



फक्स संदेश संख्या 2265/भा.कु.अ.प. नुस्यो.
दिनांक 15/04/2015
पृष्ठों की संख्या 01

Indian Council of Agriculture Research
Krishji Bhawan - New Delhi

F. No 6- 01/2015-IU

Dated 15.04.2015

To,

The Directors/Project Directors of all ICAR Institutes,

Sub: - Status of Physical Verification of store and Assets and Assets Register

Sir,

It is to inform that Council has to submit a compliance report of all the ICAR units on the above stated issues to the Audit Team from the Office of the DGA(CE) at the time of Certification Audit of ICAR. It is, therefore, requested that the position of Assets Register up to the year 2014-15 & Reports of Physical Verification as on 31.03.2015 in respect of your institute may please be provided to the Council along with submission of Annual Accounts i.e. latest by 30.04.2015 in the following format:

Sl.No.	Subject	Yes/No	Remarks
1.	Whether Assets Register has been maintained as per New Format up to 31.03.2015		
2.	Whether the figures of Assets Register have been reconciled with the Annual Accounts upto the year 31.03.2015		
3.	Whether the Physical Verification of consumable, store and Assets has been completed up to 31.03.2015		

The information may please be sent by an email only at assetsregisterinfo@gmail.com to avoid any delay and as an economy measure.

Yours faithfully,

Devendra Kumar
(Devendra Kumar)
Director (Finance)

Copy to:

- 1) Shri Hans Raj, ISO, (DKMA) KAB-I for uploading on the ICAR website
- 2) DS (GAC) for information in respect of ICAR Headquarter