma)

**Under Secretary (CDN and R&D)**

**DISTRIBUTION:-**

1. All Directors/Project Directors of all ICAR Institutes/National Research Centres/Project Coordinators/Coordinated Research Projects/Zonal Project Coordinators/Bureaux for information.
2. Sr.PPS to DG, ICAR/ PPS to FA (DARE)/PPS to Secretary, ICAR
3. DKMA, KAB-I for placing on the ICAR web-site.
4. All Officers/Sections at ICAR Krishi Bhawan/KAB – I & II/NASC
5. Secy. (Staff Side), CJSC, NRC on Meat, Chengicherla, Hyderabad -500039
6. Secy. (Staff Side), HJSC, ICAR, KAB-II, Pusa, New Delhi-110012
7. Guard file/Spare copies

No. 25/1/2014-CS.II(A)  
Government of India  
Ministry of Personnel, Public Grievances and Pension  
Department of Personnel and Training

3<sup>rd</sup> Floor, Lok Nayak Bhawan,  
Khan Market, New Delhi-110003  
Dated: 29<sup>th</sup> March, 2016.

**OFFICE MEMORANDUM**

**Subject: The Lokpal and Lokayuktas Act, 2013- Submission of declaration of assets and liabilities by the public servants belonging to CSSS & CSCS.**

The undersigned is directed to refer to this Division's OM of even number dated 15.04.2015 followed by reminders 11.09.2015 and 12.10.2015 on the subject mentioned above. All CSSS and CSCS officers were requested to file the returns as required under the Lokpal and Lokayuktas Act, 2013 as on 01.08.2014 and for the year 2015 (as on 31.03.2015) online at [cscms.nic.in](http://cscms.nic.in). The last date for submission of the returns is **15.04.2016**. CSSS and CSCS officers who have not yet submitted the returns are requested to submit the same immediately without waiting for the last date. The returns are to be filed as per the following time line:

- (i) The first return as on **01.08.2014** under the Lokpal and Lokayuktas Act, 2013 should be filed **on or before the 15.04.2016**.
- (ii) The next return as on **31.03.2015** under the Lokpal and Lokayuktas Act, 2013 should be filed **on or before the 15.04.2016**.
- (iii) The annual return as on **31.03.2016** under the Lokpal and Lokayuktas Act, 2013 should be filed **on or before the 31.07.2016**.
- (iv) The annual return for subsequent years as on **31<sup>st</sup> March every year** should be filed **on or before the 31<sup>st</sup> July of that year**.

2. The officers in the grade of PPS and above levels of CSSS should also take a print out of the return filed online and submit the same to this Department duly signed.

3. Ministries/Departments are requested to circulate this OM to all CSSS and CSCS officers. They should also monitor to ensure that returns are submitted by all officers within the stipulated period through the web based cadre management system. In case of any technical assistance nodal officers may contact helpline at Telephone No. **24629890**.

कर्मिक एवं प्रशिक्षण विभाग, लोक नयक भवन  
Deptt. of Personnel & Trg., L. N. Bhawan  
प्राप्ति और निगम अनुभाग  
Receipt & Issued Section

30 MAR 2016

जारी किया / ISSUED

*Kameshwar Mishra*  
29/3/16  
(Kameshwar Mishra)  
Under Secretary to the Govt. of India  
Telefax: 24623157

To

1. All Ministries/ Departments of CSSS and CSCS.
2. All CSSS and CSCS officers. *46 Cadres*
3. Hindi Dir, DDPT, No 106 Block. (for translation into Hindi).

✓